



# PhilGEPS

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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 5911690  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Indonesian Familiarization Tour-Mactan and Cebu-January 7-11, 2018  
**Area of Delivery**

<b>Solicitation Number:</b>	2018-12-0414	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	14/12/2018
<b>Approved Budget for the Contract:</b>	PHP 407,690.48	<b>Last Updated / Time</b>	13/12/2018 11:43 AM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	17/12/2018 14:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 t_romanesh@yahoo.com.ph		

#### Description

##### TERMS OF REFERENCE

- I. PROJECT TITLE : Indonesia Familiarization Tour
- II. DATE OF IMPLEMENTATION : 7 to 11 January 2019
- III. NUMBER OF PAX : 7 (2 DOT Staff, 4 Indonesian Agents, and 1 DOT- Region VII Staff)
- IV. DESTINATIONS : Cebu
- V. BACKGROUND :

To sustain the growing popularity of the Philippines in Taiwan as a study English destination, the OPMD-ESL and eight English academies from Cebu, Baguio and Clark participated in the Taiwan Summer Travel Fair (TSTF) on July 20 to 23, 2018. The expo which generated approximately 500,000 visitors created opportunities for the schools to showcase their programs and offerings. They were able to provide the market with more information about the Philippines as a study English and tourism destination. The four-day event generated 788 inquiries, 105 closed transactions and partnerships with 18 education agents.

##### VI. PURPOSE/OBJECTIVES :

The conduct of the familiarization tour is timely and necessary since the Taiwanese agents are looking for other destinations to offer to their clients aside from Cebu which remains to be the most popular choice among foreign students. The Taiwanese agents are having difficulty in sending their students to Cebu from June to August since most of the schools are fully-booked. To address the problem, the OPMD-ESL will showcase the alternative study destinations offering quality programs and fun components to discourage the agents from sending the students to other countries during the period mentioned.

##### VII. MINIMUM REQUIREMENT OF SUPPLIERS :

- Must be DOT-accredited
- Must be willing to provide services on send-bill arrangement

#### VIII. SCOPE OF WORK DELIVERABLES :

##### Hotel

Destination Hotel/Resort Category Room Category Number of Rooms Required Remarks  
 Mactan DOT Accredited Single Occupancy 7 1 night  
 Cebu At least 3-star Single Occupancy 7 3 nights

##### Flights

Day/Date Route Flight Number ETD ETA  
 January 7, 2019 CGK-MNL PR0536 0115H 0620H  
 January 7, 2019 MNL-CEB PR1849 0850H 1005H  
 January 11, 2019 CEB-MNL PR2854 1440H 1555H  
 January 11, 2019 MNL-CGK PR0535 2100H 0020H+1

##### Transportation

Route Vehicle Requirement ETD # of Hours Required Remarks  
 Cebu Coaster 12 hours 1 day  
 Hotel to Cebu Schools Coaster 12 hours 2 days  
 Cebu to Oslob Coaster 12 hours 1 day  
 Cebu City Coaster 12 hours 1 day

##### Meals

Day/Date Meals Number of Pax Remarks/Special Requirement  
 7 to 11 January 2019 Breakfast, Lunch, and Dinner 7

##### Tours

Day/Date Activities Number of Pax Remarks/Special Requirement  
 7 January 2019 Cebu City Tour 7  
 9 January 2019 Round-South Day Trip 7

#### IX. BUDGET

Total Budget allocation for the familiarization tour is PHP 407,690.48, charged against the 2018 Work and Financial Program of OPMD-ESL.

##### Particular Allocation

International Airfare with Travel Insurance (CGK-CEB and CEB-CGK) PHP 121,496.48  
 Accommodation (7 rooms. 4 nights) PHP 105,000.00  
 Transportation (Coaster, 5 days) PHP 50,000.00  
 Meals PHP 25,200.00  
 Accredited Tour Guide PHP 45,794.00  
 Tour Requirements (Cebu City Tour and Round-South Day Trip) PHP 60,200.00  
 TOTAL PHP 407,690.48

In the event that DOT is able to secure sponsorships, the corresponding value must be deducted from the total amount in the invoice.

The winning bidder shall be determined based on the proposal with most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

#### X. CONTACT PERSON

Contact Person: Romeo S. Liamzon III  
 English as a Second Language – Office of Product and Market Development  
 459-5200 loc. 520  
 09178071613  
 robyliamzon@yahoo.com.ph

##### Other Information

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

##### REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual)
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income Tax Return or Bus. Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. DOT Accreditation certificate (valid)

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to  
 Ms. Teresita A. Romanes at the Department of Tourism  
 #351 Sen. Gil Puyat Avenue, Makati City  
 Telephone Nos. 459-5200/30 loc. 425

NOTE : For Land Bank Payment Purposes:  
Bank's Name \_\_\_\_\_  
Bank's Account Number \_\_\_\_\_

**Created by** TERESITA A. ROMANES

**Date Created** 13/12/2018

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