



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 5315495  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Wellness Spa Package  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	2018-04-0145	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods - General Support Services	<b>Document Request List</b>	0
<b>Category:</b>	Services	<b>Date Published</b>	26/04/2018
<b>Approved Budget for the Contract:</b>	PHP 144,000.00	<b>Last Updated / Time</b>	26/04/2018 00:00 AM
<b>Delivery Period:</b>	15 Day/s	<b>Closing Date / Time</b>	30/04/2018 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Maria Alma O Almazan Administrative Officer III #351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-8900189 63-02-8900189 almaalmazan@yahoo.com.ph		

#### Description

##### TERMS OF REFERENCE

##### I. PROJECT/ACTIVITY:

DEPARTMENT OF TOURISM'S 45th ANNIVERSARY  
 WELLNESS SPA PACKAGE  
 MAY 7-11, 2018, May 14-18, 2018, May 21-25, 2018

##### II. REQUIREMENTS:

- Spa Package - 30 minutes massage by highly trained therapist
- Duration - 15 days
- Inclusions:
  - o Mattresses
  - o Massage Chair
  - o Therapists will be in their proper uniform
  - o Therapists are provided with sanitizers/alcohols prior to serving each client for hygiene purposes.
  - o Therapists will provide Job Orders to be signed by clients for service tracking.

o Service session/s will be provided with a coordinator

III. TOTAL BUDGET : PhP 144,000.00

III. TERMS OF PAYMENT : Government Procedure

IV. CONTACT PERSON : SOFIA C. PAGESUYUIN  
Chief, Human Resource Division  
Tel. No. 459-5200 to 30 local 407 and 408

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & Company Name in a sealed envelope, addressed to Ms. Maria Alma Almazan at DOT Bldg., 4th Floor, 351 Sen. Gil Puyat Avenue, Makati City

**PLEASE SUBMIT THE FOLLOWING DOCUMENTS:**

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual) (In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.
2. Philgeps Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and Philgeps Registration Number
3. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

Deadline for the submission of Bid: April 30, 2018 10:00 am

**Created by** Maria Alma O Almazan  
**Date Created** 25/04/2018

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