



## Bid Notice Abstract

### Request for Quotation (RFQ)

<b>Reference Number</b>	6619613
<b>Procuring Entity</b>	DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
<b>Title</b>	TOUR OPERATOR FOR THE CONDUCT OF HALAL TOURISM IN THE PROVINCE OF PALAWAN ON NOVEMBER 20-22, 2019
<b>Area of Delivery</b>	Palawan

<b>Solicitation Number:</b>	2019-046	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods - General Support Services	<b>Document Request List</b>	0
<b>Category:</b>	Events Management	<b>Date Published</b>	06/11/2019
<b>Approved Budget for the Contract:</b>	PHP 300,000.00	<b>Last Updated / Time</b>	05/11/2019 16:59 PM
<b>Delivery Period:</b>	3 Day/s	<b>Closing Date / Time</b>	11/11/2019 12:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Keith Blanche Calso Soriano Administrative Officer IV 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.210 63-890-0945 procurement.mimaropa@gmail.com		

#### Description

##### I. PROJECT TITLE: HALAL TOURISM SEMINAR

Objectives: The Halal Tourism Seminar aims to make Muslim-friendly destination by improving competitiveness in serving Muslim markets through an increased number of Halal-certified tourism establishments in the Province of Palawan.

##### II. MINIMUM REQUIREMENTS FOR SUPPLIERS:

- A. Must be DOT Accredited Tour Operator
- B. Must be willing to provide services on a SEND BILL ARRANGEMENT
- C. Must have an office located in Puerto Princesa City, Palawan

##### III. SCOPE OF WORK/DELIVERABLES:

- A. Venue/Function Room/Meals/Specifications/Inclusions
  1. Duration: November 20-22, 2019
  2. Function Room to accommodate a minimum of 50 persons; Classroom type set-up
  3. Meals:
    - November 20 – Dinner
    - November 21 – AM snack, Lunch, PM snack and Dinner

November 22 – AM snack, Lunch, PM snack and Dinner

4. Free flowing coffee, tea and water

5. Podium and Rostrum, wireless microphones/PA system, Projection Screen, LCD Projector, Whiteboard

6. Free Wi-Fi access

7. LED Screen for two (2) days: November 21-22, 2019

- Estimated Amount

Workshop Package = P159,600

November 20- P800/pax x 6 pax =P4,800

November 21- P1,500/pax x 50 pax =P75,000

November 22- P1,500/pax x 50 pax = P75,000

November 22- P800/pax x 6 pax =P4,800

#### B. Accommodation and Meals

Specifications/Inclusions:

1. Twin/Standard Sharing room inclusive of breakfast

2. Number of Rooms/Duration: 2 Nights

- 3 Standard room (November 20-22)

- 1 Twin sharing room (November 20-22)

- Estimated Amount

Rooms with breakfast = P28,000.00

P3,500/room/night x 4 rooms x 2 nights = P28,000.00

(Check in: Nov. 20 and Check out: Nov. 22)

#### C. Airfare

Specifications/inclusions:

1. Round-trip ticket from Manila to Puerto Princesa City and vice versa with Meals for five (5) pax.

2. Baggage allowance of 20kls

- Manila- Puerto Princesa (MNL-PPC)

November 20, 2019

Departure: 1430H Arrival: 1600H

- Puerto Princes City – Manila (PPC-MNL)

November 23, 2019

Departure: 1900H Arrival: 2000H

- Estimated Amount

Flight ticket: P50,000

- Passenger/s

1. Ms. Jay S. De Guzman

DoB: November 14, 1992

2. Ms. Kristine Joy F. Francisco

DoB: December 11, 1996

3. Mr. Alejandro T. Deron

DoB: November 22, 1973

4. Mr. Ceazar M. Maranda

DoB: June 27, 1964

5. Ms. Potre D. Diampuan

DoB: July 26, 1952

#### D. Supplies

1. Eco Tote Bag with DOT Logo – 100 pcs x 200 = P20,000

2. Notebook with ballpen – 100 pcs x 60 = P6,000

3. Binuatan ID Lace- 100 pcs x 25 = P2,500

4. T-shirt – 100pcs x 250 = P25,000

5. Wooden Spoon and Fork with Pouch – 100pcs x 89 = P8,900

- Estimated Amount

Supplies: P62,400

**E. Documentary Requirements**

- Mayor's/Business Permit
- Proof of PhilGEPS Registration
- Omnibus Sworn Statement

**Contact Person**

Ms. Jay S. De Guzman/ Ms.Kristine Joy Francisco  
DOT-MIMAROPA Regional Office  
Tel. No.(02) 8816-4886  
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**Date Created** 05/11/2019

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