

TERMS OF REFERENCE

I. PROJECT

Indian Bloggers Familiarization Tour

II. BACKGROUND

Group Name : Indian Bloggers Familiarization Tour
No. of Pax : 6 Indian Bloggers, 1 DOT- India project officer/coordinator, and 1 DOT MDG-India project officer
Date Covered : December 10 - 16, 2017
Destinations : Boracay, El Nido – Palawan, and Metro Manila

III. PURPOSE/OBJECTIVES

- Indian bloggers fam tour group is composed of 6 Indian Bloggers, 1 DOT- India official/project officers who will act as tour coordinators. Accordingly, 1 DOT MDG-India project officer will accompany the group during the tour.
- The main goal of this fam is to further make the Philippines as a must experience destination in Asia and a destination of choice for Indian travelers.
- The fam also aims to introduce destinations, showcase the tourism products, and educate the media and bloggers on the country's readiness to accommodate these Indian tourists as well as other activities that Indian travelers look for in our destinations.

IV. MINIMUM REQUIREMENTS FOR SUPPLIERS

- a) Must be DOT-accredited tour operator
- b) Preferably specializing in the market concerned
- c) Willing to provide services on send-bill arrangement

V. SCOPE OF WORK/DELIVERABLES

DATE	DESTINATION	REQUIREMENTS
December 10 Sunday	Metro Manila/Boracay	<ul style="list-style-type: none">• Airline tickets from Manila to Caticlan inclusive of terminal fees for 8 pax• Transfers (2 vans, airconditioned) for 8 pax inclusive of parking fees to pick-up the group from International airport to domestic airport• Transfers (2 vans, airconditioned) for 8 pax inclusive of parking fees to pick-up the group from Caticlan International Airport to resort in Boracay• Accommodation with breakfast in Boracay - 8 single de luxe rooms in a de luxe/five star hotel or triple A resort (located in Station 1)• Lunch and dinner for 8 pax each meal in a restaurant/hotel/resort or alfresco offering Indian, Filipino or International cuisines• Provision of bottled drinking water• Travel insurance for 8 pax
December 11 Monday	Boracay	<ul style="list-style-type: none">• Boat rental for island hopping, swimming, rental of equipment for snorkeling, helmet diving, yellow submarine, and parasailing for 8 pax• Accommodation with breakfast in Boracay - 8 single de luxe rooms in a de luxe/five star hotel or triple A resort (located in Station 1)• Lunch and dinner for 8 pax each meal in a restaurant/hotel/resort or alfresco offering Indian, Filipino or International cuisines

		<ul style="list-style-type: none"> • Provision of bottled drinking water • Travel insurance for 8 pax • English-speaking tour guide
December 12 Tuesday	Boracay El Nido	<ul style="list-style-type: none"> • Transportation rental of two (2) e-trikes for 5 hours inclusive of parking fees to be used during the inspection of properties • Lunch for 8 pax each meal in a restaurant/hotel/resort or alfresco offering Indian, Filipino or International cuisines • Provision of bottled drinking water • English-speaking tour guide • Airline tickets from Caticlan airport to El Nido airport inclusive of terminal fees for 8 pax • Prepaid baggage allowance of 10kls/pax for 8 pax • Transfers (2 vans, airconditioned) inclusive of parking fees to pick-up the group from El Nido airport to an El Nido resort • Accommodation with breakfast - 8 single de luxe rooms in a de luxe/five star hotel or triple A resort (located in Lagen or Pangulasian Island) • Dinner for 8 pax each meal in a restaurant/hotel/resort or alfresco offering Indian, Filipino or International cuisines • Non-alcoholic drinks during dinner for 8 pax • Travel insurance for 8 pax
December 13 Wednesday	El Nido	<ul style="list-style-type: none"> • Accommodation with breakfast – 8 single rooms in a de luxe/five star or triple A resort (located in Lagen or Pangulasian Island) • Lunch and Dinner for 8 pax in a restaurant/hotel/resort or alfresco offering Indian, Filipino or international cuisines • Non-alcoholic drinks during lunch and dinner for 8 pax • Day Spa Tour with participants experiencing the Philippine traditional massage like hilot, etc. for 8 pax • Travel insurance for 8 pax
December 14 Thursday	El Nido	<ul style="list-style-type: none"> • Lunch for 8 pax each meal in a restaurant/hotel/resort or alfresco offering Indian, Filipino or international cuisine • Non-alcoholic drinks during lunch for 8 pax • Transportation in El Nido town (1 van, airconditioned) inclusive of parking fees to pick up the group from the resort and to be used for the rest of the day • English speaking tour guide in El Nido town • Airline tickets from an El Nido airport to Manila domestic airport inclusive of terminal fees for 8 pax • Prepaid baggage allowance of 10kls/pax for 8 pax

	Metro Manila	<ul style="list-style-type: none"> • Transfers (2 vans, airconditioned) inclusive of parking fees to pick-up the group from Manila airport to hotel in Metro Manila • Accommodation with breakfast - 8 single de luxe rooms in a de luxe/five star hotel (located in entertainment city area) • Dinner for 8 pax each meal in a restaurant/hotel/resort or alfresco offering Indian, Filipino or international cuisine • Provision of bottled drinking water • Travel insurance for 8 pax
December 15 Friday	Metro Manila	<ul style="list-style-type: none"> • Accommodation with breakfast - 8 single rooms in a de luxe/five star hotel (located in entertainment city area) • Lunch and Dinner for 8 pax each meal in a restaurant/hotel or alfresco offering Indian, Filipino or international cuisine • Transportation in Metro Manila (1 van, airconditioned) inclusive of parking fees to pick up the group from the hotel and to be used for the rest of the day • Manila (Binondo culinary tour) for 8 pax • The Amazing Show tickets for 8 pax • English speaking tour guide • Provision of bottled drinking water • Travel insurance for 8 pax
December 16 Saturday	Metro Manila	<ul style="list-style-type: none"> • Lunch for 8 pax in a restaurant/hotel or alfresco offering Indian, Filipino or international cuisine • Transfers (2 vans, airconditioned) inclusive of parking fees to pick-up the group from hotel in Manila to Manila Int'l Airport • Travel insurance for 8 pax

Note:

1. There is no need for the tour operator to accompany the group, however, should the tour operator decide and insists to accompany the group for their own personal or business purposes, the expenses to be incurred must not be charged to DOT as overhead/operational expenses.
2. The winning tour operator should provide tour coordinator

VI. BUDGET

1. Total estimated budget is **PhP1,126,791.68**
2. Bidders are required to submit a detailed breakdown of all package components.
3. The DOT through Market Development Group - India, will endeavor to secure sponsorship (e.g. accommodation, meals, transportation, entrance fees, tours), to bring down actual implementation costs. The cost of said sponsorship will then be deducted from the total package cost. In the same manner, DOT will also try to negotiate for preferential rates (e.g. accommodation, entrance fees, tours), the same must not be marked up by the tour operator.

VII. PROJECT OFFICER/CONTACT PERSON

Mr. Juanito A. Sayo

DOT MDG - India

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