

INVITATION TO BID (IB)
(DOT-BAC IB No. 2019-002)

The Department of Tourism – Bids and Awards Committee (DOT-BAC), invites PhilGEPS registered suppliers/contractors to bid for the hereunder project:

Name of Project: **Routes Asia 2019 Pre-Events Tours, Hosted Airline and Charter Operators Program and Transportation Requirements**

Brief description of the Project: To provide a complementary tour, hosted airline and charter operators program for which aims to bring the executives of the DOT's target airlines and charter operators to various destination in Bohol and Cebu for the possibility of developing new routes and direct air connectivity to showcase the various destination of Cebu and Bohol, and the transportation service for the delegates.

Approved Budget for the Contract: Three Million Five Hundred Seventy Thousand Philippine Pesos (PhP3,570,000.00)

Contract Duration: please refer to Terms of Reference

Prospective bidders should have experience in undertaking a similar project within the last three (3) years with an amount of at least 50% of the proposed project for bidding. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Check, Preliminary Examination of Bids, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulations (IRR).

The complete schedule of activities is listed, as follows:

Activities	Schedule
1. Issuance and availability of Bidding Documents	January 28-February 15, 2019 (8:00 a.m. to 5:00 p.m.) February 18, 2019 up to 9:00 a.m. only 4 th Floor, Procurement Management Division, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City
2. Pre-bid Conference	February 4, 2019 (11:00 a.m.) 4 th Floor Conference Room, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City
3. Request for Clarification	Until February 8, 2019
4. Supplemental / Bid Bulletin	February 11, 2019
5. Submission and Receipt of Bids	on or before February 18, 2019 until 9:00 a.m. only 4 th Floor, Procurement Management Division, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City
6. Opening of Bids and Eligibility Check	February 18, 2019 (11:00 a.m.) 4 th Floor Conference Room, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City

Bid Documents may be obtained at the Procurement Management Division c/o Ms. Maria Alma O. Almazan., at 4th Floor, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City (Tel. Nos. 459-5200 to 30 loc. 425) upon payment of non-refundable fee of **Five Thousand Philippine Pesos (PhP5,000.00)**, to the DOT Cashier, Ground Floor, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City. Bids shall be submitted in sealed envelopes labeled Technical Envelope and Financial Envelope addressed to the undersigned.

The DOT reserves the right to reject any and all bids, declare a failure of bidding at any time prior to the contract award, or not to award the contract, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the bidding. Likewise, the DOT may waive any minor defect therein and accept the offer most advantageous to the government. Further, the DOT assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Approved by:


ASEC. ROBERTO P. ALABADO III
DOT-BAC Chairperson

Date of Postings:

PhilGEPS website: January 25 – February 18, 2019
DOT website: January 25 – February 18, 2019
DOT Bulletin Board: January 25– February 18, 2019