



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8194019
Procuring Entity DEPARTMENT OF TOURISM
Title TOUR OPERATOR FOR MEDIA REPRESENTATIVES WHO WILL COVER THE KAIN NA! FOOD AND TRAVEL FESTIVAL 2021 AND PRESS CONFERENCE AT TAGAYTAY CITY, ON DECEMBER 9-10, 2021

Area of Delivery

Solicitation Number:	2021-11-175	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	17/11/2021
Approved Budget for the Contract:	PHP 350,000.00	Last Updated / Time	17/11/2021 00:00 AM
Delivery Period:		Closing Date / Time	22/11/2021 09:00 AM
Client Agency:			
Contact Person:	Norjannah P Lucman Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 nplucman@tourism.gov.ph		

Description

TERMS OF REFERENCE

TOUR OPERATOR FOR MEDIA REPRESENTATIVES WHO WILL COVER THE KAIN NA! FOOD AND TRAVEL FESTIVAL 2021 AND PRESS CONFERENCE AT TAGAYTAY CITY, ON DECEMBER 9-10, 2021

SPECIFICATIONS: Tour Operator
DOT-accredited

TRANSPORTATION: Two (2) air-conditioned vans for total of 10 pax
DOT-accredited

Inclusive of:
 Well-groomed Drivers and Tour Coordinators
 Drivers' and Tour Coordinator's RT-PCR and Antigen tests (as needed)
 Drivers' and Tour Coordinator's fees/meals
 Fuel, Toll Fees, skyway fees, Parking Fees and insurance
 Sanitary kits (alcohols, face masks, face shields, wet wipes) for 10 pax
 Mineral water

Vans 1 and 2 Route:

DAY 1 – DECEMBER 9, 2021 – MAKATI – TAGAYTAY - TOUR WITHIN TAGAYTAY

DAY 2 – DECEMBER 10, 2021 – TOUR WITHIN TAGAYTAY – TAGAYTAY – MAKATI

ACCOMMODATIONS:

5 Twin Sharing Deluxe Rooms at any DOT-accredited Hotel in Tagaytay within the vicinity of the event venue (Ayala Malls Serin) for 2 days / 1 night. Inclusive of breakfast

MEALS / SNACKS:

Full Board Meals (Lunch & Dinner) for 10 pax on December 9-10, 2021

Inclusive of drinks (soda / coffee / mineral water) as requested

Desserts

AM / PM Snacks (December 9-10, 2021) for 10 pax

PRESS CONFERENCE VENUE:

Press Conference venue for the interview with the Secretary with meals for 40 pax on December 10, 2021

TOURS:

DAY 1 (December 9, 2021)

Familiarization Tour at Destinations around Tagaytay for 10 pax

TOKENS:

Souvenir tokens for 10 pax (containing locally produced merchandise and delicacies)

ADDITIONAL INCLUSION:

RT-PCR TESTS for 10 PAX

RT-PCR TESTS must be administered not later than December 9, 2021, and results must be on or before proceeding to event venue on 5:00 AM December 10, 2021

****Note:** Test results will be presented to be allowed entry to Tagaytay on the date of event**TERMS OF PAYMENT:**

Government Procedure

TOTAL BUDGET: PHP 350,000.00 (inclusive of all taxes)

Chargeable against the funds of the Office of Public Affairs and Advocacy (OPAA) FY2021 (Familiarization Tours)

CONTACT PERSON:

CHARLES ADONIS USI

NOTED BY:

CZARINA ZARA-LOYOLA

Director, OPAA

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Tour Operator/Service Provider	TOUR OPERATOR FOR MEDIA REPRESENTATIVES WHO WILL COVER THE KAIN NA! FOOD AND TRAVEL FESTIVAL 2021 AND PRESS CONFERENCE AT TAGAYTAY CITY, ON DECEMBER 9-10, 2021	1	Lot	350,000.00

Created by Norjannah P Lucman**Date Created** 15/11/2021

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