



SUPPLEMENTAL/BID BULLETIN NO. 1

This Supplemental/Bid Bulletin No. 1 is issued to all prospective bidders to clarify, modify and/or amend items in the Bidding Documents as discussed and agreed during the Pre-Bid Conference held on 19 October 2021 for the **Procurement of Services of an Event Management Company for Anilao Underwater Shootout 2021 Events and Collaterals (DOT-BAC IB 2021-013)**, as follows:

I. Under Section VII. Technical Specifications

OLD PROVISION	NEW PROVISION
<ul style="list-style-type: none"> • Awarding Ceremony <p>Date: December 5, 2021 Time: 6:00 – 8:00 PM</p> <p>Program includes the following:</p> <ul style="list-style-type: none"> - Welcome Remarks by DOT Official (Live shoot with stream via Zoom) - Awarding Ceremony (Live shoot with stream via Zoom) <ol style="list-style-type: none"> 1. X 2. X 3. X 4. Provide services of on-site technical staff to implement hybrid press conference set-up; 5. X 6. X 7. X 8. X 9. X 10. X 	<ul style="list-style-type: none"> • Awarding Ceremony <p>Date: December 5, 2021 Time: 6:00 – 8:00 PM</p> <p>Program includes the following:</p> <ul style="list-style-type: none"> - Welcome Remarks by DOT Official (Live shoot with stream via Zoom) - Awarding Ceremony (Live shoot with stream via Zoom) <ol style="list-style-type: none"> 1. X 2. X 3. X 4. Provide services of on-site technical staff to implement hybrid press conference awarding ceremony set-up; 5. X 6. X 7. X 8. X 9. X 10. X

II. The following amendments and clarifications are provided for the prospective bidder(s) guidance and reference:

Queries	Response
1. Is there a need to set up camera equipment for the livestreaming of underwater photo workshops?	The competition judges will use their own devices for the workshops. Events management team can facilitate livestreaming to Facebook and YouTube remotely through an online video conferencing platform. As stated in the Technical Specifications, events team must also conduct pre-event orientation, technical run through, and other pre-broadcast requirements to ensure smooth flow of webinars.
2. Will all the competition judges be present on site?	On-site participation of the five (5) competition judges will depend on the

	<p>lifting of travel restrictions and their availability. Should the DOT be able to secure special visas for all competition judges who will be coming from overseas, all competition judges will be present on site. However, the organizing committee has also made arrangements to allow virtual participation for competition judges who will not be able to be physically present.</p>
<p>3. Can we request for samples of the promotional materials?</p>	<p>The end-user does not have existing stock of the required promotional materials. Bidders may use the standard specifications indicated in the scope of work as guide for preparing samples.</p>
<p>4. Where is the venue?</p>	<p>Registration and Submission of Entries</p> <ul style="list-style-type: none"> ○ Solitude Acacia Resort has been identified (through separate competitive bidding for a tour operator / ground handler) as the main venue for registration and submission of entries. The resort will also house the competition judges and organizing team. There will also be satellite registration and entry submission sites to be set up in partner dive resorts within the Mabini area (to be determined by the Mabini Tourism Office). <p>Dive Guide Briefing and Competition Briefing</p> <ul style="list-style-type: none"> ○ The Dive Guide Briefing and Competition Briefing will be conducted by the Competition Director at Solitude Acacia Resort. It will also be livestreamed on the official Dive Philippines and Anilao Underwater Shootout Facebook Page. <p>Shootout Dives</p> <ul style="list-style-type: none"> ○ Participants will be responsible for booking their own accommodation and dives for the competition. Only participants staying at DOT and PCSSD accredited dive resorts

	<p>will be allowed to participate in the competition.</p> <p>Press Conference and Awarding Ceremony</p> <p>Due to its large open space appropriate for the Awarding Ceremony, Amor Laut has been identified (through separate competitive bidding for a tour operator / ground handler) as the venue for the Press Conference and Awarding Ceremony.</p>
5. How many dive guides and how many dives? For how many days?	<p>Around 50 to 60 dive guides participated in the previous editions of the shootout.</p> <p>The number of dives will depend on the competitors. The dive package is not part of the scope of deliverables for the events management team.</p> <p>The competition schedule allows for 4 days (December 1 to 4, 2021) of shooting underwater photos within the Bauan, Mabini, and Tingloy area.</p>
6. Who will invite the participants?	<p>Invitation of participants will be c/o the DOT. This is not included in the Scope of Work / Deliverables of the Events Management Team.</p>
7. How many speakers are in the line-up for the December 2 to 4 Workshops? Will the topics be coming from you?	<p>The workshops will be part of the judges' deliverables. The topics will be determined by the judges, depending on their specializations.</p>
8. Who will hire the judges?	<p>The payment of judges' professional fees for the duration of the competition is part of the Events Management Team's deliverables under Talent and Judge Management. Invitation of judges will be done in coordination with the DOT Dive Team.</p>
9. Who is the target market for the December 5 press conference?	<p>Participants of the Press Conference include DOT officials, international media representing major dive publications, and local media from major dailies and lifestyle publications. The conduct of the actual press conference is part of the deliverables of</p>

	our media and communications agency. The Events Management Team is responsible for providing technical set up on site, conducting a pre-event orientation/technical run through, and ensuring the smooth livestreaming of the activity via online video conferencing.
10. What are the components of judging?	The judging criteria will be developed by our Technical Competition Management and Oversight team and will be announced via our official social media platforms.
11. Who will shoulder the accommodation of the team and speakers?	The accommodation and dives of the competition judges will be shouldered by the DOT. Events management team must handle accommodation and transportation of their own team and production crew.

All unamended portions of the Bidding Documents shall remain the same.

This Supplemental/Bid Bulletin shall form an integral part of the Bidding Documents.

Please be informed that the **deadline of submission** and **opening of bids** is on **November 03, 2021 at 9:00 a.m. and 10:00 a.m.**, respectively.

For the guidance and information of all concerned.



OIC-USEC. REYNALDO L. CHING
Chairperson, Bids and Awards Committee
Department of Tourism

27 October 2021