

**Republic of the Philippines
Department of Tourism**

The New DOT Bldg., 351 Sen. Gil Puyat Ave., Makati City 1200
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[Http://www.itsmorefuninthephilippines.com](http://www.itsmorefuninthephilippines.com) ; www.tourism.gov.ph



**Pre-Bid Conference
November 15, 2018 (Friday) 10: 44 a.m.
3rd Floor Conference Room, DOT Bldg.**

ATTENDEES:

Members: ASec. Roberto P. Alabado III-Chairperson
Dir. Milagros Y. Say-Vice Chairperson
Atty. Jennifer A. Olba-Member

Secretariat: Mr. Godofredo R. Maldonado Jr.-Head
Ms. Maria Alma O. Almazan-Member
Mr. John Phire P. Villamin-Member

Project office/End-User: Mr. Rolando Bautista
Ms. Jesa Gomez

CALL TO ORDER AND QUOROM:

- The meeting was held at the 3rd floor Conference Room of the DOT Bldg., and was called to order at around 10:44 a.m. after a quorum was declared by the presiding officer and BAC Chairperson, ASec. Roberto P. Alabado III.

MATTERS DISCUSSED/APPROVED

- The presiding officer acknowledged the presence of the BAC members, secretariat, and project officers.
- It was noted that a notice for the pre-bid conference was given to the Philippine Chamber of Commerce and Industry, Transparency and Accountability Network and DOT Commission on Audit but no representatives were sent.
- The presiding officer mentioned that the purpose of the meeting is to give an opportunity to the prospective bidders to seek clarifications on the Terms of Reference, including the bidding documents. Copies of the terms of reference were distributed to the BAC members before the start of the meeting.

- Items on the Agenda were announced by the Head of the BAC Secretariat and were approved by the BAC members.

1. Fuel Card Program for Gasoline, Diesel, Lubricants, and Other Services for the DOT's Fleet of Vehicles

ABC: PhP: 4,200,000.00

- Since there was no interested bidder during the pre-bid conference, the BAC proceeded to the next agenda of the meeting.


There have no other remaining topics for discussion, the meeting was adjourned at 12:38 p.m.

Prepared by:



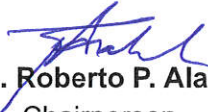
Mr. John Phire P. Villamin
BAC, Secretariat

Noted by:



Mr. Godofredo R. Maldonado Jr.
Head, BAC Secretariat

Approved by:



ASec. Roberto P. Alabado Jr.
Chairperson