

DEPARTMENT OF TOURISM REGION IV-A Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement		Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Project)
				Advertisement/Posting of IBRE	Submission/Opening of Bids	Notice of Award	Contract Signing	Total	MOOE		CO			
	A. TOURISM DEVELOPMENT AND PLANNING													
TDP	Regional Consultation Workshop on Provincial Tourism Dev't Plan (PTDP) and Local Tourism Dev't Plan (LTDP), including Convergence Projects	LGU/Stakeholder	NO	NP-53.9 - Small Value Procurement	February/August					GOP	237000	✓	X	To formulate provincial and local tourism plans in the region to conduct technical review and evaluation of the draft PTDP and LTDPs, proposed under TRIP and TIEZA
TDP	Inspection of on-going and completed tourism road projects under TRIP	LGU/Stakeholder	NO	NP-53.9 - Small Value Procurement	January/April/Juli y/October					GOP	40000	✓	X	To evaluate/monitor tourism road projects of LGUs and private sector for endorsement to TIEZA (funding support)
TDP	Conduct of inspection and assessment of sites	LGU/Stakeholder	NO	NP-53.9 - Small Value Procurement	January/April/Juli y/October					GOP	60000	✓	X	To install the importance of sustainable management of identified potential ecotourism destinations to develop ecotourism sites in the region
TDP	Participatory Community-Based Ecotourism Development and Planning Workshop	LGU/Stakeholder	NO	NP-53.9 - Small Value Procurement	September					GOP	85000	✓	X	To develop understanding of sustainable management and development of tourism in destination areas, including modules on the tourism industry's "new normal"
TDP	Orientation on Sustainable Tourism and the New Normal	LGU/Stakeholder	NO	NP-53.9 - Small Value Procurement	April					GOP	75000	✓	X	To properly generate data on tourist arrivals
TDP	Conduct of Advance Tourism Statistics Training (ATST)	LGU/Stakeholder	NO	NP-53.9 - Small Value Procurement	October					GOP	75000	✓	X	
	B. TOURISM INDUSTRY TRAINING													
IT	The Practice of Professionalism When Doing Work Online during the 'New Normal'	LGU/Stakeholder	NO	NP-53.9 - Small Value Procurement	19-Jan-21					GOP	28000	✓	X	1. Describe how image becomes a reflection of one's level of professionalism 2. Reexamine the preparatory considerations for work during online meetings 3. Practice effective online communication during the 'new normal'
IT	Fostering Business Continuity: How to Continue Operating During and After a Global Crisis	LGU/Stakeholder	YES	NP-53.9 - Small Value Procurement	10-Feb-21					GOP	28000	✓	X	Specifically, this course aims to: 1. Discuss the key elements and best practices for a holistic business continuity 2. Identify the steps needed to continually operating businesses 3. Explore business continuity measures for a pandemic or infectious disease situations

IT	Upholding the Filipino Brand of Service Excellence amidst National and Regional Crises	LGU/Stakeholder	YES	NP-53.9 - Small Value Procurement	12-May-21						GOP	28000	✓	X	1. Understand the Philippine tourism industry and the Filipino brand of service given the current pandemics 2. Brainstorm on how to continuously adapt to societal changes in ensuring the delivery of tourism products and services 3. Explore how the resourcefulness of Filipinos can address tourists' expectations and service recovery during and after the time of national and regional crises
IT	CHILD SAFE TOURISM TRAINING WORKSHOP Seminar on Handling Persons with Disabilities (PWDs) for Tourism Frontliners	LGU/Stakeholder	YES	NP-53.9 - Small Value Procurement	12-May-21						GOP	100000	✓	X	To educate the participants about the problem of commercial sexual exploitation of children (CSEC) in tourism and the actions being undertaken in the Philippines to protect children from sex tourists. To encourage the development of policies and practices to prevent CSEC in the tourism industry. To instigate the participants as child advocates and promoter of the culture of tourism where child rights are respected
IT	SEMINAR ON DISASTER RISK REDUCTION AND MANAGEMENT	LGU/Stakeholder	NO	NP-53.9 - Small Value Procurement	July 12-13, 2021						GOP	150000	✓	X	To create a contingency plan based on likely emergencies in participants' region. LTO identify risk reduction preparedness activities that will reduce vulnerability, mitigate the impact of emergencies and support efforts to prevent conflict and civil unrest, and To recognize good practice in interventions for disaster management and sustainable development.
IT	Filipino Brand of Service	LGU/Stakeholder	NO	NP-53.9 - Small Value Procurement	9-Aug-21						GOP	100000	✓	X	To empower tourism industry workers to provide quality service To develop, promote and package emerging destinations in the region
IT	Tour Package Development and Delivery Seminar	LGU/Stakeholder	NO	NP-53.9 - Small Value Procurement	October 4-5, 2021						GOP	130000	✓	X	
	C. TOURISM STANDARDS AND REGULATIONS														
	DOT Accreditation for Tourism Enterprises (Re-Orientation / Orientation of Accreditation and PAS with Express Accreditation) for CALA-BAR-ZON Provinces	LGU/Stakeholder	NO	NP-53.9 - Small Value Procurement	2nd to 4th quarter						GOP	180000	✓	X	To raise tourism standards and update tourism stakeholders. To assist tourism enterprises in processing their DOT Accreditation - Receiving application, evaluation of documents and inspection of tourism enterprises
SDRAM	Conduct of inspection of tourism enterprises	LGU/Stakeholder	NO	NP-53.9 - Small Value Procurement	monthly						GOP	278000	✓	X	To ensure the prescribed timeline for application and processing of application.

