



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5929038
Procuring Entity DEPARTMENT OF TOURISM
Title SUPPLY, DELIVERY and INSTALLATION of BEACH REGULATION SIGNAGES
Area of Delivery

Solicitation Number:	2018-12-0424	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods - General Support Services	Bid Supplements	0
Category:	Advertising Agency Services		
Approved Budget for the Contract:	PHP 1,000,000.00	Document Request List	0
Delivery Period:	60 Day/s		
Client Agency:		Date Published	21/12/2018
Contact Person:	FELICISIMO EVANGELISTA MAXIMO Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-8900189 63-02-8900189 peles.maximo@yahoo.com	Last Updated / Time	20/12/2018 15:21 PM
		Closing Date / Time	26/12/2018 11:00 AM

Description

Supply, Delivery and Installation of Beach Regulation Signages
 Merchandising Supplier
 TERMS OF REFERENCE

A. Scope of Work and Deliverables

- a. To produce at least 16 signages containing regulations and ordinances of identified high traffic beach destinations
- b. To deliver and install the produced signages in strategic locations, as recommended by the Department of Tourism, in the identified high traffic tourist destinations

B. Project Description

- a. Materials per Beach Regulation Signage set:
 - I. 6' x 3' Aluminum panel 3mm thk with frame
 - II. Commercial Grade Reflective Sheeting
 - III. G.I. Pipe 3" diameter with epoxy paint
- b. Installation per Beach Regulation Signage set:
 Construction of dual footing (0.30m x 0.30m) and installation of signage

C. Qualifications

- a. The merchandising supplier must be duly established in the Philippines.
- b. The merchandising supplier must have undertaken a similar material production in the last 3 years.
- c. The merchandising supplier must have capabilities in the delivery and installation of beach signages in Boracay.
- d. The merchandising supplier must have been in existence for the last five (5) years and with an aggregate cost of at least fifty percent (50%) of the approved budget cost for this project.

D. Project Duration and Budget

- a. The total budget shall be One Million Pesos (PHP 1,000,000.00) which includes the following:
 - 1. Production of signages
 - 2. Delivery and installation of signages in Boracay island
- b. The supply of the signages shall be produced within 30 days after issuance of the NTP. The delivery and installation of the signages will commence within 60 days after the production has been approved by the Department of Tourism.
- c. The merchandising supplier shall provide billing to the DOT based on the following schedule of payment upon completion of identified milestone.
 MILESTONES = % of Payment
 Approved production of at least 16 beach signages = 50%
 Delivery and Installation of beach signages in Boracay, Palawan and Panglao island = 40%
 Submission of post-evaluation installation report = 10%

E. Contact Person

Floyd Esguerra
 +63 2 459 5200 loc 617
 floydesguerra@tourism.gov.ph

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Other Information

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

- 1. Current Mayor's / Business Permit / BIR Cert.of Registration (Individual)
- 2. PhilGEPS Registration Number or Platinum Membership
- 3. Latest Annual Income or Business Tax Return (for ABC's above Php500,000.00)
- 4. Duly Notarized Omnibus Sworn Statement (original or certified true copy)

Kindly submit your quotation for the above requirements in a sealed envelope enclosed with the required valid documents (indicating the solicitation number) addressed to Mr. Felicisimo E. Maximo at the Department of Tourism Building, # 351 Sen. Puyat, Makati City.

Created by FELICISIMO EVANGELISTA MAXIMO

Date Created 20/12/2018

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Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for *[Name of the Project]* of the *[Name of the Procuring Entity]*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the *[Name of Bidder]* in the bidding as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *Select one, delete the rest:*

If a sole proprietorship: I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards;
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
- a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*; and
9. *[Name of Bidder]* did not give or pay directly or indirectly, and commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

***[Insert NAME OF BIDDER'S
AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]***
Affiant

SUBSCRIBED AND SWORN to before me this ___ day of *[month]* *[year]* at *[place of execution]*, _____. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity. Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on _____ at _____.

Witness my hand and seal this ___ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. __, *[date issued]*, *[place issued]*
IBP No. __, *[date issued]*, *[place issued]*

Doc. No. ____
Page No. ____
Book No. ____
Series of ____.