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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5130290
Procuring Entity DEPARTMENT OF TOURISM
Title 2nd Posting of Transportation - Van/Coaster Tour Package February 27 to March 2, 2018
Area of Delivery Metro Manila

Solicitation Number:	2018-01-0033	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods	Bid Supplements	0
Category:	Travel, Food, Lodging and Entertainment Services	Document Request List	0
Approved Budget for the Contract:	PHP 200,000.00		
Delivery Period:	3 Day/s		
Client Agency:		Date Published	01-Feb-2018
Contact Person:	TERESITA ANDRIN ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-8900189 63-2-8900189 t_romanesh@yahoo.com.ph	Last Updated / Time	01-Feb-2018 00:00 AM
		Closing Date / Time	05-Feb-2018 14:00 PM

Description

TERMS OF REFERENCE
TOUR PACKAGE

I. BACKGROUND

- A. Participants : Representatives from ASEAN -Japan Center
- B. No. of Participants : 20pax
- C. Date : February 27 to March 02, 2018

II. PURPOSE/OBJECTIVES

- Part of ASEAN - Japan Center and Department of Tourism collaboration on Accessible Tourism
- To familiarize the ASEAN - Japan Center and ASEAN (AJC) and ASEAN representatives with the PWD accessible tourist spots in Metro Manila, and to promote Philippines as an Accessible Tourism destination in Asia.

III. MINIMUM REQUIREMENTS FOR SUPPLIERS

- A. Must be DOT Accredited Tour Operator;
- B. Must be willing to provide services on a send-bill arrangement;

IV. SCOPE OF WORK/DELIVERABLES

DATEPLACE/VENUE REQUIREMENTS

February 27, 2018 Within Metro Manila Transportation (Van)

- Must be a DOT-Accredited vehicle
- Pick up from the Airport
- Drop-off Hotel (TBD)

*Note: Arrival for transfer-in of participants may vary on their flights.

February 28, 2018 Within Metro Manila Transportation (Coaster)

- Must be a DOT-Accredited vehicle
- Whole Day
- Schedule:
 - o Hotel to Manila
 - o Manila City Tour
 - o Dinner
- Tour
 - o Whole day Manila City Tour for 20pax to include Metropolitan Museum, National Museum, Rizal Park, Intramuros and Fort Santiago.
- Tour Inclusions:
 - Guide fees and tips;
 - Meals;
 - All park entrance fees
 - All Parking permits and fees;
 - Bottled water and towel/ wipes;
 - Provision for umbrella and/or hats;

Meals (for 20pax with Halal/vegetarian options)

- Buffet Lunch
- PM Snacks

Buffet Dinner

March 01, 2018 Within Metro Manila Transportation (van/coaster)

- Must be a DOT-Accredited vehicle
- Schedule:
 - o Standby at hotel from 09:00AM
 - o Drop-off at dinner venue
 - o Dinner venue back to hotel

Meals

Buffet Dinner for 20pax

March 02, 2018

- Within Metro Manila
 - Transportation (Van)
 - Must be a DOT-Accredited vehicle
- Hotel pick-up and drop-off at the airport

V. BUDGET FOR CONTRACT:

- PHP200,000.00 inclusive of taxes

Note: The winning bidder however, shall be determined based on the proposal with the most advantageous financial cost, provided that the amount of bid does not exceed the above total budget.

VI. PROJECT OFFICER/CONTACT PERSON

Kytlin Kyla Principio
 Office of Industry Manpower Training Division
 Trunk Line: (02) 459-5200 loc. 214
 Email: kkprincipio@gmail.com

Other Information

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual) or Official Receipt as a Proof of Payment for the Renewal of Business Permit
2. PHILGEPS' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income/Business Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. Valid DOT Accreditation certificate

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to
Ms. Teresita A. Romanes at the Department of Tourism
#351 Sen. Gil Puyat Avenue, Makati City
Telephone Nos. 459-5200/30 loc. 425

NOTE : For Land Bank Payment Purposes:

Bank's Name _____

Bank's Account Number _____

Created by TERESITA ANDRIN ROMANES**Date Created** 31-Jan-2018

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