



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 7661397
Procuring Entity DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
Title PRODUCTION OF MIMAROPA START UP KITS
Area of Delivery Metro Manila

Solicitation Number:	2021-04-03	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods - General Support Services	Bid Supplements	0
Category:	Corporate Giveaways		
Approved Budget for the Contract:	PHP 400,000.00	Document Request List	0
Delivery Period:	36 Day/s		
Client Agency:		Date Published	02/05/2021
Contact Person:	Monina Valdez Raneses Senior Tourism Operations Officer 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.210 63-890-0945 dot.mimaropa@gmail.com	Last Updated / Time	01/05/2021 22:13 PM
		Closing Date / Time	10/05/2021 13:00 PM

Description

Terms of Reference

I. ITEM

- MIMAROPA START UP KITS FOR PARTICIPANTS OF COMMUNITY GUIDING TRAININGS

II. PURPOSE/OBJECTIVES:

To promote and encourage the continuous practice of Health and Safety protocols in the "New Normal" in line with the re-opening of MIMAROPA destinations as the country's economy is jumpstarted.

The MIMAROPA Regional Office wishes to handout utilitarian public relations giveaways in the form of START UP KITS essential during the conduct of guided tours in various tourist attractions in the Region.

III. MINIMUM REQUIREMENTS FOR SUPPLIERS

- Must be PHILGEPS REGISTERED
- Must have been in the production business for not less than three (3) years
- Has in-house capacity to enhance and/or develop the design of the required materials
- Must be able to have track record of timely deliveries with quality

- Must submit sample start up kit 5 days upon closing of PhilGEPs posting

IV. DOCUMENTARY REQUIREMENTS FOR SUPPLIERS

Submission of complete documentary requirements upon PhilGEPs posting closing

- Current Mayor's / Business Permit / BIR Certification (for Individual)
- PHILGEPs' Registration Number or Certificate of Platinum Membership
- Registration Certificate from SEC or DTI
- Original or certified true copy of duly notarized Omnibus Sworn Statement

V. SCOPE OF WORK/SPECIFICATIONS

VI. Winning bid must deliver the 200 sets of START UP KITS on or before 15 JUNE 2021, as follows:

FACE MASK KIT

(1 PVC Face Mask Case with 2 pieces Face Mask)

Design must reflect the overall project thrust:

Size : 12" x 6.5" with Die-cutting & Standard Ear Loop

Mask Fabric : Ply Cotton Polyester with Neoprene Lining and pocket filter

Earloop : Elastic Garter Band

Printing : Full Color

HAND SANITIZER

(1 piece)

Design must be functional:

Size : 50 ml

Container Material: Plastic with carabiner

Content: 50 ml. hand sanitizer

DRY BAG BACKPACK

(1 piece)

Waterproof PVC Bag designed to fit project purpose:

- Material : PVC 500D material (0.52mm).
- Size: W12" x H17.75" x D7.75"
- Colors: Based on your proposed design
- Others: With retroreflector strip & technical device protect

VIII. PAYMENT PROCEDURE:

- Terms of payment to the winning bidder shall be in accordance with the government procedure (send bill arrangement). Failure to comply with the terms and conditions of the contract will result in the payment of corresponding penalties and liquidated damages in the amount equal to ten percent (10%) of the contract price by the winning bidder.
- Full payment shall be made within thirty (30) working days upon delivery of the request order and acceptance of the supplies.

VIII. COMPLIANCE TO SPECIFICATIONS/PROVISIONS

- Non-submission of required documentary requirements and sample work and material to be used shall be ground for disqualification of bid.
- The WINNING BIDDER, however, shall be determined not solely based on the amount of bid but shall also consider the over-all compliance with the design and quality of the submitted sample.
- The WINNING BIDDER shall warrant its performance in accordance with the specifications as stated in this TOR, and design/concepts as approved by the DOT-MIMAROPA END USER and that any and all resulting defects or deviations shall be corrected by the WINNING BIDDER at its own expense immediately upon being informed thereof by the DOT-MIMAROPA END USER.
- The WINNING BIDDER shall hold in confidence all confidential information which comes to their knowledge and shall not use, reproduce, nor disclose to others the approved design/concepts of the items listed above except to those persons entrusted/authorized by the DOT-MIMAROPA END USER.

IX. X. PROJECT OFFICER/CONTACT PERSON

Name : MR. JOSEPH GILBERT A. LAZARO

Email : tisp.dot4b@gmail.com

Contact Nos. : (0917) 700-4347

Created by Monina Valdez Raneses

Date Created 01/05/2021

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.