



# PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for  
Philippine Government  
Procurement Opportunities

[Help](#)

## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 5606487  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** EngAGE : Enriching the Lives of DOT Senior Citizen Program-September 10-12, 2018  
**Area of Delivery**

<b>Solicitation Number:</b>	2018-09-0238	<b>Status</b>	Active
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	04/09/2018
<b>Approved Budget for the Contract:</b>	PHP 384,750.00	<b>Last Updated / Time</b>	04/09/2018 00:00 AM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	07/09/2018 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	TERESITA ANDRIN ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-8900189 63-2-8900189 t_romanesh@yahoo.com.ph		

#### Description

TERMS OF REFERENCE  
 EngAGE: Enriching the Lives of DOT Senior Citizens Program  
 September 10-12, 2018

LOT I. ACCOMMODATION, VENUE AND MEALS

#### I. SPECIFICATIONS:

No. of Pax: 35pax/batch  
 Provider must be DOT Accredited Hotel/Travel Agency/Tour Operator  
 Area: Poro Point and Bauang, La Union  
 Venue/Accommodation Classification: At least Three (3) Star Hotel

#### II. SEMINAR FUNCTION ROOMS/ACCOMMODATION

(Twin-sharing) 33 pax+2 training staff/ =35pax  
 Php1,542.85/pax /3 days/2nights x 35pax = Php162,000.00

#### III. MEALS

Php1,416.66/pax /day x 35pax x 3days = Php148,750.00  
 Sub-Total = Php310,750.00  
 =====

#### IV. INCLUSIONS:

- Seminar venue/function room for three days
- White boards, projectors, laptop, and sounds systems
- Two (2) A.M. Snacks/ Two (3) PM Snacks Two (3) Buffet Lunch and Two (2)

## Dinner and Two (2) Breakfast

- Writing materials, pencils and pens
- Flowing coffee and drinking water during the duration of the seminar
- Provision for parking area

## LOT II. TRANSPORTATION

## I. SPECIFICATIONS:

1 unit (45 –seater Bus)  
 No. of Participants: 34pax  
 Provider must be DOT Accredited  
 Area: Poro Point and Bauang, La Union

## II. TRANSPORTATION

Land transfer from DOT-Makati Office to  
 Pick-up DOT –Makati Office /Dropped –off Laurel/Poro Point, La Union  
 September 10, 2018 at (05:00hrs)  
 Pick –up Poro Point, La Union /Dropped –off DOT –Makati Office  
 September 12, 2018  
 Sub- total =Php74,000.00  
 =====

## III. INCLUSIONS

- 45 – seater air-conditioned bus and coaster
- Equipped with audio/video entertainment
- Driver’s fee, fuel, drivers meal and insurance
- Toll and parking fee
- Bus to stay for the duration of the seminar
- MAPSA Permit

## IV. TERMS OF PAYMENT

Government Procedure

## V. TOTAL BUDGET:

ACCOMMODATION & VENUE = Php162,000.00  
 MEALS = Php148,750.00  
 TRANSPORTATION = Php 74,000.00  
 TOTAL = Php384,750.00  
 =====

## VI. CONTACT PERSON: WILSON J. TELIG

Tel. No. 459-5200 to 30 loc. 407  
 Email : beethoven\_gw@yahoo.com  
 Prepared by: Recommending Approval:

## WILSON J. TELIG VERNIE V. MORALES

Chief, Administrative Officer Director, Administrative Service  
 Training and Development Division

Approved/Disapproved:

## ATTY. REYNALDO L. CHING

Officer-In – Charge, Office of the Undersecretary  
 Administration and Special Concerns

**Other Information**

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

## REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor’s/Business Permit/BIR Cert of Registration (Individual)
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Original or certified true copy of duly notarized Omnibus Sworn Statement
4. DOT Accreditation certificate

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to  
 Ms. Teresita A. Romanes at the Department of Tourism  
 #351 Sen. Gil Puyat Avenue, Makati City  
 Telephone Nos. 459-5200/30 loc. 425

NOTE : For Land Bank Payment Purposes:

Bank's Name \_\_\_\_\_

Bank's Account Number \_\_\_\_\_

**Created by** TERESITA ANDRIN ROMANES

**Date Created** 03/09/2018

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

© 2004-2018 DBM Procurement Service. All rights reserved.

[Help](#) | [Contact Us](#) | [Sitemap](#)