



## SUPPLEMENTAL/BID BULLETIN NO. 1

This Supplemental/Bid Bulletin is issued to all prospective bidders to clarify, modify and/or amend items in the Bidding Documents as discussed and agreed during the virtual Pre-Bid Conference held on 01 October 2021 for the **Procurement of Consulting Services for Air Travel and Tourism Data and Analytics (DOT-BAC-REI No. 2021-011 2<sup>nd</sup> Posting)**.

I. The following clarifications are provided for the guidance and reference of the shortlisted bidder:

<b>Listed are the questions and clarifications from the bidder</b>	<b>Answers and Applied amendments in the Terms of Reference</b>
<p>1. FPF 4 Breakdown of Remuneration per Activity</p> <p>Considering all assigned team members are existing full time employees of our organization, there will not be any remunerations paid to them specific to this project.</p>	<p>1. For FPF 4 Breakdown of Remuneration per Activity</p> <p>The bidder need to indicate and specify the team to be assigned and the fees to be incurred.</p> <p>As indicated in the Terms of Reference, there are three required personnel: Account Director/Project Lead, Research Executive/Associate and Data Analyst/Statistician</p>
<p>2. FPF 5 Reimbursables per Activity and FPF 6 Miscellaneous Expenses</p> <p>Similar to the above point. All assigned team members are existing full time employees of our organization and have been provided with all equipment and telecommunication/transport services that allows them to do their job. For this specific project, there will not be any reimbursement/expenses expected to be incurred. That being said, do we need to provide FPF 5 and 6?</p>	<p>2. FPF 5 Reimbursables per Activity and FPF 6 Miscellaneous Expenses</p> <p>The bidder may just state "Not Applicable" given that they won't be charging any additional expenses beyond the financial bid.</p>

This shall form an integral part of the Bidding Documents.

For the guidance and information of all concerned.

  
**OIC-USEC. REYNALDO L. CHING**  
DOT-BAC Chairperson 

October 7, 2021