



INVITATION TO BID (IB)
(DOT-BAC IB No. 2020-002)

The Department of Tourism, through the Bids and Awards Committee (DOT-BAC), invites PhilGEPS registered service providers to bid for the hereunder project:

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|-----------------------------------|--|
| Name of Project: | Procurement for the Services of an Aviation Intelligence Data Provider for the Subscription of Online Aviation Market Intelligence Data |
| Brief description of the Project: | Services of a company engaged in the business of handling subscription to Online Aviation Market Intelligence Data |
| Approved Budget for the Contract: | Thirty-Three Thousand Seven Hundred Fifty US Dollars (US\$33,750.00) or its equivalent in Philippine Peso |
| Contract Duration: | Nine (9) Months |

Prospective bidders should have experience in undertaking a similar project within the last two (2) years with an amount of at least 50% of the proposed project for bidding. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Check, Preliminary Examination of Bids, Bid Security, Performance Security, Pre-Bid Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulations (IRR).

The complete schedule of activities is listed, as follows:

| <i>Activities</i> | <i>Schedule</i> |
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| 1. Issuance and availability of Bidding Documents | 13 February to 02 March 2020 (8:00 a.m. to 5:00 p.m.) 03 March 2020 (until 9:00 a.m. only) 4 th Floor, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City |
| 2. Pre-bid Conference | 20 February 2020 (10:00 a.m.) 4 th Floor Conference Room, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City |
| 3. Deadline for Request for Clarification | Until 21 February 2020 |
| 4. Issuance of Supplemental / Bid Bulletin | On or before 24 February 2020 |
| 5. Deadline of Submission and Receipt of Bids | on or before 03 March 2020 (until 9:00 a.m.) 4 th Floor, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City |
| 6. Opening of Bids / Eligibility Check | 03 March 2020 (10:00 a.m.) 4 th Floor Conference Room, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City |

Bidding Documents may be obtained at the DOT-BAC Secretariat, c/o Ms. Maria Alma O. Almazan., at the 4th Floor, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City (Tel. Nos. 8459-5200 to 30 loc. 425) upon payment of non-refundable fee of **FIVE THOUSAND PHILIPPINE PESOS (PhP5,000.00) or its equivalent in US Dollars** to the DOT Cashier, Ground Floor, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City or deposited to:

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|----------------|-------------------------------------|
| Account Name | Department of Tourism-Regular Trust |
| Account Number | 00-0-05002-407-4 |


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|--------------------|---|
| Beneficiary's Bank | Development Bank of the Philippines (DBP) |
| Bank Branch | F. Zobel Branch |
| Address | 809 J.P Rizal corner F. Zobel St., Makati City, Philippines |
| Swift Code | DBPHPHMM |

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Department of Tourism, provided that Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

Bids shall be submitted in sealed envelopes labeled Technical Envelope and Financial Envelope addressed to the undersigned.

The DOT reserves the right to reject any and all bids, declare a failure of bidding at any time prior to the contract award, or not to award the contract, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the bidding. Likewise, the DOT may waive any minor defect therein and accept the offer most advantageous to the government. Further, the DOT assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Approved by:


d/ASEC. ROBERTO P. ALABADO III
DOT-BAC Chairperson

Date of Postings:

PhilGEPS website: Feb. 13 to March 03, 2020

DOT website: Feb. 13 to March 03, 2020

DOT Bulletin Board: Feb. 13 to March 03, 2020