



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 7461400
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Giveaways in relation to the conduct of Various Data Gathering Activities, Webinars, Online Trainings and Technical Consultations
Area of Delivery Metro Manila

Solicitation Number: 2021 - 02 - 0012	Status	Pending
Trade Agreement: Implementing Rules and Regulations	Associated Components	2
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Corporate Giveaways	Date Published	10/02/2021
Approved Budget for the Contract: PHP 200,000.00	Last Updated / Time	09/02/2021 11:18 AM
Delivery Period: 15 Day/s	Closing Date / Time	15/02/2021 10:00 AM
Client Agency:		
Contact Person: John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com		

Description

DEPARTMENT OF TOURISM
Office of Tourism Development Planning, Research and Information Management
Statistics, Economic Analysis and Information Management Division

TERMS OF REFERENCE / PROJECT BRIEF

I. Project Name:

Procurement of Giveaways in relation to the conduct of Various Data Gathering Activities, Webinars, Online Trainings and Technical Consultations

II. Objectives:

In connection with the ongoing surveys, data collection, online seminars/trainings and technical consultations, the Office of Tourism Development Planning, Research and Information Management (OTDPRIM) is procuring tokens/giveaways for the organizers and respondents of the MICE Convention Expenditure Survey (CES) and Convention Utilization Survey (CUS); speakers and panelists of various webinars and online capacity-building trainings; and other statistical and technical consultation activities among partner government agencies, private sector and tourism planning and statistics stakeholders.

The giveaways will serve as tokens of appreciation for supporting and allowing the DOT to conduct the data collection activities, and for those who took time in assisting the DOT in the conduct of various researches and technical consultations, as well as those speakers and panelists to various webinars and online trainings that will be conducted by the OTDPRIM. This will be given to the respondents, technical staff of organizations and agencies that provide data to DOT and for the management officials that allow the conduct of the above-stated activities.

An estimated budget of Two Hundred Thousand Pesos (Php200,000.00) which is included in the work program of the

OTDPRIM. Said amount is chargeable against the GAA funds of the OTDPRIM for FY 2020 Continuing Appropriations, subject to the usual accounting and auditing rules and regulations.

III. Background:

The OTDPRIM is responsible in conducting researches and studies through various surveys and other technical consultations to determine the various tourism indicators that are necessary for the tourism planning, marketing and decision-making activities:

1. Convention Utilization Survey – aims to determine the actual usage of convention facilities based on the number of events, as well as the number of participants to meetings, exhibitions and conventions;
2. Convention Expenditure Survey – measures the average expenditure of convention organizers and participants to determine the impact of the convention industry in the Philippine economy.
3. Webinars and Online Capacity-building Trainings – as part of the new normal activities, the OTDPRIM continuously conduct various online seminars that tackle tourism development planning; statistics dissemination activities and capacity-building trainings for the local government units and private stakeholders for data gathering and monitoring of tourism activities
4. Other Technical Consultations Activities – conduct of coordination and consultation meetings among tourism partners and stakeholders on the development of various tourism indicators, partnerships on the development of tourism data and other collaboration activities on tourism programs and projects

IV. Legal Basis

The above request is in line with the objectives of Tourism Act of 2009 which outlines the adoption of the objective below:

SECTION 3. Objectives

(g) Enhance the collection, analysis and dissemination of data which accurately measure the economic and social impact of tourism in the country to facilitate planning in the public and private sectors

SECTION 12. Office of Tourism Development Planning, Research and Information Management. — The Office of Tourism Development Planning, Research and Information Management shall have the following functions:

(f) Conduct researches and studies, disseminate all relevant data on tourism, monitor and analyze the socioeconomic impact of tourism upon affected local communities and the nation to maximize the benefits of tourism throughout affected local communities and to avoid or mitigate possible negative impacts of the industry.

V. Requirements / Deliverables:

LOT 1: UV Disinfection and Sterilizer Bag

PARTICULARS

DESCRIPTION

1 Description/ Quantity 10 pcs. All-Purpose UV-LED Light Sterilizer Bag for sanitizing items such as electronics, keys, eyeglasses, etc.

