



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8210716
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Services of a DOT Accredited Tour Operator for the Conduct of DOT Participation in the 8th Regional Travel Fair Hybrid Edition in Zamboanga City (2nd posting)

Area of Delivery

Solicitation Number:	RFQ No. 2021 - 11 - 0187	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	19/11/2021
Approved Budget for the Contract:	PHP 223,100.00	Last Updated / Time	18/11/2021 17:33 PM
Delivery Period:	4 Day/s	Closing Date / Time	22/11/2021 14:00 PM
Client Agency:			
Contact Person:	John Paulo Samonte Francisco Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 jsfrancisco@tourism.gov.ph		

Description

TERMS OF REFERENCE

I. BIDDER : Tour Operator

II. PROJECT TITLE : DOT Participation in the 8th Regional Travel Fair Hybrid Edition in Zamboanga City

III. PROJECT DATE : December 2-5, 2021

IV. MINIMUM REQUIREMENTS

1. Must be accredited by the DOT
2. Must be registered with PHILGEPS
3. Must be willing to provide services on send-bill arrangement
4. Must allow flexible rebooking dates for domestic flights and accommodations with zero charges

V. OBJECTIVES

1. To generate interest on the Philippine Health and Care Program packages under the DOT's Medical Travel and Wellness Tourism Program;
2. To provide venue for private sector stakeholders to meet, network and present their plans, programs, products to the market; and
3. To strengthen the support and partnership of the private sector with the government, particularly the DOT, TPB, and other relevant government agencies/ institutions in positioning the Philippines as a medical and wellness tourism destination in the local and eventually the international market.

VI. SCOPE AND WORK DELIVERABLES

1. Ground arrangement for tour package inclusive of environmental fees, single- occupancy accommodation, full board meals, round trip airport transfers with luggage provisions, tours, round trip airfare;
2. Van Rental/Transportation (inclusive of professional driver fees, meals, and applicable toll and parking fees and other applicable fees);
3. COVID-19 RT-PCR Test for DOT/OPMD (2 pax), health and wellness stakeholders (5 pax), and Professional Driver/s (RT PCR/Anti-gen Test). Test results must be available within 24-48 hours before departure date.

BREAKDOWN:

A. Round Trip Flights

Provide domestic air tickets for 7 pax on the following travel dates:

Date No. of

Pax Flight Route

December 2, 2021 7 Manila to Zamboanga City (first morning flight)

December 6, 2021 7 Zamboanga City to Manila (first morning flight)

Flight Preference: Cebu Pacific or any available flight on the date of travel

B. Meals

Date No. of

Pax Meal Type Remarks

December 02, 2021 7 pax Early Breakfast Restaurant near the Manila International Airport (a lacarte)

Lunch and Dinner Restaurant in the RTF Hotel Venue/Grand Asturia Hotel (a lacarte)

December 03, 2021 7 pax Lunch and Dinner Restaurant in the RTF Hotel Venue/Grand Asturia Hotel (a lacarte)

December 04, 2021 7 pax Lunch and Dinner Restaurant in the RTF Hotel Venue/Grand Asturia Hotel (a lacarte)

December 05, 2021 7 pax Lunch and Dinner Restaurant in the RTF Hotel Venue/Grand Asturia Hotel (a lacarte)

December 06, 2021 7 pax Lunch Restaurant in the RTF Hotel Venue/Grand Asturia Hotel(a lacarte) or located near the Zamboanga Airport (depend on the departure flight schedule)

Note: Food and dietary requirements to follow

C. Transportation

Date Type

of Unit Location Remarks

November 30, 2021 2 vans Manila Round trip transfer from point of origin (NCR and Angeles City, Pampanga) to QC for COVID-19 RT-PCR test

December 01, 2021 2 vans Manila Round trip transfer from point of origin (NCR and Angeles City, Pampanga) to QC for COVID-19 RT-PCR test

December 02, 2021 2 vans Manila Airport transfer (from point of origin, NCR and Angeles City, Pampanga to Manila International Airport)

2 vans Zamboanga City Airport Transfer(from Zamboanga City Airport to hotel)

December 05, 2021 2 vans Zamboanga Peninsula Land transfer (Exploratory Visit to health and wellness facilities/areas)

December 06, 2021 2 vans Zamboanga City Airport Transfer (from hotel to airport)

2 vans Manila Airport transfer (from Manila Airport to point of residence in NCR and Pampanga)

D. Travel Package:

Provision of the following:

1. Tour Coordinator (1 for the whole group)
2. Airport representative to assist guests upon arrival and departure in airport
3. Participant's guidebook that includes itinerary, contact details, and description of destinations
4. First aid medical kit for the group
5. Health and Safety Kit for each of the participants that includes bottled water, mosquito repellent, and additional hygiene kits including face masks, face shield, alcohol, wipes and tissue
6. Comprehensive Travel Insurance

Suggested site activities: Health, Wellness and Dental establishments visit

*Proposal will be subject to changes based on the DOT's advise

VII. BUDGET

Total budget: Php223,100.00

The winning bidder shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

Above project budget to be charged to the 2021 OPMD Revised WFP

VIII. CONTACT PERSON

Contact Person : REGIELYN C. DAYAG

Office : Medical Travel and Wellness Tourism, Product Planning and Development Division, OPMD

Contact Number : 0906-225-7537

Email Address : regiecarreon2015@gmail.com

Approved by:

RENEE MARIE N. REYES

Director

Office of Product and Market Development Date: November 8, 2021

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Tour Operator	Procurement of Services of a DOT Accredited Tour Operator for the Conduct of DOT Participation in the 8th Regional Travel Fair Hybrid Edition in Zamboanga City	1	Lot	223,100.00

Other Information

Eligibility Requirements

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above Php500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kind submit your quotations together with your eligibility requirements thru email and sent it to jsfrancisco@tourism.gov.ph on or before 22 November 2021 at 2:00 pm. Late and unsigned quotations shall not be accepted.

Created by John Paulo Samonte Francisco

Date Created 18/11/2021

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