

# *Conformity with Technical Specifications*

| Item             | Specification  | Statement of Compliance <sup>1</sup> |         |         |                                     |         |                                     |                  |   |       |       |       |      |                  |       |       |       |       |      |              |        |       |       |       |      |               |        |       |       |       |  |  |
|------------------|--|--------------------------------------|---------|---------|-------------------------------------|---------|-------------------------------------|------------------|---|-------|-------|-------|------|------------------|-------|-------|-------|-------|------|--------------|--------|-------|-------|-------|------|---------------|--------|-------|-------|-------|--|--|
| 1                | <p><b><u>Scope of Work/ Deliverables:</u></b></p> <p><b><u>Lot 1 : Ormoc City – June 17-21, 2019 inclusive of travel time</u></b><br/> <b><u>ABC: Php 680,000.00</u></b></p> <p><b>A. Accommodation Requirements for 9pax:</b></p> <p>Hotel accommodation with complimentary breakfast<br/> 4-twin rooms, 5-days/4-nights (invited PwC (6) speakers from Manila and OTSR-PIED (2) staff)<br/> 1-single room, 5-days/4-nights (OTSR director)</p> <p>Check-in = June 17, 2019<br/> Check-out = June 21, 2019<br/> DOT accredited hotel/resort that meets the requirements of having a function room that can accommodate the number of people indicated; has banquet service, etc.</p> <p><b>B. Transportation Service Requirements:</b></p> <p>Airport transfers 2x arrival/ 2x departure</p> <p><b>C. Guided tour whole day on the last day (9pax)</b></p> <p>With tour guide, transportation (land/ sea if applicable)<br/> Meals (lunch, am and pm snacks)<br/> Entrance Fees</p> <p><b>D. Meal Requirements:</b></p> <p>Meals with one round of drinks</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Date</th> <th style="text-align: center;">June 17</th> <th style="text-align: center;">June 18</th> <th style="text-align: center;">June 19</th> <th style="text-align: center;">June 20</th> <th style="text-align: center;">June 21<br/>(day tour and departure)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>AM snacks</b></td> <td style="text-align: center;">X</td> <td style="text-align: center;">60pax</td> <td style="text-align: center;">60pax</td> <td style="text-align: center;">60pax</td> <td style="text-align: center;">9pax</td> </tr> <tr> <td style="text-align: center;"><b>PM snacks</b></td> <td style="text-align: center;">70pax</td> <td style="text-align: center;">60pax</td> <td style="text-align: center;">60pax</td> <td style="text-align: center;">60pax</td> <td style="text-align: center;">9pax</td> </tr> <tr> <td style="text-align: center;"><b>Lunch</b></td> <td style="text-align: center;">15 pax</td> <td style="text-align: center;">60pax</td> <td style="text-align: center;">60pax</td> <td style="text-align: center;">60pax</td> <td style="text-align: center;">9pax</td> </tr> <tr> <td style="text-align: center;"><b>Dinner</b></td> <td style="text-align: center;">15 pax</td> <td style="text-align: center;">60pax</td> <td style="text-align: center;">60pax</td> <td style="text-align: center;">15pax</td> <td></td> </tr> </tbody> </table> | Date                                 | June 17 | June 18 | June 19                             | June 20 | June 21<br>(day tour and departure) | <b>AM snacks</b> | X | 60pax | 60pax | 60pax | 9pax | <b>PM snacks</b> | 70pax | 60pax | 60pax | 60pax | 9pax | <b>Lunch</b> | 15 pax | 60pax | 60pax | 60pax | 9pax | <b>Dinner</b> | 15 pax | 60pax | 60pax | 15pax |  |  |
| Date             | June 17  | June 18                              | June 19 | June 20 | June 21<br>(day tour and departure) |         |                                     |                  |   |       |       |       |      |                  |       |       |       |       |      |              |        |       |       |       |      |               |        |       |       |       |  |  |
| <b>AM snacks</b> | X  | 60pax                                | 60pax   | 60pax   | 9pax                                |         |                                     |                  |   |       |       |       |      |                  |       |       |       |       |      |              |        |       |       |       |      |               |        |       |       |       |  |  |
| <b>PM snacks</b> | 70pax  | 60pax                                | 60pax   | 60pax   | 9pax                                |         |                                     |                  |   |       |       |       |      |                  |       |       |       |       |      |              |        |       |       |       |      |               |        |       |       |       |  |  |
| <b>Lunch</b>     | 15 pax   | 60pax                                | 60pax   | 60pax   | 9pax                                |         |                                     |                  |   |       |       |       |      |                  |       |       |       |       |      |              |        |       |       |       |      |               |        |       |       |       |  |  |
| <b>Dinner</b>    | 15 pax   | 60pax                                | 60pax   | 15pax   |                                     |         |                                     |                  |   |       |       |       |      |                  |       |       |       |       |      |              |        |       |       |       |      |               |        |       |       |       |  |  |

