



Bid Notice Abstract

Request for Proposal (RFP)

Reference Number 7676769
Procuring Entity DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
Title Farm Tourism and other Webinars in the New Normal
Area of Delivery Metro Manila

Solicitation Number:	2021-05-003	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods - General Support Services	Bid Supplements	0
Category:	Education and Training Services		
Approved Budget for the Contract:	PHP 838,800.00	Document Request List	2
Delivery Period:	2 Month/s		
Client Agency:		Date Published	07/05/2021
Contact Person:	Monina Valdez Raneses Senior Tourism Operations Officer 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.210 63-890-0945 dot.mimaropa@gmail.com	Last Updated / Time	07/05/2021 00:00 AM
		Closing Date / Time	10/05/2021 13:00 PM

Description

Terms of Reference

I. DOCUMENTARY REQUIREMENTS FOR ONLINE PROVIDERS

- Current Mayor's / Business Permit / BIR Certification (for Individual)
- PHILGEPs' Registration Number or Certificate of Platinum Membership
- Latest Annual Income Tax Return (For ABC's above PhP 500,000.00)
- Registration Certificate from SEC or DTI
- Original or certified true copy of duly notarized Omnibus Sworn Statement
- Submission of Titles, Topics, Objectives of the Webinars; and Profiles and Accomplishments of the Resource Persons after closing of PHILGEPs posting for interested bidders

II. TECHNICAL DESCRIPTION / SPECIFICATIONS

Duly Licensed Online Training Provider should be able to provide the following:

- Seven (7) modules in thirteen (13) runs of online forum/webinar production with maximum of 3 hours per module;
- Program Development – curriculum relevant to industry needs and standards;
- Must have had Trainer experience with LGUs or NGAs;

- Must have conducted seminars around the country;
- Must have worked with DOT or affiliate agencies;
- Engagement of Industry Experts as Resource Speakers;
- Platform set-up to ensure that training will run smoothly/Must have Zoom and Streamyard capability;
- Must produce Infographics each for the 7 modules
- Develop and administer pre-registration and feedback/post-evaluation in consultation with the End-user ;
- Provide Host and Moderator during the Webinar;
- Issuance of E-certificates/Certificates of Participation;
- Provide training/session materials without further charges or fees;
- Provide Photo Documentation and Post-activity Report;
- Must be residing in Metro Manila; and
- Must be able to provide the requirements on send bill arrangement

III. PROPOSED WEBINAR MODULES

1. GENDER AND DEVELOPMENT (GAD) COVID19 PANDEMIC ISSUES (TWO (2) RUNS)

OBJECTIVE

- To provide a GAD oriented webinar that will discuss the basics of Gender sensitivity and issues that are impacted by the COVID-19 pandemic

TARGET PARTICIPANTS

50 persons from DOT MIMAROPA Accredited Tourism Enterprises and Local Tourism Officers

2. MENU DESIGN FOR DOT ACCREDITED TOURISM ENTERPRISES (TEs) (TWO (2) RUNS)

OBJECTIVE

- To provide menu design that present current global food trends like plant-based, healthy choices, clean food and sustainable practices in restaurants and hotel dining outlets.

TARGET PARTICIPANTS

50 persons from DOT MIMAROPA Accredited Accommodation Establishments and Restaurants

3. FARM TOURISM 101 : HOW TO START A FARM BUSINESS (FOUR (4) RUNS)

OBJECTIVE

- To provide a webinar which will focus on how to set up a sustainable farm tourism business.

TARGET PARTICIPANTS

50 persons from DOT MIMAROPA Accredited Tourism Enterprises and Local Tourism Officers

4. NEW CAREERS FOR TOURISM STAKEHOLDERS (TWO (2) RUNS)

OBJECTIVE

- To provide a webinar which will focus on reskilling for the future green jobs in the New Normal.

TARGET PARTICIPANTS

50 persons from DOT MIMAROPA Accredited Tourism Enterprises (TEs) and Tour Guides; and Local Government Units (LGUs)

5. (3) MODULES FOR DOT ACCREDITED FARM TOURISM SITES IN MIMAROPA (ONE (1) RUN FOR EACH MODULE)

OBJECTIVE

- To provide webinars that will enhance the activities and facilities of the DOT Accredited Farm Tourism Sites in MIMAROPA.

TARGET PARTICIPANTS

50 persons from DOT MIMAROPA Accredited Farm Tourism Enterprises

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