



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 7566608
Procuring Entity DEPARTMENT OF TOURISM
Title Anilao Underwater Shootout 2021 Technical Competition Management
Area of Delivery

Solicitation Number: 2021 - 03 - 0021	Status	Pending
Trade Agreement: Implementing Rules and Regulations	Associated Components	2
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Photography Services	Date Published	23/03/2021
Approved Budget for the Contract: PHP 988,031.00	Last Updated / Time	22/03/2021 19:38 PM
Delivery Period: 5 Day/s	Closing Date / Time	26/03/2021 10:00 AM
Client Agency:		
Contact Person: John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com		

Description

TERMS OF REFERENCE

I. PROJECT TITLE

Anilao Underwater Shootout 2021 Technical Competition Management

II. DESCRIPTION

The Anilao Underwater Shootout is a yearly underwater macrophotography competition organized and sponsored by the Philippine Department of Tourism in cooperation with resort owners, dive operators, dive masters, and local Mabini stakeholders. Competition participants may stay and dive with any resort/operator of their choosing in the Mabini, Batangas area.

The 2021 edition of the Shootout will be a five-day event from May 11 to 15, 2021 with the following components:

- Dive Guides and Spotters Briefing: May 10, 2021 – 1 day before the event
- Registration (On-site + Satellite Venues in Anilao) and Competition Briefing (Hybrid): May 11, 2021
- 4-day competition / shootout proper: May 11 to 14, 2021
- Underwater Photography Workshops (Livestream via Zoom): May 12 to 14, 2021
- Submission of photos: May 15, 2021
- Judging of Photos / Deliberation (via Zoom / digital program): May 15, 2021
- Press Conference (Hybrid): May 15, 2021
- Awarding Night (Hybrid): May 15, 2021

III. MINIMUM REQUIREMENTS

- Must be a Philippine organization with experience providing competition management services for at least 2 underwater photo competitions;
- Must be accredited with the Philippine Government Electronic Procurement Systems (PhilGEPS);
- Must be willing to provide services on send-bill arrangement;

IV. SCOPE AND WORK DELIVERABLES

UNDERWATER PHOTO COMPETITION TECHNICAL DEVELOPMENT

1. Develop underwater photography competition mechanics including registration flow, dive guide and spotters code, competition classes and categories, policies on underwater conduct and marine conservation etiquette, entry post-processing and file format specifications, and criteria for judging;
2. Conduct underwater conduct briefing for participating dive guides and dive spotters on May 10, 2021;
3. Conduct competition mechanics briefing for competition participants on May 11, 2021;
4. Manage and respond to technical competition queries, including competition mechanics and the

judging/deliberation process;

5. Oversee participant registration and entry submission from May 11 to 15, 2021;
6. Manage and implement entry deliberation and judging through a competition photo judging software;
7. Provide technical assistance to competition judges during photo deliberation process;
8. Develop prize assignment matrix based on competition categories.

PRIZES

1. Assist in securing and sourcing sponsorships from underwater photography equipment and dive gear brands for giveaways and competition prizes
2. Identify and purchase underwater photography and dive equipment and accessories to be given as prizes to major competition winners
3. Prepare and organize the prizes accordingly on the day of the Closing and Awarding Ceremony

V. BUDGET

The total working budget is NINE HUNDRED EIGHTY-EIGHT THOUSAND THIRTY-ONE PESOS (P988,031.00) and should cover all competition management requirements enumerated above.

VI. PAYMENT TERMS

- First Tranche: 50% upon submission of approved competition mechanics;
- Second Tranche: 50% upon completion of the project requirements.

VII. CONTACT PERSON

Contact Persons : Celstine Sy
Email Address : divephilippines@tourism.gov.ph

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Photography Services	Anilao Underwater Shootout 2021 Technical Competition Management	1	Lot	988,031.00

Other Information

Eligibility Requirements

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number
3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)
4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kindly submit your quotations together with your eligibility requirements thru email and sent it to jsfrancisco@tourism.gov.ph on or before 26 March 2021 at 10:00 am. Late and unsigned quotations shall not be accepted.

Created by John Paulo Samonte Francisco

Date Created 22/03/2021

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