<sup>1</sup> Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test date, etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii).

Meals outside event proper for the speakers and DOT representatives - first (1st) day lunch and dinner (15 pax to include Yokohama City officials)

Last day (5<sup>th</sup> day) during the guided tour, AM and PM snacks with lunch for 9- pax

**Banquet service during Forum**

1<sup>st</sup> day half day use of function room for the forum; heavy snack for **70 pax to include the speakers** pm snacks

**Banquet service during CBS**

2<sup>nd</sup> and 3<sup>rd</sup> day **CBS** proper banquet service buffet good for **60pax** - AM and PM snacks, lunch and dinner

4<sup>th</sup> day CBS last day banquet service 60pax AM and PM snacks with lunch. Dinner is only for the speakers and DOT (15pax)

**E. Function Room within the hotel where the speakers are staying**

Function room for the capacity building seminar. Round table set-up that can accommodate **60 pax (participants)**; with at least 2-breakout rooms or a big function room that can accommodate at least 4 groupings (15pax each group) for the workshop; LCD projector, white screen, rostrum, at least 2-microphones, sound system, (1) laptop computer, pens and papers each day on the table for the participants, water and free flowing coffee/ tea.

ID/ BADGES FOR 60 pax

ID card holder/ ID size : 4" x 4" with lanyard

List of participants to be provided

**F. Token for the speakers (local products and delicacies)**

Tokens for the speakers 9pax (PwC 5pax and Yokohama City officials 4pax) worth Php 1,500/pax - local delicacies/ souvenirs/ etc.

A combination of local delicacies and non-edible souvenir items from the region/ destination; export quality with a presentable eco-bag as packaging

**Lot 2 : Tuguegao City - July 08-12, 2019 inclusive of travel time**

**ABC: Php 680,000.00**

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**A. Accommodation Requirements for 9pax:**

Hotel accommodation with complimentary breakfast

4-twin rooms, 5-days/4-nights (invited PwC (6) speakers from Manila and OTSR-PIED (2) staff)

1-single room, 5-days/4-nights (OTSR director)

Check-in = July 08, 2019

Check-out = July 12, 2019

DOT accredited hotel/resort that meets the requirements of having a function room that can accommodate the number of people indicated; has banquet service, etc.

**B. Transportation Service Requirements:**

Airport transfers 2x arrival/ 2x departure

**C. Guided tour whole day on the last day (9pax)**

With tour guide, transportation (land/ sea if applicable)  
Meals (lunch, am and pm snacks)  
Entrance Fees

**D. Meal Requirements:**

Meals with one round of drinks

| Date      | July 08 | July 09 | July 10 | July 11 | July 12 (day tour and departure) |
|-----------|---------|---------|---------|---------|----------------------------------|
| AM snacks | X       | 60pax   | 60pax   | 60pax   | 9pax                             |
| PM snacks | 70pax   | 60pax   | 60pax   | 60pax   | 9pax                             |
| Lunch     | 15 pax  | 60pax   | 60pax   | 60pax   | 9pax                             |
| Dinner    | 15 pax  | 60pax   | 60pax   | 15pax   |                                  |

Meals outside event proper for the speakers and DOT representatives - first (1st) day lunch and dinner (15 pax to include Yokohama City officials)

Last day (5<sup>th</sup> day) during the guided tour, AM and PM snacks with lunch for 9- pax

**Banquet service during Forum**

1<sup>st</sup> day half day use of function room for the forum; heavy snack for **70 pax to include the speakers** pm snacks

**Banquet service during CBS**

2<sup>nd</sup> and 3<sup>rd</sup> day **CBS** proper banquet service buffet good for **60pax** - AM and PM snacks, lunch and dinner

4<sup>th</sup> day CBS last day banquet service 60pax AM and PM snacks with lunch. Dinner is only for the speakers and DOT (15pax)

**E. Function Room within the hotel where the speakers are staying**

Function room for the capacity building seminar. Round table set-up that can accommodate **60 pax (participants)**; with at least 2-breakout rooms or a big function room that can accommodate at least 4 groupings (15pax each group) for the workshop; LCD projector, white screen, rostrum, at least 2-microphones, sound system, (1) laptop computer, pens and papers each day on the table for the participants, water and free flowing coffee/ tea.

