

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8200559

Procuring Entity DEPARTMENT OF TOURISM

Title Ground Handling Service for the Site Inspection of Western Visayas Ports and Cruise

Destinations for Asia Cruise Cooperation

Area of Delivery

Solicitation Number:	2021-11-176	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods	Bid Supplements	0
Category:	Travel, Food, Lodging and Entertainment Services		
Approved Budget for the Contract:	PHP 625,000.00	Document Request List	0
Delivery Period:			
Client Agency:		Date Published	17/11/2021
Contact Person:	Norjannah P Lucman		
	Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila	Last Updated / Time	17/11/2021 00:00 AM
	Philippines 1200 63-02-4595200 Ext.425	Closing Date / Time	22/11/2021 10:00 AM
	nplucman@tourism.gov.ph		

Description

TERMS OF REFERENCE

BIDDER: Ground Handling Service

PROJECT TITLE: Site Inspection of Western Visayas Ports and Cruise

Destinations for Asia Cruise Cooperation

26-30 December 2021

MINIMUM REQUIREMENTS OF SUPPLIER:

Service provider must be DOT accredited

Show breakdown of quotation

Inclusive of taxes and fuel charges

Must be willing to provide services on send-bill arrangement

SCOPE OF WORK/DELIVERABLES

Details of the required services are the following:

Airfare

One (1) RT Manila to Iloilo

November 26, 2021

Transfers

Land transfer/Coaster or Van Hire for 14 pax

- a.1. Airport to within Iloilo City for 1 day
- a.2. Iloilo-City to Estancia (one-way)
- a.3. Estancia to Caticlan (one-way)
- a.4. Caticlan Jetty Port to Caticlan Airport (one-way)

*inclusive of driver and fuel

- b. Boat transfer for 14 pax
- b.1. Estancia to Sicogon Island (roundtrip)
- b.2. Caticlan Jetty Port-Boracay Island (roundtrip)

*inclusive of terminal and environmental fees

Accommodation

14 single occupancy rooms on the following dates:

- a.1. November 26, 2021 (Iloilo) *resort or 4-star hotel with breakfast
- a.2. November 27, 2021 (Sicogon Island) *3-star beachfront resort with full-board meals
- a.3. November 28-30, 2021 (Boracay Island) *4-star hotel or resort with breakfast

Meals

- a. 110 meals (lunch and dinner)
- b. 112 snacks (AM and PM)

Tours

Iloilo Heritage Tour for 14 pax in Iloilo City Island Hopping Tour for 14 pax in Sicogon Island Island Hopping Tour for 14 pax in Boracay Island Water Activities Experience for 14 pax in Boracay

RTPCR - 1 test for 1 pax in Iloilo City

BUDGET

Total budget allocation for the site inspection amounting to Php 625,000.00 (Six Hundred Twenty-Five Thousand Pesos) inclusive of taxes. Full payment shall be made upon completion of the project (send bill arrangement).

CONTACT PERSON:

John Trexy N. Noveros Tourism Operations Officer II, OPMD-PPDD jnoveros@tourism.gov.ph

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Service	Ground Handling Service - Site Inspection of Western Visayas Ports and Cruise Destinations for Asia Cruise Cooperation	1	Lot	625,000.00

Other Information

The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

In addition to the FINANCIAL PROPOSAL/BID, the following are the REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

- 1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual)
- 2. PhilGEPs' Registration Number or Cert of Platinum Membership in lieu of Mayor's Permit and PhilGEPs' registration number.
- 3. Latest annual Income Tax Return (For BAC's above PhP500K)
- 4. Original or certified true copy of notarized Omnibus Sworn Statement.
- *Please indicate breakdown in presenting your financial bid; stating the amount in words and in figures. In case of discrepancies between: (a) bid prices in figures and in words, the latter shall prevail; (b) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail; (c) stated total price and the actual sum of prices of component items, the latter shall prevail; (d) unit cost in the detailed estimate and unit cost in the bill of quantities, the latter shall prevail.

Created by Norjannah P Lucman

Date Created 16/11/2021

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