



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5825048
Procuring Entity DEPARTMENT OF TOURISM
Title 2nd Posting Training Workshop on Infographics 11-14 December 2018
Area of Delivery

Solicitation Number:	2018-11-0372	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	20/11/2018
Approved Budget for the Contract:	PHP 419,808.00	Last Updated / Time	20/11/2018 00:00 AM
Delivery Period:		Closing Date / Time	23/11/2018 10:00 AM
Client Agency:			
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat AVenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 t_romanesh@yahoo.com.ph		

Description

TERMS OF REFERENCE for the
Training-Workshop on Infographics
11-14 December 2018, Dumaguete City, Philippines

1. Accommodation Requirements: Php 240,408.00
 - (Double/Twin-Sharing) (Php 5,280/Day X 10 Rooms X 3 Nights)
 - Type of Accommodation : Hotel/Resort
 - Check-In : 11 December 2018
 - Check-Out : 14 December 2018
 - Occupancy : Double/Twin Sharing
 - No. of Rooms : Fourteen (14) Rooms
 - Location of Accommodation : Within Dumaguete City
 - Inclusions : Breakfast
 - : Strictly with strong Wi-Fi connection
 - : Complimentary use of Business Center
 - Must be a DOT Accredited Establishment

2. Meals and Venue Rental: Php 131,400.00

- 2.1. Buffet Lunch and AM/PM Snacks (11-13 December 2018)
Php 1,050 X 24 pax X 3 days Php 75,600.00
- 2.2. Dinner (11-13 December 2018)
Php 600 X 24 pax X 3 days Php 43,200.00
- 2.3. Function Room

Php 4,200 X 3 Days Php 12,600.00

Inclusions:

- Use of LCD projector and screen and laptops
- Basic PA Sound System (e.g. microphone, speakers, and etc.)
- Extension Cords
- Strictly with strong Wi-Fi connection
- Complimentary use of Business Center

3. Ground Transportation: Php 48,000.00

Three (3) Units of Van

(Php4,000 X 3 Units X 4 days) Php 48,000.00

- Service Vehicle during the event in Dumaguete
- Inclusive of the Meals of the Driver
- Inclusive of Fuel and other expenses such as toll and parking fees

4. TOTAL BUDGET: Php 419,808.00

5. Tour Operator must be DOT Accredited

6. Payment Procedure: Government Procedure

7. Contact Person:

Jim Ray R. Bagsic (Mr.)

Planning Officer II

Monitoring Division of Planning Service

Tel. No. (02) 459-5200 to 30 ext. 620

Email: bagsicjimray@gmail.com; dot.planningservice@gmail.com

Other Information

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual)
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income Tax Return or Bus. Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. DOT Accreditation certificate (valid)

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to Ms. Teresita A. Romanes at the Department of Tourism #351 Sen. Gil Puyat Avenue, Makati City Telephone Nos. 459-5200/30 loc. 425

NOTE : For Land Bank Payment Purposes:

Bank's Name _____

Bank's Account Number _____

Created by TERESITA A. ROMANES

Date Created 19/11/2018

The PhilGEPs team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPs only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.