



# PhilGEPS

Philippine Government Electronic Procurement System

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Philippine Government  
Procurement Opportunities

## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 4998859  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Hotel Accommodations and Transportation (Professional Drivers Dev't. Program)  
**Area of Delivery**

<b>Solicitation Number:</b>	2017-11-0397	<b>Status</b>	Active
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services		
<b>Approved Budget for the Contract:</b>	PHP 481,200.00	<b>Document Request List</b>	0
<b>Delivery Period:</b>			
<b>Client Agency:</b>		<b>Date Published</b>	25-Nov-2017
<b>Contact Person:</b>	TERESITA ANDRIN ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Metro Manila Philippines 1200 63-2-8900189 63-2-8900189 t_romanesh@yahoo.com.ph	<b>Last Updated / Time</b>	25-Nov-2017 00:00 AM
		<b>Closing Date / Time</b>	28-Nov-2017 14:00 PM

#### Description

TERMS OF REFERENCE  
 PROFESSIONAL DRIVERS DEVELOPMENT PROGRAM  
 (1st Batch December 1-2, 2017)  
 (2nd Batch December 8-9, 2017)

#### LOT I. ACCOMMODATION, VENUE AND MEALS

##### I. SPECIFICATIONS:

No. of Pax: 34pax/batch  
 Provider must be DOT Accredited Hotel/Travel Agency/Tour Operator  
 Area: Laurel or Nasugbu, Batangas  
 Venue/Accommodation Classification: At least Three (3) Star Hotel

##### II. SEMINAR FUNCTION ROOMS/ACCOMMODATION AND MEALS:

(Twin-sharing) 30 pax+2 training staff+2 facilitators=34pax  
 Php2,900.00/nite/pax x 34pax = Php 98,600.00  
 Php1,500.00/meals/pax x 34/pax x 2days = Php102,000.00  
 = Php200,600.00 x 2batches  
 Sub-total = Php401,200.00  
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##### III. INCLUSIONS:

- Seminar venue/function room for two days
- White boards, projectors, laptop, and sounds systems

- Two (2) A.M. Snacks/ Two (2) PM Snacks Two (2) Buffet Lunch and One (1) Dinner and One (1) Breakfast
- Writing materials, pencils and pens
- Flowing coffee and drinking water during the duration of the seminar
- Provision for parking area

## LOT II. TRANSPORTATION

### I. SPECIFICATIONS:

1 unit (45 –seater Bus)

No. of Participants: 34pax

Provider must be DOT Accredited

Area: Laurel/Nasugbu, Batangas

### II. TRANSPORTATION

Land transfer from DOT-Makati Office to

Pick-up DOT –Makati Office /Dropped –off Laurel/Nasugbu, Batangas

December 1, 2017 ( 06:00 p.m.) -1st Batch

Pick –up Laurel/Nasugbu, Batangas /Dropped –off DOT –Makati Office

December 2, 2017(3:00pm)-1st Batch

Pick-up DOT –Makati Office /Dropped –off Laurel/Nasugbu, Batangas

December 8, 2017 ( 06:00 p.m.) -2nd Batch

Pick –up Laurel/Nasugbu, Batangas /Dropped –off DOT –Makati Office

December 9, 2017(3:00pm)-2nd Batch

Bus Php40,000.00/unit x 2 batches =Php80,000.00

Sub- total =Php80,000.00

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### III. INCLUSIONS

- 45 – seater air-conditioned bus and coaster
- Equipped with audio/video entertainment
- Driver's fee, fuel, drivers meal and insurance
- Toll and parking fee
- Bus to stay for the duration of the seminar
- MAPSA Permit

### IV. TERMS OF PAYMENT

Government Procedure

### V. TOTAL BUDGET:

ACCOMMODATION, VENUE AND MEALS = Php401,200.00

TRANSPORTATION = Php 80,000.00

TOTAL = Php481,200.00

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### VI. CONTACT PERSON: WILSON J. TELIG

Tel. No. 459-5200 to 30 loc. 114

Email : beethoven\_gw@yahoo.com

Approved/Disapproved:

ROLANDO CAÑIZAL

Undersecretary

Administration and Special Concerns

### Other Information

Partial bids are allowed. All Goods are grouped in lots listed above. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number or Reference Number, Company Name in a sealed envelope, addressed to Ms. Teresita Romanes at DOT Bldg., 4th Floor, 351 Sen. Gil Puyat Avenue, Makati City

Required Valid Documents to be submitted:

1. Current Mayor's/Business Permit
2. Philgeps Registration Number
3. Latest Income/Business Tax Return (2016)
4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement (see attached form)
5. DOT accreditation Certificate

**Created by**

TERESITA ANDRIN ROMANES

**Date Created**

24-Nov-2017

The PhilGEPs team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPs only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

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