2 Size Approximately 9" L x 6" H x 7" W

3 Color Gray

4 Packaging, Print and Branding Approximately 2 inches x 3 inches full color rectangular "It's More Fun in the Philippines" logo

5 Estimated Amount Estimated Amount per Piece – Php 3,000.00
Estimated Total Amount – Php 30,000.00

6 Delivery Full delivery 15 days after issuance of Notice to Proceed and/or BAC Resolution

LOT 2: Reusable Stainless Steel Insulated Bottle (16 oz.)

PARTICULARS

DESCRIPTION

1 Description/ Quantity 20 pcs. 18/8 Stainless Steel construction

Climate Lock double-wall vacuum insulation

Food safe and non-toxic electropolished interior

Leak proof cap

BPA free

Must be able to keep drinks hot for up to 10 hours and iced for up to 30 hours

2 Color Assorted colors with matte finish

3 Packaging, Print and Branding It's More Fun in the Philippines logo (White, digital sublimation print)

4 Estimated Amount Estimated Amount per Piece – Php 2,000.00

Estimated Total Amount – Php 40,000.00

5 Delivery Full delivery 15 days after issuance of Notice to Proceed and/or BAC Resolution

LOT 3: Travel / Duffel Bag

PARTICULARS

DESCRIPTION

1 Description/ Quantity 52 pcs. Duffel bag with shoulder straps, top handle and top zipper closure.

2 Color Navy blue and White

3 Size Approximately: 20" L x 15" H x 8" W with 6" strap drop

4 Materials Polyester and cotton; heavy duty stainless zipper with handle

5 Packaging, Print and Branding Embroidered multicolored It's More Fun in the Philippines logo

6 Estimated Amount Estimated Amount per Piece – Php 1,000.00

Estimated Total Amount – Php 52,000.00

7 Delivery Full delivery 15 days after issuance of Notice to Proceed and/or BAC Resolution

LOT 4: Work-From-Home Box

PARTICULARS

DESCRIPTION

1 Description/ Quantity 130 pcs. Work-From-Home Kit Box containing High Quality Laptop Cooling Fan Pad with USB port and Earphones with microphone

2 Material / Size For laptop cooling pad:
Combination of durable plastic and alloy metal
Compatible for 12" to 15" size laptop

3 Color Preferably black or gray. The supplier may suggest other color options available, subject to the approval of end-user.

4 Packaging, Print and Branding Carton/Kraft Box with approximately 4 inches x 6 inches full color rectangular "It's More Fun in the Philippines" logo in the box packaging cover

5 Estimated Amount Estimated Amount per Piece – Php 600.00

Estimated Total Amount – Php 78,000.00

6 Delivery Full delivery 15 days after issuance of Notice to Proceed and/or BAC Resolution

Sample images are for illustration and reference only. Evaluations will be based on the approved actual sample as submitted by the supplier.

NOTE: Partial bids are allowed. All goods are grouped in lots. Bidders have the option of submitting a proposal on any or all lots. Evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

V. Qualifications for Proponents:

1. Must be willing to provide service on a send-bill arrangement (Government procedure)
2. The proponent may provide suggestions on colors and designs
3. The proponent shall provide sample actual finish product, subject for approval of the end user

VI. Approved Budget for the Contract:

1. Two Hundred Thousand Pesos (PhP200,000.00)
2. Includes all applicable taxes
3. Project cost includes warranty

VII. Project Officers / Contact Person:

Ryan R. Carlos, Senior TOO

Statistics, Economic Analysis and Information Management Division
Office of Tourism Development Planning, Research and Information Management
Mobile Number : 09297910687
Email Address : rrcarlos@tourism.gov.ph

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Corporate Giveaways	UV Disinfection and Sterilizer Bag	10	Piece	30,000.00

2	Corporate Giveaways	Reusable Stainless Steel Insulated Bottle	20	Piece	40,000.00
3	Corporate Giveaways	Travel/Duffel Bag	52	Piece	52,000.00
4	Corporate Giveaways	Work from Home Box	130	Piece	78,000.00

Other Information

Eligibility Requirements

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kindly submit your proposals together with your eligibility requirements thru email and sent it to jsfrancisco@tourism.gov.ph on or before 15 February 2021 at 10:00 am. Late and unsigned proposals shall not be accepted.

Created by John Paulo Samonte Francisco

Date Created 09/02/2021

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