



DOT-BAC-IB NO. 2019-010

INVITATION TO BID (IB)

The Department of Tourism - Bids and Awards Committee (DOT-BAC), invites PhilGEPS registered suppliers/contractors to bid for the hereunder project:

Name of Project: **PROCUREMENT OF GROUND HANDLING SERVICES FOR THE TOURISM INVESTMENT CAPACITY BUILDING SEMINAR (CBS) 2019**

Brief description of the Project: Services of a local tour operator or travel agency in the Philippines engaged in the business of providing hotel accommodation, function room, meals, transportation, ground handling services and tokens

Approved Budget for the Contract: Lot No. 1: Ormoc City (June 17-21, 2019) – PhP 680,000.00
Lot No. 2: Tuguegarao City (July 08-12, 2019) – PhP 680,000.00
Lot No. 3: Butuan City (August 05-09, 2019) – PhP 680,000.00

Contract Duration: June 17 to August 9, 2019

Prospective bidders should have experience in undertaking a similar project within the last two (2) years with an amount of at least 50% of the proposed project for bidding. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Check, Preliminary Examination of Bids, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulations (IRR).

The complete schedule of activities is listed, as follows:

Activities	Schedule
1. Issuance and availability of Bidding Documents	April 29 to May 17, 2019 (8:00 a.m. to 5:00 p.m.) May 20, 2019 (until 9:00 a.m. only) 4 th Floor, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City
2. Pre-bid Conference	May 6, 2019 (11:00 a.m.) 4 th Floor Conference Room, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City
3. Request for Clarification	Until May 7, 2019
4. Supplemental / Bid Bulletin	May 10, 2019
5. Submission and Receipt of Bids	on or before May 20, 2019 until 9:00 a.m. only 4 th Floor, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City
6. Opening of Bids and Eligibility Check	March 20, 2019 (10:30 a.m.) 4 th Floor Conference Room, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City

Bid Documents may be obtained at the DOT-BAC Secretariat c/o Ms. Maria Alma O. Almazan., at 4th Floor, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City (Tel. Nos. 459-5200 to 30 loc. 425) upon payment of non-refundable fee of **Five Thousand Philippine Pesos (PhP5,000.00)**, to the DOT Cashier, Ground Floor, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City, in accordance with the following schedule:

Lot No.	ITEMS	Approved Budget for the Contract (ABC) per Lot:	Bidding Documents Fee
1	Ormoc City (June 17-21, 2019)	PhP 680,000.00	PhP 1,666.00
2	Tuguegarao City (July 08-12, 2019)	PhP 680,000.00	PhP 1,666.00
3	Butuan City (August 05-09, 2019)	PhP 680,000.00	PhP 1,666.00

Bids shall be submitted in sealed envelopes labeled Technical Envelope and Financial Envelope addressed to the undersigned.

The DOT reserves the right to reject any and all bids, declare a failure of bidding at any time prior to the contract award, or not to award the contract, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the bidding. Likewise, the DOT may waive any minor defect therein and accept the offer most advantageous to the government. Further, the DOT assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Approved by:

ASEC. ROBERTO P. ALABADO III
DOT-BAC Chairperson

Date of Postings:

Phil-GEPS website : April 27 to May 20, 2019

DOT website: April 27 to May 20, 2019

DOT Bulletin Board: April 27 to May 20, 2019

The New DOT Building, 351 Sen. Gil Puyat Ave., 1200 Makati City, Philippines • P.O. Box 2682
Tel. Nos. (632) 459-5200 to 459-5230 • www.itsmorefuninthephilippines.com • www.tourism.gov.ph