



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 4776064
Procuring Entity DEPARTMENT OF TOURISM
Title APPRECIATION PROGRAM for the MFM 2017 SPONSORS and PROJECT PARTNERS; AND OFFICIAL ANNOUNCEMENT of MFM 2017
Area of Delivery Metro Manila

Solicitation Number:	2017-09-0265 (4th Posting)	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Hotel and Lodging and Meeting Facilities	Date Published	06-Sep-2017
Approved Budget for the Contract:	PHP 353,700.00	Last Updated / Time	06-Sep-2017 00:00 AM
Delivery Period:	1 Day/s	Closing Date / Time	11-Sep-2017 10:00 AM
Client Agency:			
Contact Person:	FELICISIMO EVANGELISTA MAXIMO Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-8900189 63-02-8900189 peles.maximo@yahoo.com		

Description

TERMS OF REFERENCE
I. PROJECT

APPRECIATION PROGRAM FOR THE MFM 2017 SPONSORS AND PROJECT PARTNERS;
AND OFFICIAL ANNOUNCEMENT OF MFM 2018
REQUIREMENT: HOTEL FUNCTION ROOM WITH MEALS FOR THE PRESSCON

II. BACKGROUND

In line with the success of Madrid Fusion Manila 2017 an appreciation program for the sponsors and partners is scheduled on September 15, 2017 in Metro Manila.

Date for the banquet service: September 15, 2017, 3p.m.
180 pax

Venue: function room in a 5-star hotel in Metro Manila

III. PURPOSE/OBJECTIVES

- To conduct an appreciation program for the MFM 2017 sponsors and partners and official announcement of the MFM 2018

IV. MINIMUM REQUIREMENTS FOR HOTEL FUNCTION ROOM

- a) Must be accredited by DOT
- b) Must be a 5-Star Hotel (or its equivalent category) located in Metro Manila
- c) Willing to provide services on a send-bill arrangement

V. SCOPE OF WORK/DELIVERABLES

Must provide banquet service that is complimentary with the brand of Madrid Fusion, a set-up for the press conference and MFM 2018 launching

VI. BUDGET

PHP 353,700.00

VII. PROJECT OFFICER/CONTACT PERSON:

MARITES BALLESTER
Mobile: 0921 441 22 15

Other Information

The winning bid however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Required Valid Documents to be submitted:

- 1. Current Mayor's / Business Permit
- 2. Income/Business Tax Return
- 3. PhilGEPS Registration Number
- 4. Duly Notarized Omnibus Sworn Statement (See Attached)

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to Ms. Melanie Claire P. Singzon at the New Department of Tourism Bldg., Ground Floor, General Services Division, 351 Sen. Puyat Avenue, Makati City

Created by FELICISIMO EVANGELISTA MAXIMO
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