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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5585502
Procuring Entity DEPARTMENT OF TOURISM
Title 2017 Travel and Tourism Statistics Booklet
Area of Delivery Metro Manila

Solicitation Number: 2018-08-0217	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	2
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	10
Category: Printing Services	Date Published	24/08/2018
Approved Budget for the Contract: PHP 62,400.00	Last Updated / Time	24/08/2018 00:00 AM
Delivery Period: 15 Day/s	Closing Date / Time	29/08/2018 05:00 AM
Client Agency:		
Contact Person: John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com		

Description

TERMS OF REFERENCE / PROJECT BRIEF

I Project Name

Conceptualization, Design and Printing of Travel and Tourism Statistics Booklet 2017

II Background

The Department of Tourism (DOT) is regularly generating tourism statistics and conducting various surveys for its generation of market data for tourism planning and formulation of marketing and promotional strategies. Various tourism statistical reports and survey results are being published by the DOT such as the Visitor Arrival Statistics, Hotel Occupancy Report, Accommodation Capacity Survey, Visitor Sample Survey and others. In view of the voluminous publications that are being produced, the Travel and Tourism Statistical Booklet is being printed annually to provide a concise statistical report which will summarize some of the major statistical indicator generated every year. It is an annual publication that is disseminated to various public and events. This is a handy booklet which when folded can be a pocket size publication.

III. Legal Basis

The above request is in line with the objectives of Tourism Act of 2009 which outlines the adoption of the below objective:

SECTION 3. Objectives

(g) Enhance the collection, analysis and dissemination of data which accurately measure the economic and social impact of tourism in the country to facilitate planning in the public and private sectors;

SECTION 12. Office of Tourism Development Planning, Research and Information Management. — The Office of Tourism Development Planning, Research and Information Management shall have the following functions:

(f) Conduct researches and studies, disseminate all relevant data on tourism, monitor and analyze the socioeconomic impact of tourism upon affected local communities and the nation to maximize the benefits of tourism throughout affected local communities and to avoid or mitigate possible negative impacts of the industry.

IV. Requirements / Deliverables

Quantity 6,000 pieces
Stock C2S 100
Size Spread = 5" x 36"
Folded = 4" x 5"
Color Full colors back to back
No. of Pages 2 sides print
Process Offset
Finishing 9 folds
Other Inclusions With color separation and with plastic lamination
Conceptualization of lay-out and design
Submission of three (3) lay-out and design Produce press proof copy before final printing

V. Approved Budget for the Project

1. Sixty Two Thousand Four Hundred Pesos (Php 62,400.00)
2. Includes all applicable taxes
3. Must be willing to provide service on a send-bill arrangement (Government Procedure)

VI. Project Officer

Ryan R. Carlos, STOO SEAIMD — OTDPRIM
Trunk line (02) 459 — 5200 to 30 Local 512
Mobile Numbers : (0929) 791 - 0687 / (0915) 002 — 4755
Email Address : seaimd.dot@gmail.com / rrcarlos@tourism.gov.ph

The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Deadline for the submission of Bid:

Kindly submit your quotation by using the attached REPLY SLIP for the purchase of the above requirement, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Ms. Maria Alma Almazan at DOT Bldg., 4th Floor, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual)
(In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.
2. Philgeps Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and Philgeps Registration Number
3. Latest Income/Business Tax Return (For ABCs above Php500K)
4. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

Created by John Paulo Samonte Francisco

Date Created 23/08/2018

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