

Republic of the Philippines
 DEPARTMENT OF TOURISM
 Regional Office No. XIII - Caraga
 Butuan City

CY 2019 Annual Procurement Plan

Code (PAP)	Program / Activity / Project	End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php) MOOE	Remarks
				Pre-Proc Confe. Advs/Post of ITB	Pre-bid Confe. of Bids	Sub/Open of Bids	Bid Evaluation			
	TOURISM DEVELOPMENT PLANNING Coordination Meetings in the Formulation of Tourism Development Plan and Local Tourism Planning Meals- 400/pax X 2 pax X 7 days Accommodation-800/room X 5 days Van Rental- 5000/day X 2 days	DOT/IGU	Small Value Procurement		Jan - Dec 2019			Gop		Technical assistance to IGUs on the key elements involved on the in-crafting/formulating their respective Tourism Development Plans to ensure adherence to National Policies and Programs
	Workshop on the Automated TRIPPC Form under the DOT DPWH Convergence Program Meals- 650/pax X 35	DOT/IGU	Small Value Procurement		Feb. 11-12, 2019 and November 22, 2019			Gop	19,600.00	
	DOT DPWH Consultation Meeting/Workshop Meals- 700/pax X 60 pax Other Supplies & Materials/Tokens- 500 X 20 pax	DOT/IGU	Small Value Procurement		Jan. 15, 2018 and October 18, 2019			Gop	22,750.00	
	Site Validation of DOT Projects (Tourism Road Infrastructure Projects & Treza) Meals- 720/pax X 10 pax Accommodation- 2,500/room X 4 rooms X 2 nights Van Hire- 5,000/day X 3 days	DOT/IGU	Small Value Procurement		Jan. 28-29, 2019 and Oct. 18, 2019			Gop	52,000.00	
	Coaching on Tourism Statistics Data Gathering and Reporting Meals/2 snacks and lunch for 2 days- 660/pax X 40 pax Dinner- 40 pax X 300 Accommodation- 18 rooms X 3,000/night Travelin- 2 pc @ 1300	DOT/IGU	Small Value Procurement		May 20, 2019			Gop	42,200.00	
	Visitor Survey (Advanced Tourism Statistics Training Phase 1) Enumerators- 10 X 6000	DOT/IGU	Small Value Procurement		March 18-24, 2018 and June 2-9, 2019			Gop	120,100.00	To orient participants on the basic knowledge of gathering and recording data in DOT Prescribed Forms and in understanding the significance of using statistics as a tool in tourism development planning
									60,000.00	

COA - DOT - R.O.
 Caraga Region XIII
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