ID/ BADGES FOR 60 pax

ID card holder/ ID size : 4" x 4" with lanyard

List of participants to be provided

3

**F. Token for the speakers (local products and delicacies)**

Tokens for the speakers 9pax (PwC 5pax and Yokohama City officials 4pax) worth Php 1,500/pax - local delicacies/ souvenirs/ etc.

A combination of local delicacies and non-edible souvenir items from the region/ destination; export quality with a presentable eco-bag as packaging

**Lot 3: Butuan City – August 05-09, 2019 inclusive of travel time****ABC: Php 680,000.00****A. Accommodation Requirements for 9pax:**

Hotel accommodation with complimentary breakfast  
 4-twin rooms, 5-days/4-nights (invited PwC (6) speakers from Manila and OTSR-PIED (2) staff)  
 1-single room, 5-days/4-nights (OTSR director)  
 Check-in = August 05, 2019  
 Check-out = August 09, 2019

DOT accredited hotel/resort that meets the requirements of having a function room that can accommodate the number of people indicated; has banquet service, etc.

**B. Transportation Service Requirements:**

Airport transfers 2x arrival/ 2x departure

**C. Guided tour whole day on the last day (9pax)**

**With tour guide, transportation (land/ sea if applicable)**

**Meals (lunch, am and pm snacks)**

**Entrance Fees**

**D. Meal Requirements:**

Meals with one round of drinks

| Date      | August 05 | August 06 | August 07 | August 08 | August 09<br>(day tour<br>and<br>departure) |
|-----------|-----------|-----------|-----------|-----------|---|
| AM snacks | X         | 60pax     | 60pax     | 60pax     | 9pax  |
| PM snacks | 70pax     | 60pax     | 60pax     | 60pax     | 9pax  |
| Lunch     | 15 pax    | 60pax     | 60pax     | 60pax     | 9pax  |
| Dinner    | 15 pax    | 60pax     | 60pax     | 15pax     |   |

Meals outside event proper for the speakers and DOT representatives - first (1st) day lunch and dinner (15 pax to include Yokohama City officials).

Last day (5<sup>th</sup> day) during the guided tour, AM and PM snacks with lunch for 9- pax

**Banquet service during Forum**

1<sup>st</sup> day half day use of function room for the forum; heavy snack for **70 pax to include the speakers** pm snacks

**Banquet service during CBS**

2<sup>nd</sup> and 3<sup>rd</sup> day **CBS** proper banquet service buffet good for **60pax** - AM and PM snacks, lunch and dinner

4<sup>th</sup> day CBS last day banquet service 60pax AM and PM snacks with lunch. Dinner is only for the speakers and DOT (15pax)

**E. Function Room within the hotel where the speakers are staying**

Function room for the capacity building seminar. Round table set-up that can accommodate **60 pax (participants)**; with at least 2-breakout rooms or a big function room that can accommodate at least 4 groupings (15pax each group) for the workshop; LCD projector, white screen, rostrum, at least 2-microphones, sound system, (1) laptop computer, pens and papers each day on the table for the participants, water and free flowing coffee/ tea.

ID/ BADGES FOR 60 pax

ID card holder/ ID size : 4" x 4" with lanyard

List of participants to be provided

**F. Token for the speakers (local products and delicacies)**

Tokens for the speakers 9pax (PwC 5pax and Yokohama City officials 4pax) worth Php 1,500/pax - local delicacies/ souvenirs/ etc.

A combination of local delicacies and non-edible souvenir items from the region/ destination; export quality with a presentable eco-bag as packaging

**Minimum Requirements:**

- a) Must be accredited by DOT
- b) Willing to provide services on a send-bill arrangement
- c) Statement of account must be presented with the breakdown of actual expense

**VI. BUDGET : PHP 2,040,000.00**