



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 5624790  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** WORKSHOP ON PERFORMANCE INDICATORS September 24-29, 2018  
**Area of Delivery**

<b>Solicitation Number:</b>	2018-09-0249	<b>Status</b>	Pending
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Hotel and Lodging and Meeting Facilities	<b>Document Request List</b>	0
<b>Approved Budget for the Contract:</b>	PHP 936,320.00		
<b>Delivery Period:</b>		<b>Date Published</b>	11/09/2018
<b>Client Agency:</b>		<b>Last Updated / Time</b>	10/09/2018 17:30 PM
<b>Contact Person:</b>	TERESITA ANDRIN ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-8900189 63-2-8900189 t_romanesh@yahoo.com.ph	<b>Closing Date / Time</b>	14/09/2018 10:00 AM

#### Description

TERMS OF REFERENCE  
 DOT-Accredited Hotel  
 Workshop on Performance Indicators  
 24-29 September 2018  
 Planning Service

##### 1. Background

The Planning Service is set to conduct the Workshop on Performance Indicator on 24-29 September 2018 in Zamboanga City. The said workshop which will be participated in by the Planning and Budget Officers of the various operating units of the Department aims to achieve the following objectives:

- Review, refine and standardize existing performance indicator based on the actual functions of the operating units of the Department, including Gender and Development Activities in consonance with the Program Expenditure Classification Framework (PREXC);
- Equip the planning officers of the various operating units with knowledge and insights on setting targets; and
- Familiarize the participants on Cash-based Budgeting Approach

##### 2. Requirement

- 6 days / 5 nights accommodation
- 44 Twin-sharing Rooms (Twin bed)
- With buffet breakfast
- Complimentary use of Wi-Fi
- Check-in: 24 September 2018

- Check-out: 29 September 2018
- Php 4,256/night x 44 rooms x 5 nights = Php 936,320.00
- 3. Budget
  - Php 936,320.00
- 4. Location
  - Within Zamboanga City
- 5. Terms of Payment
  - Government Procedure – Send Bill Arrangement
- 6. Contact Person
  - Orlando Bryan Du, Planning Service
  - 459-5200 loc. 620 / 615
  - dot.monitoringdivision@gmail.com

**Other Information**

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

**REQUIRED VALID DOCUMENTS TO BE SUBMITTED:**

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual)
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income/Business Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. DOT Accreditation certificate

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to  
Ms. Teresita A. Romanes at the Department of Tourism  
#351 Sen. Gil Puyat Avenue, Makati City  
Telephone Nos. 459-5200/30 loc. 425

NOTE : For Land Bank Payment Purposes:

Bank's Name \_\_\_\_\_  
Bank's Account Number \_\_\_\_\_

**Created by** TERESITA ANDRIN ROMANES

**Date Created** 10/09/2018

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