SDRAME	Conduct of monitoring of tourism enterprises	LGU/Stakeholder	NO	NP-53.9 - Small Value Procurement	1st to 4th quarter				GCP	128000	✓	X	To monitor and ensure the compliance of DOT accredited tourism enterprises with DOT tourism standards especially with health and safety measures
SDRAME	Campaign for DOT Accreditation of Farm Tourism Sites (Orientation and Express Accreditation orals)	LGU/Stakeholder	NO	NP-53.9 - Small Value Procurement	3rd and 4th quarter				GCP	100000	✓	X	To encourage accreditation of the increasing number of farm sites in the region, create awareness to farm owners the benefits of accreditation, and facilitate the processing of accreditation
SDRAME	Seminar on Preparedness of Accommodation Enterprises during Pandemic Crisis	LGU/Stakeholder	NO	NP-53.9 - Small Value Procurement	1st quarter				GCP	74000	✓	X	To prepare and educate accommodation enterprises on health and safety measures and protocols during the health (pandemic) crisis
SDRAME	Seminar on "Travel Safe in CALABARZON" for Travel and Tour Agencies	LGU/Stakeholder	NO	NP-53.9 - Small Value Procurement	2nd quarter				GCP	74000	✓	X	To create awareness to travel and tour agencies in preparing and crafting tour packages that incorporates health and safety guidelines and protocols for tourists while promoting the tourist destinations of CALABARZON
SDRAME	Seminar on How to Handle and Understand Different Behavioral Patterns of distressed Guests for Frontiers	LGU/Stakeholder	NO	NP-53.9 - Small Value Procurement	2nd quarter				GCP	74000	✓	X	To upskill frontiers on different approaches in handling guests that are showing different behavioral patterns
SDRAME	Job Order (JO) personnel	Job Order Para	NO	Direct Contracting	year-round				GCP	324000	✓	X	To cover salary for the existing JO Personnel for the whole-year contract
	D. MARKET AND PRODUCT DEVELOPMENT												
MFD	CALABARZON Tourism Expo and Regional Travel Exchange	LGU/Stakeholder	NO	NP-53.9 - Small Value Procurement	3rd quarter				GCP	1800000	✓	X	To promote CALABARZON Region as the preferred tourist destination, as well as to support regional tourism enterprises
MFD	Participation to National Travel Fair or Trade Expo - Philippine Travel Mart (PTM)	LGU/Stakeholder	NO	NP-53.9 - Small Value Procurement	3rd quarter				GCP	600000	✓	X	To promote CALABARZON region as the preferred tourist destination in the country
MFD	Participation to National Travel Fair or Trade Expo -Regional Travel Fair (RTF)	LGU/Stakeholder	NO	NP-53.9 - Small Value Procurement	2nd quarter				GCP	350000	✓	X	To promote CALABARZON region as the preferred tourist destination in the country
MFD	Orientation/Workshop on the Development and Management of Tourism Products under the New Normal	LGU/Stakeholder	NO	NP-53.9 - Small Value Procurement	1st quarter				GCP	200000	✓	X	To develop sustainable product portfolio, incorporating measures and guidelines on managing tourism products under the new normal
MFD	Farm- Eco-Adventure-Fair Tourism Circuit and Tour Packages Development	LGU/Stakeholder	NO	NP-53.9 - Small Value Procurement	2nd quarter				GCP	300000	✓	X	To develop product portfolio which are environmentally friendly and sustainable livelihood for local communities
MFD	Niche Market (Science Golf Dive WICE) Development	LGU/Stakeholder	NO	NP-53.9 - Small Value Procurement	3rd quarter				GCP	280000	✓	X	To develop product portfolio which are environmentally friendly and sustainable livelihood for local communities
MFD	Calabarzon Kulinary Tour Branding and PR- Support to local festivals, Media and Travel Trade Promotions and Conduct of Regional Events	LGU/Stakeholder	NO	NP-53.9 - Small Value Procurement	4th quarter				GCP	300000	✓	X	To develop product portfolio which are environmentally friendly and sustainable livelihood for local communities
MFD		LGU/Stakeholder	NO	NP-53.9 - Small Value Procurement	1st-4th quarter				GCP	1330000	✓	X	To market the regional brand and maintain its positive image as a regional leader in tourist arrivals

