

## TERMS OF REFERENCE

### Exploratory Dive Assessment Busuanga and Culion in Palawan Province

#### I. Requesting Division/Office:

Tourism Development Division (TDD)  
DOT MIMAROPA Region

#### II. Project Background

The National Tourism Development Plan (NTDP) 2016-2022 envisions the Philippines to develop a globally competitive, environmentally sustainable and socially responsible tourism industry that promotes inclusive growth through employment generation and equitable distribution of income thereby contributing to building a foundation for a high-trust society. One of the product portfolio identified in the NTDP is diving and marine sports tourism.

MIMAROPA, composed of five (5) island provinces, has several emerging and potential dive sites and most are still not assessed. As the region is gearing towards pursuing dive tourism as one of its priority products and has identified Dive Safari as one of its projects for the coming years, the region should have an inventory and assessment of which dive sites should be further developed and marketed.

#### III. Objective

The assessment aims to come up with a report on the potential of the dive sites as a tourist attraction. Also, the reports will be the bases on the facilities and trainings that should be prioritized for product development and to further enhance the dive sites.

#### V. Deliverables and Timeline

The Exploratory Dive Assessment will run for a minimum of **six (6) days** (exclusive of travel time) and a one-day presentation to the Local Government Unit (LGU) and stakeholders of the field report at the end of the survey.

The assessment will cover the identified priority dive sites of LGUs of **Busuanga and Culion in Palawan Province**.

Final output should be delivered **thirty (30) days** after the exploratory dive assessment and must include the following:

- Provision of full videography and photography of selected dive sites;
- Provision of sketched diagram with basic corresponding depths and point of interest, with GPS references;
- Provision of marine ecology assessment and fish population specifics;
- Provision of visibility, current and tidal observation at the time of the assessment;
- Provision of virtual representation of potential dive sites;
- Videos, photos, sketches, soft copy of report, and other files should be placed in a 1TB external hard drive;

- Final report should be book bound (4 copies)

## VI. Budget and Payment Scheme

The approved budget is **Seven Hundred and Forty Thousand Pesos (Php 740,000.00)** inclusive of all applicable government taxes on a send-bill arrangement (Government Procedure).

The approved budget will cover all logistics expenses to include transportation, accommodation, meals, equipment, RT-PCR or Antigen tests and other supplies needed for the project.

## VIII. Minimum requirements for Technical Dive Experts

- Must be accredited by PCSSD
- Must be PhilGEPS Registered
- Must be willing to provide services on send-bill arrangement

## IX. Eligibility and Documentary Requirements

The Dive team should be composed of **six (6) members** with the following background:

- At least 3 to 4 members are technically trained and have a 3-5 year experience in technical diving;
- Technical Divers should be at least a Divemaster to Dive Instructor;
- At least one (1) member should have relevant experience in Underwater photography and videography;
- Two (2) members are Marine Biologists and have relevant field experience;
- Marine Biologists should be at least a Master Scuba Diver to Dive Instructor;
- At least 1 or 2 members have relevant experience in Geophysical and Mapping survey; and
- At least 3 to 4 members have 10 years of experience in Scuba diving.

**Requirements** to be submitted as attachment to the quotation:

- Brief background of the company;
- Curriculum vitae of the members;
- Certifying cards or certifications from their respective certifying agency;
- PCSSD accreditation ID or certification;
- Alien certificate of registration card (*applicable for foreign nationals*);
- Alien employment permit (*applicable for foreign nationals*);
- Working VISA (*applicable for foreign nationals*);
- Sample technical dive assessment reports.

## IX. How to Apply

Qualified applicants are requested to submit their requirements with cover letter addressed to:

The Regional Director  
Department of Tourism Region IV-B (MIMAROPA)  
351 Sen. Gil Puyat Avenue, Makati City  
Tel. No. 890-1014; 890-0945

[dot.mimaropa@gmail.com](mailto:dot.mimaropa@gmail.com), [tdd.mimaropa@gmail.com](mailto:tdd.mimaropa@gmail.com), [fareyes@tourism.gov.ph](mailto:fareyes@tourism.gov.ph)