



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 7695508  
**Procuring Entity** DEPARTMENT OF TOURISM - REGION IV  
**Title** Purpose: Conduct of Seminar on Intelligent Reopening of Domestic Tourism: Reinvent; Rebrand; Revitalize with Filipino Brand of Service on June 8 - 10, 2021 in Lipa City, Batangas  
**Area of Delivery** Batangas

<b>Solicitation Number:</b>	DOT IV-A-05-2021-032	<b>Status</b>	Active
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Services	<b>Date Published</b>	17/05/2021
<b>Approved Budget for the Contract:</b>	PHP 140,500.00	<b>Last Updated / Time</b>	17/05/2021 00:00 AM
<b>Delivery Period:</b>	3 Day/s	<b>Closing Date / Time</b>	24/05/2021 08:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Jhera Javier San Valentin Administrative Officer IV Brgy. Halang, National Highway Calamba City Laguna Philippines 4027 63-49-5080761 63-49-5080741 dot.calabarzon@gmail.com		

#### Description

Details:

Budget: Php 140,500.00 inclusive of tax

Inclusions:

Transportation

Meals

Venue

Accommodation

Training Kit

Other Expenses (as indicated in the main document)

#### Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Transportation	as indicated in the main document	3	Lot	22,500.00
2	Meals (full board)	as indicated in the main document	99	Lot	69,300.00
3	Meals (Dinner)	as indicated in the main document	6	Lot	2,400.00
4	Accommodation	as indicated in the main document	6	Lot	30,000.00
5	Training Kits	as indicated in the main document	30	Set	4,500.00
6	Other Expenses	as indicated in the main document	35	Lot	11,800.00

#### Other Information

\* The winning bid shall be based on the proposal with the most advantageous package cost, provided that it has met all the financial and technical requirements

\* The winning bidder must be willing to wait at least 30 working days for government payment facilitation process

#### INSTRUCTION TO BIDDERS:

1. All quotation must be submitted hand carry or courier service to DOT Region IV-A, G/F Dencris Business Center Building, National Highway, Brgy. Halang, Calamba City, Laguna.

2. Proposed bid should be sealed, addressed to BAC Secretariat and indicate the SOLICITATION NUMBER
3. The BAC Secretariat will not ACCEPT proposals/quotations that will be sent through e-mail.

CHECKLIST OF TECHNICAL & ELIGIBILITY and  
FINANCIAL REQUIREMENT FOR BIDDERS  
(GOODS SERVICES):

1. Mayor's Permit/ Business Permit
2. Philgep's Registration Number
3. Omnibus Sworn Statement

NOTE: Kindly prepare other Bidding Documents, it might be requested by the BAC Committee.

**Created by** Jhera Javier San Valentin

**Date Created** 16/05/2021

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## TERMS OF REFERENCE

### I. PROJECT

**INTELLIGENT REOPENING OF DOMESTIC TOURISM: REINVENT; REBRAND; REVITALIZE WITH FILIPINO BRAND OF SERVICE EXCELLENCE ON JUNE 8-10, 2021**

### II. BACKGROUND

This module is designed to help the Filipino tourism frontliners and stakeholders to be equipped with evidence-based and industry results of how stories of destinations restarted and reopened their tourism activities in relation to the current guidelines set by the Department of Tourism. It will enable them to understand the recommended recovery strategies set by the UNWTO and integrate the guidelines set by the Department of Tourism with emphasis on health, safety, sanitation and hygiene.

### III. OBJECTIVES

At the end of the learning sessions, the participants will be able to:

1. Know the concepts and approaches of destinations which already restarted their tourism activities.
2. Discuss the Guidelines in terms of Health Protocol set by the Department of Tourism involving the Tour Guides, Tour Operators and Transport Sector.
3. Know the implications of the New Normal in each Tourism Touch point.
4. Integrate the rationale of health promotion, disease prevention and health protection campaigns to domestic tourism.
5. Appreciate the approaches leading towards responsible and sustainable tourism.
6. Apply these learnings so to assess, implement and evaluate the effectiveness of these actions in your community.

### IV. PROCUREMENT REQUIREMENTS

1. Must be DOT accredited
2. Willing to provide services on a send-bill arrangement

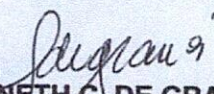
#### Scope of Works/ Deliverables

Particulars	Breakdown	Quantity	Remarks
<b>Transportation</b>	<b>Van Hire:</b> June 8, 2021	1	<ul style="list-style-type: none"><li>• Land Transportation to Lipa - Caloocan</li></ul>
	June 8, 2021	1	<ul style="list-style-type: none"><li>• Land Transportation to Dasmarinas – Lipa</li></ul>
	June 10,2021	1	<ul style="list-style-type: none"><li>• Land Transportation Lipa – calamba - Dasmarinas</li><li>• Must be DOT Accredited</li></ul>
<b>Meals</b>	<b>Snac-ks AM/PM and Lunch</b> June 8-10, 2021 33 pax x 2days	99	
	<b>Dinner</b> June 7-9, 2021	6	

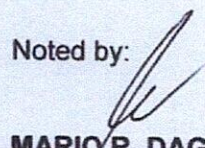
	2pax x 3days		
<b>Accommodation</b>	June 7-9, 2021 (Overnight) 2pax x 3nights	6	• Must be DOT Accredited
<b>Training Kit</b>	Notebook, Ballpen, ID holder, ID lace	30	
<b>Other Expenses</b>	Hygiene Kit (face mask, face shield, alcohol)	30	
	Load Card	1	
	Tarpaulin (9 feet x 6 feet)	1	
	Antigen Test	3	

**V. BUDGET: Php 140,500.00 inclusive of tax**

**VI. PROJECT OFFICER/CONTACT PERSON**

  
**KENETH C. DE GRACIA**  
 Tourism Officer II  
 Planning Unit

Noted by:

  
**MARIO R. DAGA**  
 Unit Head, Supervising. TOO  
 Planning Unit