



# PhilGEPS

Philippine Government Electronic Procurement System

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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 6139170  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** PCSSD 1st EXECUTIVE BOARD MEETING-April 24-26, 2019  
**Area of Delivery**

<b>Solicitation Number:</b>	2019-04-0057	<b>Status</b>	Pending
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	06/04/2019
<b>Approved Budget for the Contract:</b>	PHP 301,430.20	<b>Last Updated / Time</b>	05/04/2019 17:02 PM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	10/04/2019 16:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat AVenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425  t_romanesh@yahoo.com.ph		

#### Description

##### TERMS OF REFERENCE

I. PROJECT TITLE : PCSSD 1st EXECUTIVE BOARD MEETING  
 II. PROJECT DATE : April 24 - 26, 2019  
 III. MINIMUM REQUIREMENTS FOR SERVICE PROVIDER:

1. Must be DOT Accredited
  2. Must be PHILGEPS Registered
- IV. DELIVERABLES

##### 1. TRANSPORTATION

###### A. Airport Transfers

Day Itinerary # of Car/s

1 NAIA Terminal 2 or 3 to Venue 2

3 Venue to NAIA Terminal 2 or 3 2

###### B. Van Transfers

Day Itinerary # of Car/s

2 Venue - DOT Makati - Venue 1

##### 2. ACCOMMODATION (inclusive of Breakfast)

Date Type of Room # of Room/s # of Night/s

April 24 - 26, 2019 Single Occupancy 2 2

\*Must be at least a 3-star hotel in the vicinity of DOT Office.

##### 3. MEALS

Date Meal/s to Consume # of Pax

Day 1 & 2 Dinner 5

Day 1 Lunch 5

VI. APPROVED BUDGET

TOTAL: PHP 301,430.20

VII. TERMS OF PAYMENT

- Send bill arrangement
- Government Procedure

VIII. CONTACT PERSON:

Contact Person : Rachele Yoro

Office : Philippine Commission on Sports SCUBA Diving

Contact Number : (02) 459 - 5200 local 510 or (02) 524 - 2242

Email Address : morefun@divephilippines.com.ph

Noted by:

ROWENA M. SORIOSO

Officer-In-Charge, Philippine Commission on Sports SCUBA Diving and  
Head, Office of Product and Market Development - Dive

**Other Information**

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual)
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income Tax Return or Bus. Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. DOT Accreditation certificate (valid)

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to Ms. Teresita A. Romanes at the Department of Tourism #351 Sen. Gil Puyat Avenue, Makati City Telephone Nos. 459-5200/30 loc. 425

NOTE : For Land Bank Payment Purposes:

Bank's Name \_\_\_\_\_  
Bank's Account Number \_\_\_\_\_

**Created by** TERESITA A. ROMANES

**Date Created** 05/04/2019

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