



# PhilGEP

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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 5505501  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** PROCUREMENT OF PEST CONTROL SERVICES  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	2018-07-0180	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods - General Support Services	<b>Bid Supplements</b>	0
<b>Category:</b>	Pest Control Services		
<b>Approved Budget for the Contract:</b>	PHP 145,000.00	<b>Document Request List</b>	2
<b>Delivery Period:</b>	1 Year/s		
<b>Client Agency:</b>		<b>Date Published</b>	21/07/2018
<b>Contact Person:</b>	FELICISIMO EVANGELISTA MAXIMO Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-8900189 63-02-8900189 peles.maximo@yahoo.com	<b>Last Updated / Time</b>	21/07/2018 00:00 AM
		<b>Closing Date / Time</b>	25/07/2018 11:00 AM

#### Description

TERMS OF REFERENCE  
GENERAL SERVICES WORKS & SERVICES  
Department of Tourism

Pest Control for the DOT Building.

1. To provide quality pest control service fitting what the building needs in terms of frequency and proper application of pesticides.

The project can take place on any given timeline whether the building is heavily infested by vermin at the common areas and in some places which pest may harbour.

The program of Pest Control will be very vital through reports and recommendations. And exclusion should be done when it is reported plus the frequency on how many times should take place.

2. Project program duration : the pest control provider shall provide 12 months of service or one (1) year with a

frequency as follows:

- 1) DESCRIPTION: Chemicals/Pesticides/Insecticides for flying and crawling insects  
SERVICES: Spraying  
FREQUENCY: Twice a month ( every 1st and 3rd week of the month)
- 2) DESCRIPTION: Chemicals/Pesticides/Insecticides for flying and crawling insects  
SERVICES: Misting  
FREQUENCY: Twice a month ( every 1st and 3rd week of the month)
- 3) DESCRIPTION: Gel bait for cockroaches  
SERVICES: Gel Bait  
FREQUENCY: Twice a month ( every 1st and 3rd week of the month)
- 4) DESCRIPTION: Rat baits  
SERVICES: Baiting  
FREQUENCY: Twice a month ( every 1st and 3rd week of the month)
- 5) DESCRIPTION: Rat Glue, Paste and use of Mechanical pest Catcher, etc.  
SERVICES: Baiting  
FREQUENCY: Twice a month ( every 1st and 3rd week of the month)

Note:

Pest control services shall be allowed during weekends and or holidays only subject to approval of GSD.

## Pest Control Reference

### A. Rodent Control

#### - Inspection

Conduct regular inspection of all potential harbourages and food sources of rodents such as pipe chase, basement areas, electrical rooms, behind appliances and point of entries, as well as regular inspection of all bait traps and bait stations.

Regularly check the outside perimeter of the building of possible rat harbourages such as sewage drains, refused food storage, construction materials and the like.

#### - Baiting

Install bait station in hidden places and strategic locations where rodents usually search for food, roam around and congregate.

Set up pipe bait station along the outside perimeter of the building to anticipate rodent problems.

#### - Trapping

Install cage traps, glue board, snap and other mechanical devices to augment the baiting technique.

### B. Cockroaches

#### - Inspection

Conduct indoor inspection of areas prone to cockroach infestation and harbourages such as cupboards, floor drains, cracks, crevices and drainage system to check the presence of American cockroaches.

Deal with the possibility of re-infestation from adjacent premises or vegetation especially by ant's infestation.

Monitor cockroach infestation by gathering all reported sightings or complaints from every unit and common area in addition to service technician observation.

#### 1. Residual Insecticide Methods of Control

Intensify residual spraying in places and areas where insects congregate, crawl and hide, including cracks, crevices which they may enter.

Use pyrethroid chemical to flush out cockroaches and determine the extract locations or harbourages.

#### 2. Insecticidal Bait Application

The technique is designed to apply cockroach bait near harbourages and aggregation areas, such as electrical wiring, telephone apparatus, and the like, using an adequate system of instruments.

### C. Flying Insects Control

#### 1. Inspection

Thoroughly inspect the entire premises to determine the degree of infestation, entry points and unforeseen breeding sites of the mosquitoes and other flying insects

#### 2. Misting

Use of misting machines inside the offices as said machines disperse minute droplets of insecticide solution in an aerosol range to attain minimum penetration of hard-to-reach or inaccessible area to control mosquitoes and other flying insects.

#### 3. Larviciding

Apply larvicide upon stagnant water, e.g. rain drains and other possible water reservoir, which pose as a breeding source of mosquitoes.

#### Other conditions:

1. The Contractor/service provider shall warrant that the service to be rendered will effectively exterminate any and all pest, insects and rodents without the visible presence and disturbing odor of smoke and fumes. Should DOT find the services to be ineffective as evidenced by the continuous presence of termites, cockroaches and mice and other common house pest and insects, DOT reserves the right to terminate the contract. In such case, the DOT shall not be obliged to pay the contractor for service rendered.
2. The Contractor/service provider shall warrant that only chemicals duly approved by the FPA / or other Government Agencies regulating the use and licensing of chemicals will be used.
3. The Contractor/service provider shall warrant that all preparations and formulations, including the use thereof, will be in accordance with the specifications of its toxicologist and entomologist. Pyrethroid insecticides that are biodegradable in nature and only chemicals certified by the proper government authorities as safe shall be used.
4. The Contractor/service provider shall warrant that only honed, skilled and well-trained technicians will be assigned to the DOT premises to ensure correct treatment of pests and proper application of chemicals.
5. The Contractor/service provider shall warrant that within 30 days from the date of scheduled service is rendered, extra service call, when the situation so warrant, will be done free of charge.
6. The Contractor/service provider shall provide on call service in between schedule without additional cost to DOT, including performing immediate special or additional service should there be a sudden outbreak of infestation at the DOT premises, also at no cost to DOT.
7. The contractor/service provider shall assign a work force sufficient to carry out or implement the service specifications.
8. A Quality Control Supervisor affiliated with the contractor shall visit the DOT premises once a month or whenever necessary to undertake the following: a) Coordinate to DOT authorized representatives in evaluating the effectiveness of the contractor pest control services, b) Serve as pest control consultant by recommending ways and means to control infestation, and c) Provide free on-the-job technical training on pest control and management, handling and application of chemicals and other related matters to concerned DOT personnel.

Proposed budgetary estimated cost (total) in 12 months,: Php 145,000.00

Payment procedure: Government Procedure

Supplier/bidder/contractor are advised to inspect the site prior to the delivery of works/goods and service required. Aggregate bid for all the goods and service requirement preferred.

#### Contact Details:

Engr. Noel E. Villamayor, Medardo S. Ilaos and Mr. Rolando A. Bautista  
Department of Tourism, General Services Division  
Tel No: 459-5200 to 30 local 110 Telefax: 890-0189

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**Other Information**

The winning bid however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Required Valid Documents to be submitted:

1. Current Mayor's / Business Permit
2. Latest Income/Business Tax Return (for ABCs above Php500,000.00)
3. PhilGEPS Registration Number (if Platinum Membership, there's no need to submit Mayor's Permit)
4. Duly Notarized Omnibus Sworn Statement (See Sample Attached)

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number and Company Name) addressed to Mr. Felicisimo Maximo at the New Department of Tourism Bldg., Ground Floor, General Services Division, 351 Sen. Puyat Avenue, Makati City.

**Created by** FELICISIMO EVANGELISTA MAXIMO

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