



Bid Notice Abstract

Request for Proposal (RFP)

Reference Number 7264782
Procuring Entity DEPARTMENT OF TOURISM
Title Consultancy Services for the Preliminary Activities of the Midterm Review of the ASEAN Tourism Strategic Plan 2016-2025

Area of Delivery

Solicitation Number: 2020-10-0090	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	3
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	1
Category: Consulting Services	Date Published	18/10/2020
Approved Budget for the Contract: PHP 500,000.00	Last Updated / Time	18/10/2020 00:00 AM
Delivery Period:	Closing Date / Time	21/10/2020 10:00 AM
Client Agency:		
Contact Person: John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com		

Description

REQUEST FOR PROPOSAL

Consultancy Services for the Preliminary Activities of the Midterm Review of the ASEAN Tourism Strategic Plan 2016-2025

I. Background and Rationale

Section 12 of Republic Act (RA) Number 9593 mandated the Office of Tourism Development Planning, Research and Information Management (OTDPRIM) of the Department of Tourism (DOT) to: Pursue the Department's interests in multilateral, international, and regional tourism cooperation, agreements and treaties.

· Consistently, in the Implementing Rules and Regulations (IRR) of the same law, the OTDPRIM thru the International Relations Division (currently Policy Formulation and International Cooperation Division or PFICD) is mandated to: (a) pursue, together with the appropriate offices, the Department's interests in multilateral, international and regional as well as bilateral tourism cooperation, agreements and treaties; (b) formulate negotiating positions in coordination with relevant government agencies and tourism stakeholders to ensure consistency with the national policies and industry's interests; (c) develop strategic plan on enhancing the benefits and gains as well as strengthen the institutional mechanism to carry out the arrangements for agreed cooperation and treaties; (d) provide technical assistance to the Department's negotiating panel and representatives to international organizations, agreements and treaties; and (e) coordinate, monitor and evaluate the implementation and impacts of tourism cooperation,

agreements and treaties.

· In pursuant of the above, the DOT thru its position as member of the Association of Southeast Asian Nations (ASEAN) National Tourism Organizations (NTOs), has actively led activities on developing strategic plans of action in the regional level thru the institutionalization of the ASEAN Tourism Strategic Plan (ATSP) 2011-2015 and the current regional tourism roadmap, the ASTP 2016-2025. Through these strategic plans, the DOT has given leverage for a more advantageous roll-out of programs for the development of the Philippine tourism industry.

· In 2016, the Philippines assumed chairmanship of the ASEAN Sustainable and Inclusive Tourism Development Committee (ASITDC) which steered the sustainable tourism development agenda in the regional level and to which the national strategies on developing the same have been aligned to.

· For the period of 2020 to 2022, the Philippines assumes chairmanship of the ASEAN Tourism Competitiveness Committee (ATCC) wherein the role of the DOT as the convener of the committee tasked on planning, designing and implementing the programs and projects related to the enhancement of tourism competitiveness in the region includes ensuring that the regional tourism strategy and its implementation is effective, timely and moving towards the direction of an innovative regional tourism cooperation.

II. Services and Responsibilities

The consultancy shall include the provision of the following technical, facilitative, and advisory services:

- a) Conduct a comprehensive review of the accomplishments of the ATSP 2016-2025 in relation to the implemented strategic programs and relevant activities as baseline data of the regional cooperation's performance in carrying out the strategies indicated in the plan,
- b) Synthesize the result of the survey (Survey on Programs for Prioritization and New Proposed Programs for the ATSP 2016-2025 Work Plan) conducted to gather inputs on the programs and thrusts for regional tourism cooperation as accomplished by the ASEAN NTOs,
- c) Develop the Draft Revised Work Plan ATSP 2016-2025 based on the initial findings with relevant recommendations for the consideration of the ASEAN NTOs,
- d) Facilitate the incorporation of inputs and comments from external parties affiliated with the ASEAN NTOs and to coordinate with the various bodies involved in ASEAN Tourism Cooperation (i.e. ACC, AJC, AKC, ASEANTA, UNWTO, WTTC, PATA, US-ABC, ATRA, SEATGA, MTCO, etc.), and
- e) Report to the ASEAN Tourism Competitiveness Committee the results of the MTR and present the Draft Revised Work Plan with the assessment and proposed the next steps leading to the endorsement of the plan.

III. Output/s

The consultancy service shall work towards the delivery of the following outputs:

- a) Draft Revised Work Plan 2021-2025 of the ASEAN Tourism Strategic Plan 2021-2025, including the:
 - a. Write-up on the Rationale on the Adjustments and Realignment of Programs,
 - b. Table of Programs (including the realigned programs and new proposed programs), and
 - c. Table of Recommendations or similar listing for proposals received from ASEAN NTOs and External Parties
- b) Completion Report, including inputs on:
 - a. Key Insights to Regional Cooperation Thrusts in relation to Philippine's Competitiveness, and
 - b. Proposed adoptive mechanisms and programs for implementation in the Philippines based on the Revised Work Plan 2021-2025

IV. Duration / Timetable

The duration of the consultancy service is designed for a two-month period starting with the signing of the contract, ideally identified as the months of October to November with the delivery of the final output on or before 30 November 2020.

V. Budget

The total budget of Php 500,000.00 to be disbursed upon submission of the output Draft Revised Work Plan 2021-2025 of the ASEAN Tourism Strategic Plan 2016-2025. The consultant's economy airfare, accommodation and meals for workshops, meetings and Updated 16 October 2020

Page 3 of 3

presentations related to the development of the output that are held outside of Metro Manila (including international activities) forms part of the total professional fee.

VI. Other Requirements:

1. Must have extensive professional experience in developing international and regional tourism development planning and framework development supported by the outputs of such previous and current programs facilitated (i.e. Strategic Plans, Policy Papers, White Papers).
2. Must have experience in research and in the development of technical documents related to Tourism Planning and Development, Tourism Strategic Planning, International Tourism Cooperation Programs, and related topics. Bidder to submit profile of Lead Consultant (mandatory) and Staff (if any) and completed or on-going projects of the same nature.
3. To ensure the proper facilitation of the project, the DOT requires the submission of list of accomplished projects that are of international and regional (such as ASEAN, APEC, and other, and not sub-national regions) in nature to ensure compliance with the requirements.

VII. PAYMENT: Government Procedure

VIII. CONTACT DETAILS:

Mr. Jaime Victor Bayhonan

Senior Tourism Operations Officer
Policy Formulation and International Cooperation Division
459-5200 to 30 local 514
jsbayhonan@tourism.gov.ph

Eligibility Requirements

Registration Certificate from Security and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives.

Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

For individual consultants not registered under a sole proprietorship, a BIR Certificate of Registration shall be submitted, in lieu of DTI registration and Mayor's/Business permit.

PhilGEPS Registration Number

Latest Income/Business Tax Return (For ABC above PhP500, 000.00)

Professional License/Curriculum Vitae

List of key personnel to be assigned to the contract to be bid, with their complete qualification and experience data.

Statement of the prospective bidder of all its ongoing and completed government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Terms of Reference.

Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Deadline for the submission of proposal is on or before 21 October 2020 at 10:00 am
Kindly submit your proposal thru email to psfrancisco.logistics@yahoo.com or jsfrancisco@tourism.gov.ph

Created by John Paulo Samonte Francisco

Date Created 17/10/2020

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.