



## REQUEST FOR EXPRESSION OF INTEREST

The Department of Tourism, through its Bids and Awards Committee (BAC) invites consultants to apply for eligibility and shortlisting, and if found shortlisted, to bid for the hereunder project:

Name of Project: **Tourism Destination Marketing Company for Canada, Thailand, Vietnam, Italy, and Russia**

Brief Description: To act as Marketing Representative who will represent the Philippines and its tourism promotions interest in these markets.

The selected company shall undertake the planning, development and implementation of an aggressive and sustained marketing and PR campaign for Philippine tourism.

Approved Budget for the Contract:

Lot No.	Tourism Destination Market	Approved Budget for the Contract (ABC) per Lot:
1	Canada	USD 72,000.00
2	Thailand	USD 72,000.00
3	Vietnam	USD 63,000.00
4	Italy	EURO 36,000.00
5	Russia	EURO 54,000.00

Contract Duration: Nine (9) Months or April to December 2019

The list of minimum requirements is indicated in the Eligibility Form. Eligibility of prospective bidders shall be checked using non-discretionary "pass/fail" criteria. Shortlisting of eligible consultants will be done based on the following criteria: experience of the consultant, qualification of personnel and current workload. Only five (5) eligible consultants shall make up the shortlist. The evaluation procedure to be adopted shall be Quality Based Evaluation (QBE).

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulations (IRR).

The schedule of activities is as follows:

Activities	Schedule
1. Issuance and availability of Eligibility Documents/Checklist	Feb. 14 to Feb. 26, 2019 (8:00 a.m. to 5:00 p.m. Manila Time) 4th Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
2. Submission of Eligibility Documents	Deadline on or before Feb. 26, 2019 up to 5:00 p.m. only Manila Time 4th Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
3. Opening of Eligibility Documents/ Eligibility Check (Skype Account Name: dot-bac)	Feb. 27, 2019 (10:00 a.m. Manila Time) 3rd Floor Conference Room, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
4. Results of Shortlisting	March 1, 2019
5. Issuance of Bid Documents to Shortlisted Eligible bidders	March 2, 2019 to March 25, 2019 (8:00 a.m. to 5:00 p.m. Manila Time) 4th Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
6. Pre-Bid Conference with Shortlisted Eligible bidders	March 11, 2019 (10:00 a.m. Manila Time) 3rd Floor Conference Room, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
7. Deadline for request for clarification	Until March 15, 2019
8. Supplemental/Bid Bulletin	March 18, 2019
9. Submission of Bids (Technical & Financial bids)	Deadline on or before March 25, 2019 up to 9:00

<b>Activities</b>	<b>Schedule</b>
	a.m. only Manila Time 4th Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
10. Opening of Bids (Technical bids)	March 25, 2019 (10:00 a.m. Manila Time) 3rd Floor Conference Room, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City

The Eligibility Documents/Checklist may be obtained free of charge at the DOT-BAC Secretariat c/o Ms. Maria Alma O. Almazan, 4<sup>th</sup> Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City (Tel. Nos. 459-5200 to 30 loc. 425). The same may also be downloaded from free from the PhilGEPS or DOT Websites. Submission and results of eligibility shall be in the same office.

Bid Documents may be obtained by the **Shortlisted Eligible Bidders** at the PDOT-Bac Secretariat c/o Maria Alma O. Almazan at 4<sup>th</sup> Floor DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City upon payment of non-refundable fee as follows:

<b>Lot No.</b>	<b>Tourism Destination Market</b>	<b>Approved Budget for the Contract (ABC) per Lot:</b>	<b>Bidding Documents Fee (for shortlisted bidders only)</b>
1	Canada	USD 72,000.00	PhP5,000.00 or its equivalent in USD
2	Thailand	USD 72,000.00	PhP5,000.00 or its equivalent in USD
3	Vietnam	USD 63,000.00	PhP5,000.00 or its equivalent in USD
4	Italy	EURO 36,000.00	PhP5,000.00 or its equivalent in USD
5	Russia	EURO 54,000.00	PhP5,000.00 or its equivalent in USD

Payment shall be made to the PDOT Cashier, Ground Floor, PDOT Building, No. 351 Sen. Gil Puyat Ave., Makati **OR** deposited to:

Account Name	Philippine Department of Tourism –Regular Trust
Account Number	0407-021900-030
Beneficiary's Bank	Development Bank of the Philippines (DBP)
Bank Branch	F. Zobel Branch
Address	809 J.P Rizal corner F. Zobel St., Makati, Manila, Philippines
Swift Code	DBPHPHMM

The PDOT reserves the right to reject any or all bids, declare a Failure of Bidding at any time prior to the contract award, or not to award the contract, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the bidding. Likewise, the PDOT may waive any minor defect therein and accept the offer most advantageous to the government. Further, the PDOT assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Approved by:

  
**ASEC. ROBERTO P. ALABADO III**  
 PDOT-BAC Chairperson

Date of Postings:

PhilGEPS Website: Feb. 14 to Feb. 27, 2019  
 DOT Websites: Feb. 14 to Feb. 27, 2019  
 DOT Bulletin Board: Feb. 14 to Feb. 27, 2019