

DEPARTMENT OF TOURISM REGION IV - A (CALABARZON)

TERMS OF REFERENCE

I. PROJECT

PRODUCTION AND DESIGN OF T-SHIRT (AS PROMOTIONAL MATERIALS) FOR GREEN CORRIDOR INITIATIVE PROGRAM

II. SCOPE OF WORK

Design of T-shirt to be used as promotional giveaways for the Green Corridor Program
Production of T-shirt

Specific Requirements:

Number of T-shirt - 900 pcs

Size:

- XS - 100
- Small - 100
- Medium - 200
- Large - 200
- XL - 200
- XXL - 100

Type of clothing material – Dry-fit

III. TERMS OF AGREEMENT

1. The SERVICE PROVIDER shall provide the design of the T-shirt.
2. The SERVICE PROVIDER shall submit six (6) copies of the bidding documents sealed in an envelope, addressed to Ms. Marites T. Castro, BAC Chairman of the Department of Tourism Region IV – A.
3. The SERVICE PROVIDER is a Clothe Printing Shop.
4. The SERVICE PROVIDER will be paid after the services had been done.
5. The SERVICE PROVIDER should preferably be from the CALABARZON Region.
6. The SERVICE PROVIDER willing on a send-bill arrangement.

IV. Budget: Php 300,00.00

V. PROJECT OFFICER/CONTACT PERSON;

Marites T. Castro

MARITES T. CASTRO

Chief, TOO