



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5573137
Procuring Entity DEPARTMENT OF TOURISM
Title Hotel Function (Forum on Enjoining the Tourism Industry in a Unified ASEAN Region)
Area of Delivery Metro Manila

Solicitation Number:	2018-08-0211	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods - General Support Services	Bid Supplements	0
Category:	Hotel and Lodging and Meeting Facilities		
Approved Budget for the Contract:	PHP 416,625.00	Document Request List	0
Delivery Period:	1 Day/s		
Client Agency:		Date Published	18/08/2018
Contact Person:	Maria Alma O Almazan Administrative Officer III #351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-8900189 63-02-8900189 almaoalmazan@yahoo.com.ph	Last Updated / Time	18/08/2018 00:00 AM
		Closing Date / Time	22/08/2018 10:00 AM

Description

Forum on "Enjoining the Tourism Industry in a Unified ASEAN Region"
31 August 2018, Makati City, Philippines

TERMS OF REFERENCE

Requirement: Accredited Deluxe Hotel
Area: Deluxe Hotel must be within the City of Makati
1) Date 31 August 2018
2) Venue Function room good for 200 Pax
3) No. of Pax : 165 Pax
4) Food and Beverage Requirements:
- AM, PM Snacks
Buffet Lunch with One (1) Round of Drink
Free flowing Coffee and Tea
5) Set-Up : Round Tables with provision for stage
6) Other Requirements:
Registration Tables

Basic Sound System

Projector

7) Bid is only open to DOT-accredited deluxe hotel establishments

8) Total Budget : Php 416,625.00

Payment: Government Procedure

Contact Persons:

Rochelle Ann Eneria (Ms.)

Tel. No. (632) 459-5200 to 30 local 514 or 506 Fax No. (632) 890-0544

Email: rceneria@tourism.gov.ph / rceneria@gmail.com / pdot.pfcd@grnail.com

Jem Micaiah M. Turla (Ms.)

Tel. No. (632) 459-5200 to 30 local 514 or 506

Fax No. (632) 890-0544

Email: jmturla@tourism.gov.ph / jmturla.work@gmail.com / pdot.pfcd@gmail.com

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation by using the attached REPLY SLIP for the purchase of the above requirement, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Ms. Maria Alma Almazan at DOT Bldg., 4th Floor, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual) (In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.
2. Philgeps Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and Philgeps Registration Number
3. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)
4. DOT Accreditation Certificate

Deadline for the submission of Quotation: on or before August 22, 2018 10:00 am

Created by Maria Alma O Almazan

Date Created 17/08/2018

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