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Procurement Opportunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8035585
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Services of an Online Training Provider for the Conduct of Tourism Enterprise Capability Building (2nd posting)

Area of Delivery

Solicitation Number:	RFQ No. 2021 - 09 - 0115	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Education and Training Services	Date Published	29/09/2021
Approved Budget for the Contract:	PHP 800,000.00	Last Updated / Time	28/09/2021 10:27 AM
Delivery Period:		Closing Date / Time	04/10/2021 10:00 AM
Client Agency:			
Contact Person:	John Paulo Samonte Francisco Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 jsfrancisco@tourism.gov.ph		

Description

TERMS OF REFERENCE (Services of Online Training Provider)

I. PROJECT: Tourism Enterprise Capability Building

BACKGROUND

The OIMD as mandated by R.A 9593 shall conduct trainings for the tourism industry stakeholders to empower them to provide quality service for customer satisfaction that will lead to ensuring the safety and security of guests, increased competitiveness and inclusiveness of the Philippine tourism industry through the conduct of online learning courses/webinars/face to face trainings.

- Target Participants: 180 Participants/ Tourism Stakeholders representing various Tourism-Related Establishments and Community-Based Tourism Organizations
- Date/Period Covered: 3 trainings in October and 3 trainings in November

II. PURPOSE/OBJECTIVES

Basic Occupational Safety and Health (BOSH) for SO1 Training • To train tourism stakeholders from TREs and CBTOs for the following: • define & discuss the general concepts of OSH towards effective workplace OSH implementation • identify safety & health hazards in their workplace & their corresponding basic rules & control measures • perform risks/hazards assessment, evaluation & recommend appropriate control measure • explain the elements of workplace emergency preparedness program & discuss basic preparations for common emergencies • identify the prescribed administrative requirements with their corresponding penalties for violations • explain their roles as OSH trainers & the basic skills necessary for trainers

- To ensure that more TREs and CBTOs will have a designated Safety Officers in their organization/ entity

- To ensure that the SO1 will have a clearer concepts of safety and health concerns and the tourism industry Basic Occupational Safety and Health (BOSH) for SO2 Training
- To train tourism stakeholders from TREs and CBTOs for the following: Equipping with the basic knowledge and skills on identifying safety, health, and environmental hazards; determining appropriate control measures, and developing and implementing OSH policies and program
- To ensure that more TREs and CBTOs will have a designated Safety Officers in their organization/ entity
- To ensure that the SO1 will have a clearer concepts of safety and health concerns and the tourism industry

III. TECHNICAL DESCRIPTION/SPECIFICATIONS

The online training provider should be able to provide the following:

- The Training Entity/ Organization should have a valid DOLE Accreditation as OSH Training Provider
- Six trainings consisting of the following:
 - o Four (4) 10-hour Basic Occupational Safety and Health for SO 1 Trainings
 - o Two (2) 40-hour Basic Occupational Safety and Health for SO 2 Training
- Engagement of BOSH experts as resource speakers
- Coordination among the end-users and participants before, during, and after the training to ensure the attendance and participation
- Activities such as but not limited to actual demonstrations, energizers, ice breakers, workshops, etc. to warm up and keep the focus on the duration of the training/program
- Platform set-up to ensure that training will run smoothly
- Develop and administer pre-registration and feedback/post-evaluation in consultation with the end-user
- Provide host and moderator during the webinars
- Issuance of BOSH Completion Certificates to participants who passed the course
- Provide training/session materials without further charges or fees
- Provide documentation and post-activity report

IV. APPROVED BUDGET FOR THE CONTRACT:

EIGHT HUNDRED THOUSAND PESOS (PHP 800,000.00) inclusive of applicable taxes

V. PROJECT OFFICER/CONTACT PERSON

FRANCISCO FRANCO

Office of Industry Manpower Development

Email: kasepdanmanis@gmail.com

Reviewed by:

RYAN N. SEBASTIAN Chief Tourism Operations Officer Manpower Training Development Office of Industry Manpower Development

Approved by:

ROWENA LU Y. MONTECILLO

Director

Office of Industry Manpower Development

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Education and Training Services	Procurement of Services of an Online Training Provider for the Conduct of Tourism Enterprise Capability Building	1	Lot	800,000.00

Other Information

Eligibility Requirements

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above Php500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kind submit your quotations together with your eligibility requirements thru email and sent it to jsfrancisco@tourism.gov.ph on or before 04 October 2021 at 10:00 am. Late and unsigned quotations shall not be accepted.

Created by John Paulo Samonte Francisco

Date Created 28/09/2021

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