

**TERMS OF REFERENCE**

**BAMBOO WATCHES FOR THE REMAINING ASEAN 2017 MINISTERIAL AND SENIOR OFFICIALS MEETING FROM SEPTEMBER TO NOVEMBER**

**I. Purpose/Objectives:**

For distribution to the official delegates of the remaining various ASEAN meetings from September to November 2017

**II. Description and Specifications:**

**Bamboo Watches**

Description : All bamboo from frame to straps  
4.5 cm in diameter  
Adjustable straps to fit any desired wrist size  
Stainless steel clasps  
Japanese Miyota 2035 movement  
3 ATM Splash water-resistant but not sub  
With engraving of ASEAN 2017 logo at the back of the watch  
Colors: brownish black – 250 pcs. bamboo frame and 250 pcs. greenish bamboo frame

Packaging : With box and with ASEAN 2017 logo at the box cover

Quantity : 500 pcs.

**II. Budget:**

Total budget allocation is **nine hundred fifty thousand pesos (Php 950,000.00)**

**III. Schedule of Delivery:**

**Schedule of delivery to the DOT-Head**

**Delivery Dates: September 14, 2017**

**October 2, 2017**

**IV. Payment Procedure:**

Government procedure

**V. Contact Person:**

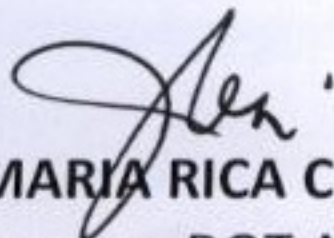
**Gayle Zaragoza-Sevilla/Kit Chiuco**

Member, ASEAN 2017 TWG on Souvenirs

Email : [gayle\\_3d@yahoo.com](mailto:gayle_3d@yahoo.com)/[kit\\_chiuco@yahoo.com](mailto:kit_chiuco@yahoo.com)

4595200 loc.304

Noted by :



**DIR. MARIA RICA C. BUENO**

Chairperson, DOT ASEAN TWG on SOUVENIRS