



PhilGEPS

Philippine Government Electronic Procurement System

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Philippine Government
Procurement Opportunities

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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5254285
Procuring Entity DEPARTMENT OF TOURISM
Title Dive Philippines Giveaways
Area of Delivery Metro Manila

Solicitation Number: 2018-03-0100	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	2
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Corporate Giveaways	Date Published	28/03/2018
Approved Budget for the Contract: PHP 75,000.00	Last Updated / Time	28/03/2018 00:00 AM
Delivery Period: 15 Day/s	Closing Date / Time	04/04/2018 17:00 PM
Client Agency:		
Contact Person: Maria Alma O Almazan Administrative Officer III #351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-8900189 63-02-8900189 almaalmazan@yahoo.com.ph		

Description

TERMS OF REFERENCE

A. BIDDER

Supplier for Dive Philippines Giveaways

B. PROJECT TITLE

Thailand Travel and Dive Expo (TDEX) 2018

C. BACKGROUND

- Thailand Travel and Dive Expo (TDEX) is an annual four-day expo established in 2004 to support the growth of the scuba diving industry and showcase activities and equipment related to dive tourism.
- The show is one of the most recognized scuba diving expos in Asia and is marketed as "The Real Business Hub for the Diving Industry," registering more than 80,000 visitors and more than 250 booths from local and international dive companies including dive certifying schools, dive equipment manufacturers, underwater photographer equipment manufacturers, underwater photographers, dive resort operators and dive enthusiasts.
- Office of Product and Market Development (OPMD) - Dive participated in last year's show to network with key industry stakeholders in the Region, and to conduct product presentations and business to business (B2B) meetings.

EVENT

THAILAND TRAVEL**AND DIVE EXPO (TDEX) 2018**

DATE: May 10-13, 2018

Venue: Queen Sirikit National Convention Center, Bangkok

D. MINIMUM REQUIREMENTS

1. Must be a Philippine organization capable of providing the following services:
 - Production of high-quality giveaways
 - Logistical requirements
2. Must have at least 2 years of experience and expertise in producing giveaways;
3. Must be accredited with the Philippine Government Electronic Procurement Systems (PhilGEPS);
4. Must be willing to provide services on send – bill arrangement;
5. Must be able to submit the Dive Philippines giveaways on or before May 4, 2018;
6. Quality of samples submitted will be taken into consideration before awarding the winning bid

E. SCOPE OF WORK**Item# 1. DIVE PHILIPPINES BALL PEN**

Multifunctional pen with phone stand and stylus

Color: White with Black Ink

Print: Full color "Dive Philippines Logo"

Quantity: 500

Estimated Price: PHP 50 each

Graphics: Dive Philippines Logo

Item# 2. DIVE PHILIPPINES FOLDABLE BAG

Fabric: Nylon

Dimensions: 17" (W) x 15" (L)

Strap length: 22.5" / width: 1"

Color: Mint Green

Print: "Dive Philippines logo" / Color: Black

Quantity: 625

Estimated Price: PHP 80 each

Graphics: Dive Philippines Logo

F. ESTIMATED TOTAL COST

Total Budget allocation for the Dive Philippines Giveaways is PHP 75,000.00 inclusive of taxes and other applicable fees.

G. OTHER INSTRUCTIONS

Please submit one (1) sample per item.

Payment Procedure – Send Bill (Government Procedure)

H. CONTACT PERSON/DETAILS

Ms. Jamille Concel/Mr. Ghienel Gustilo (OPMD-Dive)

09064136642

459-5200 loc. 520

Partial bids are allowed. All goods are grouped in lots. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & Company Name in a sealed envelope, addressed to Ms. Maria Alma Almazan at DOT Bldg., 4th Floor, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual) (In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.
2. Philgeps Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and Philgeps Registration Number

3. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement
(see attached form)

Deadline for the submission of Bid: April 4, 2018 5:00 pm

Created by Maria Alma O Almazan

Date Created 27/03/2018

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