



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8070044
Procuring Entity DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
Title PRODUCTION OF PROTECTIVE FACE MASK KIT AS COLLATERAL DURING THE LAUNCH OF THE CAMPAIGN TO END THE VIOLENCE AGAINST WOMEN
Area of Delivery Metro Manila

Solicitation Number:	2021-10-003	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	0
Category:	Corporate Giveaways	Date Published	11/10/2021
Approved Budget for the Contract:	PHP 191,750.00	Last Updated / Time	10/10/2021 22:20 PM
Delivery Period:	1 Month/s	Closing Date / Time	14/10/2021 13:00 PM
Client Agency:			
Contact Person:	Monina Valdez Raneses Senior Tourism Operations Officer 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.210 63-890-0945 dot.mimaropa@gmail.com		

Description

Terms of Reference

I. ITEM

Protective Face Mask Kit

II. MINIMUM REQUIREMENTS FOR SUPPLIERS

Must be PHILGEPS REGISTERED

Must have been in the production business for not less than three (3) years

Has in-house capacity to enhance and/or develop the design and layout of the required materials

Must be able to have track record of timely deliveries with quality

Must submit sample Protective Face Mask kit 5 days upon closing of

PhilGEPS posting

III. DOCUMENTARY REQUIREMENTS FOR SUPPLIERS

Submission of complete documentary requirements upon PhilGEPS posting closing

Current Mayor's / Business Permit / BIR Certification (for Individual)

PHILGEPS' Registration Number or Certificate of Platinum Membership

Registration Certificate from SEC or DTI

Original or certified true copy of duly notarized Omnibus Sworn Statement

IV. SCOPE OF WORK/SPECIFICATIONS

Winning bid must deliver the 767 pieces Protective Face Mask with packaging on or

before 15 November 2021
Quantity:767 pieces
Size : 12.5" x 6.5" with die-cutting + standard earlobe
Color : Full color/ One side
Fabric : Cotton Polyester with Neoprene Lining and Pocket Filter
Earloop : Elastic Garter Band
Packaging : With individual, polyethylene storage case printed with message of basic health protocols
Design: 2021 18 Day Campaign Typography and DOT Logo
V. APPROVED BUDGET FOR THE CONTRACT :
The Approved Budget for the Contract is One Hundred Ninety One Thousand Seven Hundred Fifty Pesos (191,750.00), inclusive of all government taxes and charges
The winning bid, however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.
VI. DELIVERY PERIOD:
Winning bid must deliver the 767 pieces Protective Face Mask with individual packaging on or before 15 November 2021.
VII. PAYMENT PROCEDURE:
Terms of payment to the winning bidder shall be in accordance with the government procedure (send bill arrangement). Failure to comply with the terms and conditions of the contract will result in the payment of corresponding penalties and liquidated damages in the amount equal to ten percent (10%) of the contract price by the winning bidder.
Full payment shall be made within thirty (30) working days upon delivery of the request order and acceptance of the supplies.
VIII. COMPLIANCE TO SPECIFICATIONS/PROVISIONS
Non-submission of required documentary requirements and sample work and material to be used shall be ground for disqualification of bid.
The WINNING BIDDER, however, shall be determined not solely based on the amount of bid but shall also consider the over-all compliance with the design and quality of the submitted sample.
The WINNING BIDDER shall warrant its performance in accordance with the specifications as stated in this TOR, and design/concepts as approved by the DOT-MIMAROPA END USER and that any and all resulting defects or deviations shall be corrected by the WINNING BIDDER at its own expense immediately upon being informed thereof by the DOT-MIMAROPA END USER.
The WINNING BIDDER shall hold in confidence all confidential information which comes to their knowledge and shall not use, reproduce, nor disclose to others the approved design/concepts of the items listed above except to those persons entrusted/authorized by the DOT-MIMAROPA END USER.

Created by Monina Valdez Raneses
Date Created 10/10/2021

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