

TERMS OF REFERENCE

I. PROJECT

TOURIST RECEPTION AND GUIDING TECHNIQUES ON JULY 28-30, 2021

II. BACKGROUND.

The training aims to enhance the knowledge and skills to interpret the wonders of nature to be able to impart to tourists what ecotourism can offer. This module gives insight towards being a technical guide for specific nature-based activities such as trekking, spelunking, etc

III. OBJECTIVES

- To enhance the skills in improving their interpretative skills in nature guiding
- To re-introduce trainees to various nature-based activities for them to develop a holistic knowledge on nature and nature guiding

IV. PROCUREMENT REQUIREMENTS

1. Must be DOT accredited
2. Willing to provide services on a send-bill arrangement


Scope of Works/ Deliverables

Particulars	Breakdown	Quantity	Remarks
Transportation	Van Hire: July 27, 2021	1	<ul style="list-style-type: none"> • Land Transportation to Calamba – Caloocan – Montalban, Rizal
	July 30, 2021	1	<ul style="list-style-type: none"> • Land Transportation Montalban, Rizal – Caloocan - Calamba • Must be DOT Accredited
Meals	Snacks AM/PM and Lunch July 28-30, 2021 35 pax x 3days	99	
	Dinner July 27-29, 2021 2pax x 3days	6	
Accommodation	June 27-29, 2021 (Overnight) 2pax x 3nights	6	<ul style="list-style-type: none"> • Must be DOT Accredited
Training Kit	Notebook, Ballpen, ID holder, ID lace	30	
Angat Turismo Kit	Personal Health Kit (face mask, face shield, alcohol)	30	
	First Aid Kit		

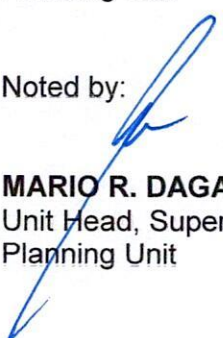
	(1 x First Aid Pouch 10 x Band Aid 6 x Alcohol Swab 5 x Iodine Cotton Swab 1 x Rubber Tourniquet 1 x Elastic Bandage Roll 10 x Cotton Balls 4 (2pairs) x Sterile Gloves 1 x Surgical Tape 1 x Scissor 12 x Cotton Buds 1 x Tweezer 3 x 8PLY Sterile Gauze Sponge (4x4) 2 x Instant Cold Ice Pack)	30	
	Waterproof Camping Tents (good for 2-3 person)	30	
	Guide Vest (with DOT logo)	30	
	Hiking Shoes	30	
	Water Bottle (1-liter capacity)	30	
	Tour Guiding Flag (Red and Green with DOT logo)	60	
Other Expenses	Load Card	1	
	Tarpaulin (9 feet x 6 feet)	1	
	Antigen	2	

V. BUDGET: Php 271,200.00 inclusive of tax

VI. PROJECT OFFICER/CONTACT PERSON


KENETH C. DE GRACIA
 Tourism Officer II
 Planning Unit

Noted by:


MARIO R. DAGA
 Unit Head, Supervising. TOO
 Planning Unit