



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 7418085
Procuring Entity DEPARTMENT OF TOURISM
Title Supply and Delivery of Purified Drinking Water with Free Use of Hot and Cold Dispensers for the Department of Tourism

Area of Delivery

Solicitation Number:	2021-01-0005	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods - General Support Services	Bid Supplements	0
Category:	Beverages		
Approved Budget for the Contract:	PHP 176,880.00	Document Request List	0
Delivery Period:	11 Month/s		
Client Agency:		Date Published	20/01/2021
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 t_romanesh@yahoo.com.ph	Last Updated / Time	20/01/2021 00:00 AM
		Closing Date / Time	25/01/2021 10:00 AM

Description

TERMS OF REFERENCE

Supply and Delivery of Purified Drinking Water with Free Use of Hot and Cold Dispensers for the Department of Tourism

I. INTRODUCTION

The human body weight consists of approximately 60 percent water. Our body loses water through breathing, sweating, and digestion, thus, it's important to rehydrate ourselves by drinking fluids and eating foods that contain water to help regulate our body temperature and maintain our bodily functions.

In order for the officials and employees to remain adequately hydrated to perform their duties, the Department of Tourism (DOT) should have access to potable drinking water.

II. OBJECTIVE

To get a Supplier who can supply and deliver purified drinking water and provide free use of hot and cold dispensers for the period February 2021 to December 2021 whose offer is most advantageous to the Department.

III. QUALIFICATIONS OF BIDDER

1. The Bidder must be a supplier of purified drinking water for at least three (3) years;
2. The Bidder must be compliant in Section 23.4 of the Revised IRR of RA 9184;
3. The Bidder must be PhilGEPS registered;
4. The Bidder must have the latest Mayor or Business Permit where the place of business is located;
5. The Bidder must have a sanitary permit and/or Certificate of Potability/ Certificate of Health-Related Device Registration/ Certificate of Product Registration from the Bureau of Food and Drugs for the duration of the contract.

IV. DUTIES AND RESPONSIBILITIES

1. The Supplier shall provide the DOT with 5,896 five-gallon containers of purified drinking water for February 1, 2021 to December 31, 2021 on per order basis;
2. The Supplier shall provide thirty-one (31) units of hot and cold water dispenser or as may be required by the DOT, free of charge;
3. The Supplier shall deliver the 134 containers/bottles purified drinking water a week, regardless of returned bottles ;
4. The Supplier shall submit to DOT a quarterly Microbiological Analysis Water – Test Report of their supplied and delivered drinking water with a “pass/passing” remark. The said report shall be issued by a third-party water-testing facility accredited by the DOH to ensure that it complies with the Philippine National Standards for Drinking Water (PNSDW) of 2017;
5. The Supplier shall ensure that the containers/bottles provided to the DOT are free of dirt and contaminants. The labels on the containers/bottles shall indicate the following:
 - a) Name, address and contact number of the manufacturer;
 - b) Type of water;
 - c) Best before date.All labels shall be truthful and not misleading;
6. The Supplier shall immediately replace defective water containers and water dispensers at no cost to the DOT within 48-hours from the time it was reported;
7. The Supplier shall conduct free monthly cleaning/washing/sanitizing and proper maintenance of water dispensers for optimum operation;
8. The Supplier shall bill the DOT based on monthly deliveries through a receipt and billing statement/SOA, but in no case shall exceed that total contract price.

V. TECHNICAL SPECIFICATIONS

- Purified Drinking - 5,896 Bottles/Containers
Content: 5 Gallons per Bottle
- Minimum of 18 stages purification/filtration process
- Shape and Quality of bottle: Round and poly-carbonate resin type free of contaminants & BPA-free.
- Motor Vehicle for Delivery: Closed delivery van/truck
- Hot and Cold Water Dispenser (units should be in pristine condition): Thirty-one units with the following specification
Power source: 220V / 60Hz
Rated input power (heating): 500W
Rated input power (cooling): 80W
Refrigerant/pour: R12/42G

VI. APPROVED BUDGET FOR THE CONTRACT

One Hundred Seventy-Six Thousand Eight Hundred Eighty (PHP 176,880.00)

VII. CONTRACT DURATION: February 2021 – December 31, 2021

VIII. PAYMENT PROCEDURE: Government Procedure.

IX. CONTACT PERSON:

Mr. Rolando A. Bautista
Chief, General Services Division
Department of Tourism
Tel No: 459-5200 to 30 local 110
Telefax: 890-0189

Other Information

The winning bid however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Required Valid Documents to be submitted:

1. Registration Certificate from SEC or DTI or CDA
2. Current Mayor's/Business Permit
4. PhilGEPS Registration Number

Kindly submit your quotation via email not later than January 25, 2021, 10:00am

Created by TERESITA A. ROMANES

Date Created 19/01/2021

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