



DEPARTMENT OF TOURISM

PROCUREMENT MANAGEMENT DIVISION

SUMMARY OF AGREEMENTS

Activity : Bids and Awards (BAC) Meeting
 Venue : Video Conferencing thru MS Teams
 Date and Time : 1030H , 07 January 2021

ATTENDEES:

BAC MEMBERS	BAC SECRETARIAT	PROJECT OFFICER
<ul style="list-style-type: none"> - DIR. MILAGROS Y. SAY - ATTY. JENNIFER A. OLBA - MR. RAYMUND GLEN A. AGUSTIN - MS. SUSAN NAGTALON 	<ul style="list-style-type: none"> - GODOFREDO R. MALDONADO JR. - MELANIE CLAIRE P. SINGZON - MARIA ALMA O. ALMAZAN - JOHN PHIRE P. VILLAMIN - NORJANNAH P. LUCMAN 	<ul style="list-style-type: none"> - ROLANDO BAUTISTA (GSD) - JENIFER TUMLOS - MARICEL MALALAD
ADMINISTRATIVE SERVICE AND PROCUREMENT MANAGEMENT		BIDDER/REPRESENTATIVES AIRSPEED PHILIPPINES, INC.
<ul style="list-style-type: none"> - ANDREA OCA 		<ul style="list-style-type: none"> - KRYSTAL MASANCAY - CAMILLE LUMBANG

PROCEEDINGS:

AGENDA ITEM	AGREEMENTS	OFFICE/PERSON IN-CHARGE	UPDATES/REMARKS
VIRTUAL PRE-BID CONFERENCE FOR THE PROCUREMENT OF PHYSICAL WAREHOUSING STORAGE FOR THE	<ul style="list-style-type: none"> • It was confirmed that ISO certification is a requirement based on the Terms of Reference, however, the project officers will conduct internal 	Mr. Rolando Bautista, Ms. Jenifer Tumlos, and Ms. Maricel Malalad – General	

DEPARTMENT OF TOURISM	<p>discussions and results will be provided in the bid bulletin</p> <ul style="list-style-type: none"> • Frequency of handling/transfers to be provided to the bidder; bidder was also informed of the ongoing inventory being done by DOT • Internal discussion to be made regarding the additional number of boxes • Boxes to be provided by the bidder and must be labeled (bond paper can be used as labels) and barcoded • Further clarifications may be sent thru email until 11 January 2021 	Service Division	
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Prepared by:



VAL RAYMUND C. CERVANTES
Administrative Assistant III

Noted by:



GODOFREDO R. MALDONADO JR.
Head, BAC Secretariat

Approved [] Disapproved

DIR. MILAGROS Y. SAY
BAC Vice-Chairperson