



### SUPPLEMENTAL/BID BULLETIN NO. 3

This Supplemental/Bid Bulletin is issued to all prospective bidders to clarify, modify and/or amend items in the Bidding Documents as discussed and agreed during the Pre-Bid Conference held on 16 August 2019 for the **Procurement of Consulting Services to Develop and Conduct a Competency-Based Assessment Process for the Department of Tourism (DOT) Foreign Offices' Deployment of Personnel (DOT-BAC REI No. 2019-013 (Part II))**.

#### I. Schedule of Procurement Schedule:

The Procurement schedule is hereby amended as follows:

<b>Activities</b>	<b>Old Schedule</b>	<b>New Schedule</b>
1. Deadline for the Submission of Technical and Financial Bids	On or before 28 August 2019 until 9:00 a.m. at the 4 <sup>th</sup> Floor Conference Room, DOT Bldg., No. 351 Sen. Gil Puyat Avenue, Makati City	<b>On or before 10 September 2019 until 9:00 a.m.</b> at the 4 <sup>th</sup> Floor Conference Room, DOT Bldg., No. 351 Sen. Gil Puyat Avenue, Makati City
2. Opening of Technical Bids	28 August 2019 at 10:00 a.m. at the 4 <sup>th</sup> Floor Conference Room, DOT Bldg., No. 351 Sen. Gil Puyat Avenue, Makati City	<b>10 September 2019 at 11:00 a.m.</b> at the 4 <sup>th</sup> Floor Conference Room, DOT Bldg., No. 351 Sen. Gil Puyat Avenue, Makati City

#### II. Clarifications:

Considering that "Paper and Pen" exams is the mode of examination embodied in the existing DOT Operation Manual, the DOT will maintain the same mode of examination in the Bidding Document, which is "paper and pen".

#### III. Reply to other queries of prospective bidders:


1. There is an existing competency model which has been used for 2012 and 2013 batches of candidates. However, there is a need to revisit the said model to determine the effectiveness of the existing model and alignment of competencies identified in the existing model vis-a-vis the competencies established for the Competency-Based HR Systems for the positions in the Department, including the TA and AO positions.
2. As per TOR, there are 60 candidates to be assessed. 60 is the target number of candidates, however the payment shall be according to the actual number of candidates assessed.
3. There is no assigned assessor from DOT. The Consultant/Service Provider will administer the two parts of 2<sup>nd</sup> stage, i.e. paper and pen exams and simulation exercises. For the conduct of Management Committee Interview, it is the DOT officials will do the interview. The Consultant/Service Provider will render technical assistance on the

manner of interview to be adopted, questions to be asked and in documenting the assessment results, in coordination with the project end-user.

4. The Consultant/Service Provider (Bidder) must submit the CV of all the assessors.

The contents of this Supplemental/Bid Bulletin shall form an integral part of the Bidding Documents.

For the guidance and information of all prospective bidders.

  
**ASEC. ROBERTO P. ALABADO III**  
DOT-Chairperson, Bids and Awards Committee

3 September 2019