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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5338930
Procuring Entity DEPARTMENT OF TOURISM
Title Spanish Tour Operators' Fam Trip to Manila/Camiguin/Camiguin/Cebu-May 15-17, 2018
Area of Delivery

Solicitation Number:	2018-05-0159	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Travel, Food, Lodging and Entertainment Services	Document Request List	0
Approved Budget for the Contract:	PHP 262,627.20		
Delivery Period:		Date Published	08/05/2018
Client Agency:		Last Updated / Time	08/05/2018 00:00 AM
Contact Person:	TERESITA ANDRIN ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-8900189 63-2-8900189 t_romanesh@yahoo.com.ph	Closing Date / Time	11/05/2018 10:00 AM

Description

TERMS OF REFERENCE

I. PROJECT TITLE: SPANISH TOUR OPERATORS' FAM TRIP TO THE PHILIPPINES

II. BACKGROUND:

OPMD will be facilitating the Spanish familiarization tour which is part of the European Travel Trade and Media Fam Tour being organized by PDOT-London in cooperation with Tourism Promotions Board (TPB) and PDOT Market Representatives on May 12 - 21, 2018.

Rationale:

This familiarization tour is part of our usual marketing activities to help sustain the growth of the Spanish market to the Philippines, which posted a year-to-date growth rate of 25.39% as of February 2018.

3+Our market representative, the Comunicacion Iberoamerica, will be inviting top tour operators and trade media in

Spain to travel to the Philippines and cover our major attractions and new products, as well as conduct B2B/arranged business appointments with Philippine travel trade counterparts to increase further the Spanish visitor arrivals to the Philippines.

III. PURPOSE/OBJECTIVES:

Following are the purpose of the fam trip:

- To position the Philippines as a top-of-mind choice for beach holidays and adventure travel;
- To sustain the growth momentum in the market by working closely with key Italian travel trade partners who will help expand our distribution reach in Italy, and increase the Italian visitor arrivals to the Philippines.

IV. MINIMUM REQUIREMENTS FOR SUPPLIERS

- a) Must be DOT-accredited
- b) Preferably specializing in the market concerned
- c) Willing to provide services on send-bill arrangement

V. SCOPE OF WORK/DELIVERABLES

The Philippine Department of Tourism requires following for the Camiguin leg:

DATE DESTINATION REQUIREMENTS

May 15, 2018

Manila/Camiguin

- Airline tickets: Manila to Camiguin inclusive of terminal fees for 12 pax; preferably morning flight
- Transportation: FOC Coaster Hotel in Manila to Airport
- Transportation: FOC Coaster or van Camiguin Airport to Hotel and city tour
- Accommodation with breakfast: 12 FOC single rooms in a four or five star hotel
- Meals: Lunch and dinner for 12 pax each meal in a restaurant
- Provision of bottled drinking water

May 16 Camiguin

- Transportation: FOC Coaster or Van for City Tour
- Accommodation with breakfast: 12 FOC single rooms in a four or five star hotel
- Meals: Lunch and dinner for 12 pax each meal in a restaurant
- Provision of bottled drinking water

May 17 Camiguin to Cebu

- Meals: Lunch for 12 pax each meal in a restaurant
- Transportation: FOC Coaster or van hotel to Camiguin Airport
- Provision of bottled drinking water

VI. BUDGET

1. Total estimated budget is Php262,627.20, to be sourced from the approved work program of OPMD Spanish Market allocation
2. Bidders are required to submit a detailed breakdown of all package components.
3. The DOT through OPMD-Europe, will endeavor to secure sponsorship (e.g. accommodation, meals, transportation, entrance fees, tours), to bring down actual implementation costs. The cost of said sponsorship will then be deducted from the total package cost. In the same manner, DOT will also try to negotiate for preferential rates (e.g. accommodation, entrance fees, tours), the same must not be marked up by the tour operator.

I. PROJECT OFFICER/CONTACT PERSON

Ms. Luisa A. Llave

OPMD - Europe

Tel. No. 459-5200 locals 504; Mobile No. 0905-0446091

NOTE: The winning bid however, shall be determined based on the proposal with most advantageous financial

package cost, provided that the amount of bid does not exceed the above total budget.

NOTED:

NIEL P. BALLESTEROS

OIC, OPMD-Europe

Other Information

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual) or Official Receipt as a Proof of Payment for the Renewal of Business Permit
2. PHILGEPS' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income/Business Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. Valid DOT Accreditation certificate

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to Ms. Teresita A. Romanes at the Department of Tourism #351 Sen. Gil Puyat Avenue, Makati City Telephone Nos. 459-5200/30 loc. 425

NOTE : For Land Bank Payment Purposes:

Bank's Name _____

Bank's Account Number _____

Created by TERESITA ANDRIN ROMANES

Date Created 07/05/2018

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