

**DOCUMENTATION, TRAINING, AND CONSULTANCY SERVICES FOR THE  
MAINTENANCE OF THE ISO 9001:2015 QUALITY MANAGEMENT SYSTEM (QMS) ON  
THE DEPARTMENT OF TOURISM FOR FY 2020**

**Technical Bid/Proposal Criteria and Rating (80% passing score)**

CRITERIA		RATING
<b>A. Quality of Personnel to be assigned to the project</b>		<b>60%</b>
<b>1</b>	<b>Lead Consultant</b>	
1.2	Passed a certified Lead Auditor Course for ISO 9001 standard.	<b>30%</b>
	a. Have passed a Lead Auditor Course conducted by a Training Service Provider duly accredited by Training Provider & Examiner Certification Scheme (TPECS) within the last three (3) years	30
	b. Have passed a Lead Auditor Course conducted by a Training Service Provider duly accredited by Training Provider & Examiner Certification Scheme (TPECS) more than three (3) years ago.	15
<b>2</b>	<b>Team Members</b>	
2.2	Attendance to International Training of any related ISO Standard	<b>30%</b>
	a. All team members have attended at least one (1) international training within the last three (3) years	30
	b. At least one (1) team member has not attended an international training within the last three (3) years	15
<b>B. Experience and Capability of the Consultant</b>		<b>20%</b>
1	Work experience as lead consultant and/or trainer engaged in consulting, training and have actual experinece in establishing the Quality Management System for certification to ISO 9001 Standard.	<b>20%</b>
	a. 20 years and above	20
	b. Below 20 years	15
<b>C. Plan of Approach and Methodology</b>		<b>20%</b>
1	Compliance with the deliverables required by the DOT in accordance with the ISO 9001:2015 Standard	<b>20%</b>
	a. 100% of deliverables required by DOT are manifested on the proposal of the consultancy firm	20
	b. Less than 100% of deliverables required by DOT are manifested on the proposal of the consultancy firm	0
<b>TOTAL</b>		<b>100%</b>