



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 8096298  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Procurement of One (1) Year Subscription to Online Video Communications and Webinar Solutions Provider for the Conduct of OPMD PMED Consultation Meetings with Private Sector Partners and Stakeholders

#### Area of Delivery

<b>Solicitation Number:</b>	RFQ No. 2021 - 10 - 0137 (2nd posting)	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Services	<b>Date Published</b>	20/10/2021
<b>Approved Budget for the Contract:</b>	PHP 63,700.00	<b>Last Updated / Time</b>	19/10/2021 08:34 AM
<b>Delivery Period:</b>	1 Year/s	<b>Closing Date / Time</b>	25/10/2021 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	John Paulo Samonte Francisco Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 jsfrancisco@tourism.gov.ph		

#### Description

##### TECHNICAL SPECIFICATIONS

##### I. PROJECT

One (1) Year Subscription to Online Video Communications and Webinar Solutions Provider for the Conduct of OPMD PMED Consultation Meetings with Private Sector Partners and Stakeholders, Online Events, and Webinar Livestreams

##### II. DATE / PERIOD COVERED

November 2021 to November 2022

##### III. MEETING PARTICIPANTS / ATTENDEES

- Public and Private Product and Market Development Partners (Frontliners, Managers, Owners, Educators, Trainers, and Other Professionals) from the following industries:

- o Diving and Marine Sports Tourism
- o Education Tourism and Voluntourism
- o Nature-based Tourism

- International Travel and Tour Operators
- Training and Certifying Agencies
- Other Relevant Tourism Stakeholders

##### IV. MINIMUM REQUIREMENTS

- Must be Philippine Government Electronic Procurement System (PhilGEPS) registered

V. SCOPE OF WORK / DELIVERABLES

A. One (1) year subscription to a software-based online video communications and webinar solutions provider with the following specifications and features:

- o Two (2) meeting licenses that can host online video conferences with up to 100 audio and video participants each;
- o Allow concurrent meetings to be hosted simultaneously per license;
- o Unlimited group meetings;
- o Password protected meeting rooms;
- o Maximum meeting duration limit of 30 hours per group meeting (with 3 or more participants);
- o Video breakout room function to split meeting into a maximum of 50 separate sessions;
- o Co-hosting and alternate host controls for meetings;
- o Supports video recording, live chat, screen sharing, and file sharing;
- o Supports live streaming to Facebook and Youtube;
- o At least 1GB of Cloud Recording Storage per license;
- o Generate usage reports on number of meetings, participants, and meeting duration;
- o Encryption technology through TLS and AES methods;

B. One (1) year subscription to add-on plan for video webinars with the following specifications and features:

- o One (1) webinar license that can host unlimited webinar sessions for up to 500 attendees;
- o Supports video recording, live chat, screen sharing, and file sharing;
- o Supports live streaming to Facebook and Youtube;
- o Exportable registrant and attendee lists;
- o Customize and brand emails and registration forms;
- o Customer relationship management (CRM) and marketing automation integrations;
- o Generate reports on registrants and attendees.

VI. APPROVED BUDGET FOR THE CONTRACT

The service provider shall be paid the amount of SIXTY-THREE THOUSAND SEVEN HUNDRED PESOS (P 63,700.00) upon submission of the billing statement and turn-over of platform account and subscription, inclusive of all applicable government taxes in accordance with government procedures.

VII. CONTACT INFORMATION

Project Officer : Celstine Sy

Email : ctsy@tourism.gov.ph

Approved by:

RENEE MARIE N. REYES

Director

Office of Product and Market Development

**Line Items**

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Service Provider	Procurement of One (1) Year Subscription to Online Video Communications and Webinar Solutions Provider for the Conduct of OPMD PMED Consultation Meetings with Private Sector Partners and Stakeholders, Online Events, and Webinar Livestreams	1	Lot	63,700.00

**Other Information**

Eligibility Requirements

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kind submit your quotations together with your eligibility requirements thru email and sent it to jsfrancisco@tourism.gov.ph on or before 25 October 2021 at 10:00 am. Late and unsigned quotations shall not be accepted.

**Created by** John Paulo Samonte Francisco  
**Date Created** 19/10/2021

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

© 2004-2021 DBM Procurement Service. All rights reserved.

[Help](#) | [Contact Us](#) | [Sitemap](#)