



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6057406
Procuring Entity DEPARTMENT OF TOURISM
Title Production of GAD Related Promotional Materials

Area of Delivery

| | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------------|
| Solicitation Number: 2019-02-0026 | Status | Active |
| Trade Agreement: Implementing Rules and Regulations | Associated Components | 4 |
| Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9) | Bid Supplements | 0 |
| Classification: Goods | Document Request List | 11 |
| Category: Corporate Giveaways | Date Published | 01/03/2019 |
| Approved Budget for the Contract: PHP 695,000.00 | Last Updated / Time | 01/03/2019 00:00 AM |
| Delivery Period: | Closing Date / Time | 04/03/2019 14:00 PM |
| Client Agency: | | |
| Contact Person: John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com | | |

Description

DOT GAD FOCAL POINT SYSTEM

TERMS OF REFERENCE

I. Project Title: PRODUCTION OF GAD-RELATED PROMOTIONAL MATERIALS

II. Purpose/Objective

- To be used during the 2019 National Women's Month Celebration
- To be distributed to participants during the conduct of capacity building activities and tourism-related events.

III. Minimum Requirements:

- Submission of the following:
 1. Must be willing to provide services on a send-bill arrangement/government procedure.
 2. Must present an actual sample of the products.
 3. Items are subject for approval before mass production.

IV. Scope of Work

LOT 1. - ROUND NECK T-SHIRTS

Quantity : 1,000 pieces
 Material : Cotton
 Color : White

Print : National Women's Month Celebration official design with inclusion of DOT Logo

(Please see attached details of the design)

Sizes : 200 pcs. EXTRA SMALL

200 pcs. SMALL

200 pcs. MEDIUM

200 pcs. LARGE

100 pcs. EXTRA LARGE

50 pcs. 2XL

50 pcs. 3XL

Estimated Amount Per Piece : PhP295.00

Estimated Total : PhP295,000.00

LOT 2. – COLLARED/ POLO SHIRTS

Quantity : 500 pieces

Material : Cotton

Color : Purple

Print : Embroidered National Women's Month
Celebration official design with inclusion
of DOT Logo

(Please see attached details of the design)

Sizes : 75 pcs. EXTRA SMALL

100 pcs. SMALL

100 pcs. MEDIUM

100 pcs. LARGE

75 pcs. EXTRA LARGE

30 pcs. 2XL

20 pcs. 3XL

Estimated Amount Per Piece : PhP440.00

Estimated Total : PhP200,000.00

LOT 3. – DRAWSTRING CANVAS BAG

Quantity : 1,000 pieces

Material : Canvas

Print : National Women's Month Celebration official design with inclusion of DOT Logo
(Please see attached details of the design)

Bag Size : 14 inches (W) x 16 inches (L) + 2 inches

Estimated Amount Per Piece : PhP1800.00

Estimated Total : PhP180,000.00

Quantity Item/Description Estimated Amount per Piece Sub-Total

1,000 pcs Round Neck T-Shirts 295.00 295,000.00

500 pcs Collared/ Polo Shirts 440.00 220,000.00

1,000 pcs Drawstring Canvas Bag 180.00 180,000.00

Total Cost 695,000.00

All goods are grouped in lots listed below. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

Lot No. 1 – Round Neck T-Shirts

Lot No. 2 – Collared/Polo Shirts

Lot No. 3 – Drawstring Canvas Bag

V. Approved Budget for the Contract

SIX HUNDRED NINETY FIVE THOUSAND PESOS
(PHP 695,000.00 inclusive of all applicable taxes)

VI. Delivery Period

QUANTITY Delivery Date

(on or Before)

FIRST DELIVERY

Lot 1, 2, and 3 300 pieces of each item March 7, 2019

SECOND DELIVERY Complete delivery of all items March 15, 2019

VII. Project Officer/Contact Person

MS. SUSAN S. NAGTALON / MS. DIMPLE A. SANTOS

DOT GAD Focal Point System

Email: dot.gadsecretariat@gmail.com

Telephone no.: (632) 459 5200-30 loc 409/410

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Mr. John Paulo S. Francisco at DOT Bldg., 4th Floor, Procurement Management Division, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual) (In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.
2. Philgeps Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and Philgeps Registration Number
3. Latest Income/Business Tax Return (For ABCs above Php500K)
4. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

Deadline for the submission of Quotation: on or before March 4, 2019 at 2:00 pm

Created by John Paulo Samonte Francisco

Date Created 28/02/2019

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