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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5232095
Procuring Entity DEPARTMENT OF TOURISM
Title Hotel Accommodation and Function Room (TRAIN LAW Seminar March 23, 2018)
Area of Delivery

Solicitation Number:	2018-03-0086	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Hotel and Lodging and Meeting Facilities	Document Request List	0
Approved Budget for the Contract:	PHP 158,500.00	Date Published	16-Mar-2018
Delivery Period:		Last Updated / Time	16-Mar-2018 00:00 AM
Client Agency:		Closing Date / Time	20-Mar-2018 10:00 AM
Contact Person:	TERESITA ANDRIN ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-8900189 63-2-8900189 t_romanesh@yahoo.com.ph		

Description

TERMS OF REFERENCE
 ORIENTATION SEMINAR ON TAX REFORM
 FOR ACCELERATION AND INCLUSION LAW
 (TRAIN LAW)
 (March 23, 2018)

I. SPECIFICATIONS:

No. of Pax: 65pax
 Provider must be DOT Accredited Hotel
 Area: Makati City
 Venue/Accommodation Classification: At least Four (4) Star Hotel

II. SEMINAR FUNCTION ROOMS/ACCOMMODATION AND MEALS

Php6,000.00/twin sharing room x 8rooms = Php 48,000.00
 Php1,700.00/meals/pax x 65pax = Php110,500.00
 Total = Php158,500.00

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III. INCLUSIONS:

- Seminar venue/function room for one day
- One (1) A.M. Snack/One (1) P.M. Snack and One (1) Buffet Lunch
- Projectors, sound systems, screen and whiteboards
- Writing materials, pencils and pens
- Flowing coffee and drinking water during the duration of the seminar

- Provision for parking area

IV. TERMS OF PAYMENT:
Government Procedure

V. TOTAL BUDGET: PHP158,500.00

VI. CONTACT PERSON: WILSON J. TELIG
Tel. No. 459-5200 loc. 114
Email: beethoven_gw@yahoo.com

RECOMMENDING APPROVAL:

MYRA T. SANTOS
Director, Administrative Services

APPROVED/DISAPPROVED:

ROLANDO CAÑIZAL
Undersecretary

Other Information

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual) or Official Receipt as a Proof of Payment for the Renewal of Business Permit
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income/Business Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. Valid DOT Accreditation certificate

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to
Ms. Teresita A. Romanes at the Department of Tourism
#351 Sen. Gil Puyat Avenue, Makati City
Telephone Nos. 459-5200/30 loc. 425

Created by TERESITA ANDRIN ROMANES

Date Created 15-Mar-2018

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