



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 7936317  
**Procuring Entity** DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA  
**Title** MOBILE ACCREDITATION PROJECT IN EL NIDO, SAN VICENTE, ROXAS AND PUERTO PRINCESA CITY, PALAWAN  
**Area of Delivery** Palawan

<b>Solicitation Number:</b>	21-08-010	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods - General Support Services	<b>Bid Supplements</b>	0
<b>Category:</b>	Transportation and Communications Services		
<b>Approved Budget for the Contract:</b>	PHP 295,020.00	<b>Document Request List</b>	0
<b>Delivery Period:</b>	12 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	20/08/2021
<b>Contact Person:</b>	Monina Valdez Raneses Senior Tourism Operations Officer 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.210 63-890-0945 dot.mimaropa@gmail.com	<b>Last Updated / Time</b>	19/08/2021 11:33 AM
		<b>Closing Date / Time</b>	23/08/2021 13:00 PM

#### Description

Terms of Reference

I. Date: September 6 to 18, 2021

Location: Municipality of El Nido, San Vicente, Roxas and Puerto Princesa City, Palawan

#### II. MINIMUM REQUIREMENTS FOR SERVICE PROVIDER

- A. Must be PHILGEPS REGISTERED
- B. Must be a DOT Accredited Tour Operator based in El Nido or Puerto Princesa City
- C. Must be willing to provide services on a send bill arrangement
- D. Must comply with the detailed services specified in Item IV of the TOR

#### III. DOCUMENTARY REQUIREMENTS

- Current Mayor's / Business Permit
- PHILGEPS' Registration Number or Certificate of Platinum Membership
- Registration Certificate from SEC or DTI
- Original or certified true copy of duly notarized Omnibus Sworn Statement

#### IV. SCOPE OF WORK / DELIVERABLES:

##### Transportation Requirements

##### 1. Van Hire – Two (2) units of van per day

- Inspection of Tourism Enterprises in the Municipality of El Nido
- Inspection of Tourism Enterprises in the Municipality of San Vicente
- Inspection of Tourism Enterprises in the Municipality of Roxas
- Inspection of Tourism Enterprises in the City of Puerto Princesa
- Two (2) units of van with clean and comfortable seats
- Preferably 2019 or 2018 model
- Passengers:
  1. Ms. Cecil V. Aranton
  2. Ms. Ma. Elizabeth C. Viray
  3. Ms. Monina V. Rañeses
  4. Mr. Joseph Gilbert A. Lazaro
  5. Ms. Jocelle Q. Valera
  6. Mr. Michael John A. Nicolas
  7. Ms. Charlotte Monique B. Guerrero
  8. Mr. Ronald Bautista
  9. Tourism Officers and Staff of El Nido, San Vicente, Roxas and Puerto Princesa City

- Date of Inspection:

September 6 to 8, 2021 (3 days) in El Nido, Palawan – 2 vans

September 9 to 10, 2021 (2 days) travel from El Nido to San Vicente town proper and inspection of tourism enterprises – 1 van

September 9 to 10, 2021 (2 days) travel from El Nido to Port Barton, San Vicente and inspection of tourism enterprises – 1 van

September 11, 2021 (1 day) travel from San Vicente town proper / Port Barton to Roxas, Palawan then to Puerto Princesa City – 2 vans

September 12 to 17, 2021 (6 days) inspection of tourism enterprises in Puerto Princesa City – 2 vans

- Shall provide transport service within the Municipality of El Nido, San Vicente, Roxas and Puerto Princesa City for 12 hours/day to DOT MIMAROPA representatives.
- Shall provide undivided time and service to DOT MIMAROPA on September 6 to 17, 2021.
- Shall provide disinfection kit, first aid kit, driver's meals, fuel, antigen tests, and other charges.
- Shall strictly observe health protocol such as wearing facemask and face shield
- Shall provide non-smoking driver

##### 2. Antigen Test – One (1) pax (requirement for travel from PPC to El Nido)

- Mr. Ronald Bautista – DOT Satellite Office Staff

#### V. BUDGET

Budget for this procurement is Two Hundred Ninety Five Thousand Twenty Pesos (Php295,020.00), inclusive of amenities and all government taxes and service charges as defined in this Terms of Reference.

In the event that DOT is able to secure sponsorships, the corresponding value must be deducted from the total invoice amount.

The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

**Created by** Monina Valdez Raneses

**Date Created** 19/08/2021

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